



# **CABINET BUSINESS PAPERS**

**for the Cabinet meeting  
to be held on  
Tuesday 15 December 2020**

# Cabinet Business Papers

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# Member Report

## Budget Proposals - 2021/22



# Public

<b>To:</b>	Cabinet	<b>Date:</b>	15 December 2020
<b>From:</b>	Managing Director (Head of Paid Service)	<b>Decision type:</b>	Key - Budget
<b>Portfolio:</b>	Resources	<b>Forward Plan reference:</b>	RD0061
<b>Priority:</b>	All priorities		
<b>Ward(s):</b>	All		

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## 1 What are the recommendations?

### 1.1 It is recommended that Cabinet:

- Propose a balanced revenue budget for 2021/22, and an indicative balanced budget for 2022/23,
- Agree to consult on the investment programme with businesses in the borough,
- Agree to consult on a 1.99% increase to Council Tax
- Agree to consult on a 2% increase to the Adult Social Care Precept
- Agree to consult on the technical changes needed to the Council's Council Tax Support scheme

## 2 What part of the Corporate Plan does this report deliver, and how?

2.1 The medium term financial strategy and budget proposals for 2020/21 are integral to the Council's ability to deliver the entirety of the Corporate Plan, ensuring the financial resources available to the Council come together in a robust plan to fund the agreed priorities.

2.2 Well planned revenue, capital and treasury activities are also essential in ensuring the medium term financial strategy of the Council is robust and promotes financial resilience and sustainability.

### 2.3 Approach and Key Principles

The Council has previously planned its finances over three year cycles, aligned to the comprehensive spending reviews undertaken by government which inform the level of funding available to local government. However recently, due to Brexit last year and Covid-19 this year, the Government have foregone multi-year planning with one year only settlements being issued.



- 2.4 The current Medium Term Financial Strategy (MTFS) was approved in February 2020 and covered the years 2020/21 to 2022/23, following on from the previous three year MTFS that expired 31 March 2020. As Government are delaying their comprehensive spending review again until Summer 2021 and issuing a one-year only settlement for 2021/22, this budget proposals report will remain within the current MTFS period and will seek to update assumptions for the latter two years of 2021/22 and 2022/23. Once Government have undertaken their comprehensive spending review in 2021, the MTFS will be refreshed and extended in line with that.
- 2.5 Over the last decade the Council has strived to maintain a focus on its priorities and continue to deliver good services, in the context of reducing resources and increased demand for support. In the previous MTFS, part of the strategy for achieving this was the utilisation of reserves to fund expenditure requirements, recognising that this was a temporary measure and that subsequent permanent solutions would be needed.
- 2.6 The current MTFS has addressed this, setting a balanced revenue position across the three years without reliance on reserves, and promoting a key focus on financial resilience and sustainability. This also went towards addressing the 'except for' value for money opinion issued by our external auditors as part of their audit completion report for the 2018/19 financial year, that was in relation to concerns regarding sustainability of resource deployment.
- 2.7 As part of their audit completion report for the 2019/20 financial year, the auditors have recognised the positive progress made in stabilising the council's financial position, but have left in place their 'except for' value for money opinion due to the lower level of reserves now held by the council.
- 2.8 Therefore, a key focus for the 2021/22 budget will be to retain the emphasis on financial resilience and sustainability and try to protect and replenish the council's reserve levels where possible.

## 2.9 Revenue Budget Proposals

The revenue budget has three key building blocks:

- Income and Funding
- Services Investments
- Driving Change Efficiency Improvements

- 2.10 As explained above, the current MTFS has existing assumptions across these three blocks for balanced positions in 2021/22 and 2022/23, and this budget proposals report will set out a refresh of these assumptions for consultation, to inform the final 2021/22 budget to be set by Council on the 25 February 2021.
- 2.11 This refresh has needed to be more substantial in nature than would otherwise have been required due to the significant impact of the cyber-attack and subsequent coronavirus pandemic. Both incidents have adversely affected the surety of financial forecasts, but evidence from this year to date has shown substantial impact across funding sources, service costs and income levels, some aspects of which will continue into next year.
- 2.12 The refreshed assumptions within this budget proposals report have been informed by a process of analysis and due diligence of the available evidence and intelligence, involving the key managers of services right across the council.

