



Revenues Department  
Redcar & Cleveland Borough Council  
Redcar & Cleveland House  
Kirkleatham Street  
Redcar  
TS10 1RT

Telephone: 01642 774774  
www.redcar-cleveland.gov.uk

CWK006

## Application for Council Tax Disregard

### Persons in Detention

**Date of Issue:** \_\_\_\_\_

**Council Tax Account Number:** \_\_\_\_\_

Prisoners who are in remand or in prison will not be counted for Council Tax purposes. This may mean that a discount is awarded to the liable person.

The disregard applies to:

- Those detained in prison, hospital or some other place by order of a Court. (Those serving sentences for non-payment of fines or Council Tax will not be included).
- Those detained pending deportation under the Immigration Act 1971.
- Those detained in a place for safety or in a mental nursing home under the Mental Health Act 1983.
- Those detained under a warrant issued by the Repatriation of Prisoners Act 1984.

You should enter below the details of any person who normally resides in the household but is currently in detention. You must provide the place of custody in which the person is held and, if known, the dates of detention.

#### Personal Details:

<b>Surname:</b>		<b>Forename(s):</b>	
<b>Date of Birth:</b>		<b>National Insurance Number:</b>	
<b>Address:</b>			
<b>Place of Detention:</b>			
<b>Date Taken into Custody:</b>		<b>Anticipated Date of Release:</b>	

Please complete the declaration overleaf.

---

## DECLARATION

*If the application is made of behalf of the person detained, the person signing the form MUST state his/her relationship to the detained person.*

I declare that the information stated on this form is true and accurate to the best of my knowledge and belief.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to Detained Person: \_\_\_\_\_

**The Council Tax Department MUST be notified immediately when the person concerned is released with detention.**

---

### DATA PROTECTION ACT 1984

The information on this form may be recorded electronically and used for any local taxation purpose and is subject to the provisions of the Data Protection Act 1984.

I declare that the information given on this form is correct and complete to the best of my knowledge and I claim any discount due to me. I understand that I am obliged to inform the Council of any change to the details given on this form. I also understand that if I deliberately give false information I may be liable to prosecution.

The personal information provided by me on this form will be recorded, processed and used to register me for Council Tax purposes. The Council may also disclose some or all of this information including any personal data in the interests of economy and efficiency of Council business to other departments of the Council and to external organisations but only if the law permits us to do so.

If you do not agree to the Council using data about you in this way, please tick the box

---

---