## Income and Funding

### 2.13 Government Funding

Government announced their one year spending review for 2021/22 on 25 November. The national context for the spending review was the considerable impact of Covid on the public finances, with a huge contraction in the economy this year, record levels of peacetime borrowing and underlying debt forecast to continue rising through to 2026. There is recognition that this is unsustainable over the medium term, and therefore once the economy starts to recover, a responsibility to reintroduce balanced public finances.

2.14 As part of this, government forecasts of medium term departmental spending have reduced by £10bn compared to the March 2020 Budget. When taken along with protected / prioritised sectors like the NHS, Defence and Education, this could signal some challenging years ahead for local authorities in terms of government finance settlements. It is hoped the medium term picture becomes clearer when the Governments comprehensive spending review is undertaken in 2021.

2.15 For 2021/22, the headline quoted for local government was an increase in core spending power of 4.5%. However, the majority of this does not translate into additional funding allocated by government, with most assumed to come from local council tax increases. The breakdown of this assumed spending power increase at a national level is:

- a 2% increase in core council tax for all councils
- a 3% increase in the adult social care precept for all councils with social care responsibilities
- £300m additional grant funding for social care
- Indexation of 0.5% for revenue support grant and business rates

2.16 Alongside the permanent items above, the spending review announced some one-off provision to support local authorities with Covid-19 pressures next year. At a national level, the government has said it 'expects' to provide over £3 billion in additional support to local authorities, broken down as:

- £1.550 billion to meet additional expenditure pressures as a result of Covid
- £670 million to support households least able to afford council tax payments
- £762 million to compensate for 75% of irrecoverable losses of council tax and business rates revenues relating to 2020/21
- Extending the existing fees and charges income compensation scheme for a further three months to the end of June 2021.

2.17 Whilst the spending round has been received by local government with some positivity, this is from the short-term perspective of coping with the immediate impact of Covid. There is still concern when looking beyond next year, with the need to look through Covid and understand how the longer term financial challenges faced by local authorities will be catered for.

2.18 The estimated impact of this one year spending round has been factored into the Council's funding position as part of this budget proposals report. This has been added to with the fourth tranche of Covid grant received this year, which as highlighted in the Quarter 2 update to Cabinet, will be carried forward into 2021/22 to help address the funding pressures from reduced council tax and business rates income, including a delay to the national resetting of business rates baselines.

2.19 More detail is awaited as part of the provisional local government finance settlement expected to be released in the week commencing 14 December 2020. Any required updates following the announcement of the settlement will be reported through to Cabinet and incorporated into the final budget put forward for full Council approval on 25 February 2021.

2.20 Discussions with Government regarding support for the impact of the cyber-attack are on-going, and any support that is confirmed will be factored into the financial position at that time

## 2.21 Fees & Charges

Fees and charges provide an important income stream to the Council and are an essential element of the Medium Term Financial Strategy. This income stream has been adversely impacted by Covid-19 for many of our services this year, and it is anticipated some of this impact will continue into next year.

2.22 Whilst there is still a fair degree of uncertainty, services have made estimates of this impact, which has been provided for as part of the budget proposals within this report. Having provided for these estimated income shortfalls, these proposals also make provision for some increase in income as part of the levels of fees and charges to be proposed for 2021/22, due to be presented to Cabinet in January.

## 2.23 Council Tax

The breakdown of the changes to the council tax base and the forecast deficit on the collection fund are detailed in the council tax base report to this Cabinet meeting.

2.24 In summary the tax base for 2021/22 has increased by 161 compared to a growth forecast within the medium-term financial strategy of 400, causing a shortfall of £0.400 million to be addressed in these budget proposals. In addition, there is a forecast deficit on the collection fund relating to council tax, with an amount of £1.099 million to be addressed in 2021/22. This is allowing for the recently legislated government mechanism for recovering deficits built up in 2020/21 across a three year period.

2.25 As stated above, in calculating the funding available to local government to deliver services, the Government has assumed that all Councils will increase general council tax by 2% and apply an additional 3% to the adult social care precept. As per the recommendations of this report, these budget proposals are based on a 1.99% increase to council tax and a 2% increase for the adult social care precept in 2021/22. For the following year, a provisional council tax increase of 1.99% has been included with no assumption for the adult social care precept at this point.

2.26 The Local Council Tax Support Scheme (also known as Council Tax Reduction) is to help people on low income to pay their Council Tax. Local Council Tax Support Schemes were introduced from April 2013 when Council Tax Benefit was abolished and replaced by locally agreed schemes.

2.27 By law, Councils are required to have a scheme to help people on low incomes to pay their council tax. Each year Councils needs to approve a Local Council Tax Support Scheme for the following 12 months. Where there are changes proposed, it is necessary for a public consultation to take place.

- 2.28 This year some changes are proposed. These are technical changes required to the scheme, to ensure it accurately assesses people on Universal Credit. The introduction of this new benefit has meant manual interventions and workarounds have had to be put in place alongside the existing scheme and the associated IT administration system, in order to address inconsistencies.
- 2.29 The changes proposed will update the scheme to allow residents applications to be dealt with more efficiently and accurately. This will be in line with changes made by other authorities to address the same issue.
- 2.30 An impact assessment has been undertaken, and it is estimated that around 30 households would see corrections to the council tax support they receive as part of these changes. In order to protect these households from any sudden change in their support, it is proposed the council provides transitional protection to these households until April 2024, by which time full migration of Universal Credit will have occurred. Any other households that fall within this cohort between now and 01 April 2021 will also be catered for in the transitional protection arrangements.
- 2.31 Further information is set out at Appendix 4. It is proposed that these changes are consulted on with final approval being sought through Council on 25 February 2021.

#### 2.32 **Business Rates**

The business rates base and forecast deficit on the collection fund are due to be finalised and brought to Cabinet for approval in January, in order to feed into the final budget taken to Council for approval in February.

- 2.33 The council has a Government set baseline for an assumed business rate yield. This baseline was set in 2013/14 and uplifted for inflation each year but has not been adjusted for in respect of the adverse changes to business rates yield we have experienced since in the borough.
- 2.34 This adjustment or rebasing has been due to happen as part of the Governments changes to the business rates retention scheme. However, like the comprehensive spending review, this work was delayed last year due to Brexit and again this year due to the coronavirus pandemic.
- 2.35 The current medium term financial strategy approved in February 2020 assumed this rebasing would occur for 2021/22. This assumption has now been rolled forward another year, resulting in a pressure of £2.500 million to be addressed in the 2021/22 budget, reduced to £1.690 million by some backdated business rates income received.
- 2.36 In terms of the position on the collection fund in relation to business rates, the council's share of the forecast deficit is £1.208 million. After the government permitted three year spread adjustment, the amount to be addresses in the 2021/22 budget is £0.652 million. The main causes of the forecast deficit are an increase in the bad debt provision and a recent national court ruling which has triggered the refund of business rates liabilities for cash machines in large retail units.
- 2.37 These assumptions have been factored into these budget proposals but will be kept under review until the final position is approved in a report to Cabinet in January 2021.

## Service Investments

- 2.38 The Council's approach to its MTFs looks to recognise the pressures faced on service delivery and ensure that additional investment into services is managed to cater for the required increases and policy decisions, in line with our corporate priorities and commitments. The list of proposed service investments within the revenue budget over the next two years, totalling £6.886 million and £4.355 million respectively, is set out in Appendix 1 and described below.
- 2.39 In line with our priority of meeting residents' needs, additional investment of £1.000 million per year was included to cater for the anticipated increased demand of children in care. This has been increased by £0.500 million next year based on the current year forecast position that will be carried forward. This provision is partially offset by our intention to take more preventative actions to enable more children to live safely at home, amounts for which are included in our driving change programme.
- 2.40 Additionally, we are investing £0.830 million to provide extra children's social work capacity to cater for the increased numbers of children in need and those on child protection plans. This will allow social worker caseloads to be maintained at manageable levels, thereby increasing capacity for more effective working and achieving the desired outcomes for our children.
- 2.41 Similarly, additional investment is provided over the next two years for demographic and cost pressures in adult social care (£1.978 million and £2.012 million), again partially offset by our focus on earlier intervention and prevention to help our older people to live safely at home for longer, amounts for which are included in our driving change programme.
- 2.42 Provision is made over the next two years for cost pressures within waste and recycling (£0.345 million and £0.245 million) in order to sustain current waste collection services for our residents. In addition to this, further investment of £0.236 million has been provided to sustain the extra capacity and lower price structure introduced for our bulky waste service, retain a free green waste service and continue the extended opening times of our household waste recycling centre.
- 2.43 Capacity is also being increased in the clean & green service, with investment of £0.190 million for eight additional staff, freed up by a planned review of senior management. This investment in our waste and clean & green services will help to protect and improve our recycling rates and allow us to be more proactive in the way we look after the look of our borough.
- 2.44 As part of our priority of investing for the long-term, additional investment of £0.218 million has been provided for digitisation and modern ways of working. A provision of £0.146 million is included for estimated reductions in property rental income, protecting facilities for use by our businesses and communities when pandemic restrictions ease.
- 2.45 Estimates for pay awards have been provided for, anticipated changes to new homes bonus grant reflected, and the strategy of replenishing our reserves for PFI contracts and general reserve levels has been maintained.

- 2.46 We have seen adverse impacts on our income streams due to covid-19. Estimates have been included next year to address the forecast income shortfalls for Kirkleatham museum (£0.100 million) and Saltburn cliff lift (£0.170 million), in order to sustain these attractions as part of our cultural and visitor offer for the future. Parking (£0.264 million) and commercial and enforcement (£0.300 million) forecast income shortfalls have also been provided for. Forecast support from the extension of the government's income compensation scheme to the end of June 2021 has been reflected in the council's assumed funding position.
- 2.47 Additional expenditure pressures are expected next year as a result of Covid. Waste services have seen pressures from increased volumes due to residents spending more time at home, and additional capacity required to ensure covid-19 safe working practices. Leisure contract costs are increased due to Covid restrictions regarding the use of leisure centres leading to income losses for our provider SLM. There are also risks with other service provision that will need to be kept under review, depending on how the pandemic situation evolves.
- 2.48 As mentioned earlier, the spending review announced additional funding would be available in 2021/22 to mitigate additional expenditure pressures as a result of Covid. As such Covid expenditure pressures will be monitored during 2021/22, and the adequacy of funding made available from Government will be kept under review.

### **Driving Change Efficiency Improvements**

- 2.49 As part of balancing our three year medium term financial strategy approved in February 2020, the council set out a driving change efficiency programme across this period. The list of proposed efficiencies within the revenue budget over the next two years, totalling £2.179 million and £2.565 million respectively, is set out in Appendix 2 and described below.
- 2.50 In line with our commitment to take more preventative actions to keep people safe, and to enable more children and older people to live safely at home, with the right support at the right time, there is a continuation of our early intervention and prevention work.
- 2.51 Our edge of care strategy will be continued and further enhanced by initiatives like the No Wrong Door approach, with the aim of mitigating the increased rate of children coming into care. Targets of £0.500 million are included in each of the next two years. A drive to increase high needs education provision in the borough is also on-going, with school transport savings of £0.175 million per year anticipated.
- 2.52 Similar early intervention strategies are employed in adult services to mitigate the demographic pressures in our older population and help our older people to live safely at home for longer. A target of £0.750 million is included in each of the next two years for this.
- 2.53 Measures to streamline and control costs have been undertaken. The renegotiation of our contribution under the concessionary fares contract has saved £0.600 million per annum. A further review of senior management arrangements is planned to save £0.190 million, allowing further investment in front line clean and green capacity, and a review of corporate subscriptions and inspections is expected to save £0.014 million.

- 2.54 When the current medium term financial strategy was approved in February 2020, a saving of £0.080 million was included from 2021/22 based on reviewing the Local Link bus service, pending the successful establishment of an alternative demand responsive transport offer by Tees Valley Combined Authority (TVCA) called Teesflex.
- 2.55 Teesflex was introduced in the East Cleveland area with passenger usage increasing from an initial 1,362 rides in May to over 2,700 rides by September. The service has subsequently been extended to cover other areas of the borough from September, with the extended zonal coverage replicating and exceeding the previous Local Link offer in most areas.
- 2.56 Based on the successful establishment of Teesflex, and its demand responsive nature contributing to the council's priority of tackling climate change through a lower carbon footprint, it is intended to retain this service in place of Local Link and deliver the planned saving.
- 2.57 Having provided for estimated income shortfalls for services impacted by covid-19, these proposals then make provision for a £0.300 million increase in income per year as part of the levels of fees and charges to be proposed for 2021/22, due to be presented to Cabinet in January. Plans to increase advertising and sponsorship revenue are also anticipated to generate £0.020 million.
- 2.58 In line with our plans for more digital efficiency, the new ways of working accelerated by covid-19 are forecast to deliver savings of £0.050 million from reduced physical attendance at meetings and events.
- 2.59 As part of our plans for investing for the long term, the resultant capital financing costs are catered for. Joint working opportunities are being investigated, with a view to delivering savings of £1.250 million from 2022/23. Long term invest to save options are also being explored, with investments such as solar farms having potential to make a significant contribution to our priority of tackling climate change as well as delivering a financial return.

### Summary of the revised assumptions on the Revenue Position

- 2.60 Compared to the provisions within the previously balanced medium term financial strategy, the changes within these budget proposals for the next two years are summarised across the three budget building blocks below, netting to zero to maintain a balanced position across the remaining term of the financial plan.

<b>Building Block</b>	<b>2021/22 £m</b>	<b>2022/23 £m</b>
Income and Funding	-1.421	0.366
Service Investments	2.196	-0.966
Driving Change efficiencies	-0.775	0.650
<b>Total</b>	<b>0.000</b>	<b>0.000</b>

## 2.61 Achieving a Sustainable Borough (Investments Programme)

2.62 The council manages its capital investments programme on a rolling basis, with an on-going programme of investments in our infrastructure alongside a range of investments to stimulate sustainable growth. The table below summarises the £114.890 million of investment proposed across the four-year period to 2023/24, with scheme by scheme detail set out at Appendix 3.

Capital Block	2020/21	2021/22	2022/23	2023/24	Total
Town Scape Investment	2,580,250	8,422,900	13,160,700	7,077,000	31,240,850
Visitor Attractions and Amenities	4,313,350	9,654,000	105,000	50,000	14,122,350
Business Infrastructure	3,474,300	4,263,500	750,000	0	8,487,800
Transport Infrastructure	8,222,950	5,005,000	3,770,000	3,500,000	20,497,950
Housing	159,150	150,000	0	0	309,150
Supported Housing	965,750	1,300,000	1,300,000	1,300,000	4,865,750
Community Capacity	359,300	250,000	215,500	0	824,800
Recycling & Waste initiatives	174,250	550,000	100,000	100,000	924,250
Education	3,676,500	2,575,000	1,650,000	175,000	8,076,500
Council Investments	7,274,750	6,331,000	5,940,000	5,995,000	25,540,750
<b>TOTAL</b>	<b>31,200,550</b>	<b>38,501,400</b>	<b>26,991,200</b>	<b>18,197,000</b>	<b>114,890,150</b>

2.63 These proposals follow a refresh of our investments programme to ensure alignment to the councils recently approved priorities. As per our focus on financial resilience and sustainability, we have sought to maximise the use of external funding sources and manage the amount of borrowing required to underpin our investments.

2.64 The main changes as part of these proposals are to reflect the proposed utilisation of the remaining amounts within the Welcome to Redcar and Indigenous Growth Fund grants, the details of which are set out in the Area Growth Plans report to this Cabinet meeting. These plans will seek to compliment other investment in our borough to deliver the council's priority of enhancing prosperity, helping to create more and better paid jobs and ensuring there are a wide range of opportunities for local people to thrive.

2.65 Other changes include a revised amount for the refurbishment of Churchview as part of our No Wrong Door initiative, inclusion of grant funding for a contribution to a 4G football pitch at Redcar & Cleveland college, and refreshed provision for our assets to ensure a proactive maintenance programme can be delivered.

2.66 Our investments programme will continue to evolve over time, including the on-going review of funding sources to optimise the use of external grant and investment and manage the council's borrowing requirement. Consideration of future investment proposals will appraise strength of fit to the agreed priorities of the council, as well as ability to deliver a return on investment where appropriate to support the financial sustainability of the council and ensure the funding of the programme remains affordable.



### 3 Who have we consulted?

- 3.1 The purpose of this report is to commence a period of consultation on the Council's budget proposals, prior to a final budget being presented on 25 February 2021 to Council for approval.
- 3.2 The Council, through legislation, has two requirements to consult on the annual budget. The required consultation is with the businesses located in the borough and is in respect of the council's capital investment programme and proposals for increases in local taxation levels.
- 3.3 These budget proposals are a refresh of the current medium term financial strategy which was widely consulted on last year. Consultation on these budget proposals will be conducted through an on-line survey and discussion with wider council members. The timetable detailed below identifies the key milestones of the budget from December 2020 through to the despatch of Council Tax bills in mid-March 2021.

Date	Event / Group	Purpose
04 December	Members & Public	Public release of Budget Proposals
09 December	Resources Scrutiny & Improvement	Scrutiny of the Budget Proposals
15 December	Cabinet	Official launch of the budget proposals
16 December	Business & Public	Budget consultation period starts
12 January	Business & Public	Budget consultation period ends
26 January	Cabinet	Consideration of budget consultation responses
??	Members & Public	Public release of Budget Setting report
??	Resources Scrutiny & Improvement	Scrutiny of the Budget report
25 February	Special Cabinet	Cabinet to propose the 2021/22 Budget and Council Tax requirement to Council
25 February	Council	Setting of the 2021/22 Budget and Council Tax requirement
10 March ??	All	Council Tax bill production and despatch

### 4 What are the risks and resource implications?

Type of Risk/ Implication	Details
Climate Change Emergency	The budget proposals identify areas of service that, if approved will need to be considered for their impact on the Climate, with some proposals proactively targeted at delivering improvements.
Health and Safety	The changing of a service offer brings with it the potential for a reduced level of resources, which could, if not appropriately planned for cause a detriment to process and available resources, which may impact on accident rates.

Social Value	Aspects of the budget proposals will look to ensure the recycling of resources back into the borough and ensure that new procurement arrangements are sympathetic to local businesses and residents.
Legal	It is a statutory requirement of the Local Government Act 2003 Section 33 for the Chief Finance Officer to achieve a balanced budget for the Council.  In addition, Section 25 of the Local Government Act 1972 addresses the Chief Finance Officer's legal requirement to be satisfied regarding the adequacy of its reserves when setting and operating budgetary policy of the Council.
Financial	The main body of the report sets out the revenue and capital aspects of the budget.
Human Resources	Aspects of the proposals are likely to increase or decrease the staffing establishment in some service areas. As has been the case in previous years, any impact will be managed in line with HR policies.
Equality and Diversity	The creation of the council's budget proposals is dependent on a range of solutions, some of which could potentially impact on equality for staff, residents, customers or service users. Implementation planning for individual proposals will assess the potential impact of proposed changes on equality, ensuring we have due regard to the aims of the equality duty in our decision making.
Other	

## 5 Appendices and further information

- 5.1 Appendix 1 – Service Investments  
Appendix 2 – Driving Change Efficiency Improvements  
Appendix 3 – Investments Programme  
Appendix 4 – Council Tax Support scheme changes

## 6 Background papers

- 6.1 No background papers other than published works were used in writing this report.

## 7 Contact officer

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## APPENDIX 1 - Service Investments

2021/22 £	2022/23 £
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<b>Children and Families</b>		
Children in Care increases	1,500,000	1,000,000
Additional Social Work staffing to manage increased caseloads	830,000	
<b>Sub-total</b>	<b>2,330,000</b>	<b>1,000,000</b>

<b>Adults and Communities</b>		
Adult Social Care demographic and cost pressures	1,978,000	2,012,000
Reduced culture and tourism income e.g. Museum	100,000	-100,000
<b>Sub-total</b>	<b>2,078,000</b>	<b>1,912,000</b>

<b>Growth, Enterprise and Environment</b>		
Waste services - volume, price and Covid compliance pressures	345,000	245,000
Waste services - increased investment to maintain extra capacity and lower prices for bulky waste, a free green waste service and expanded opening times for the HWRC	236,000	
Increased Clean & Green staff capacity	190,000	
Parking - Income shortfall from Covid impact	264,000	-264,000
Saltburn Cliff Lift - Income shortfall from Covid impact	170,000	-170,000
<b>Sub-total</b>	<b>1,205,000</b>	<b>-189,000</b>

<b>Resources</b>		
Digitisation and modern ways of working	218,000	
Reduced property rental income	146,000	
<b>Sub-total</b>	<b>364,000</b>	<b>0</b>

<b>Corporate Allocations</b>		
Pay Award	663,000	1,318,000
New Homes Bonus - grant changes	-198,000	-196,000
Reduced commercial and enforcement income	300,000	
PFI Sinking Fund	93,000	463,000
General reserve contribution	51,000	47,000
<b>Sub-total</b>	<b>909,000</b>	<b>1,632,000</b>

<b>Council Total</b>	<b>6,886,000</b>	<b>4,355,000</b>
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## APPENDIX 2 - Driving Change Efficiency Improvements

	2021/22 £	2022/23 £
<b>Early Intervention and Prevention</b>		
Edge of Care strategy - to mitigate increased rates of Children in Care	-500,000	-500,000
School transport savings from increased High Needs education provision in the Borough	-175,000	-175,000
Supporting Independence Strategy - to mitigate demographic pressures on Adult Social Care	-750,000	-750,000
<b>Sub-total</b>	<b>-1,425,000</b>	<b>-1,425,000</b>
<b>Streamlining &amp; Cost Control</b>		
Streamlining of Management Structures	-190,000	
Corporate subscriptions and inspections	-14,000	
Review Local Link provision following the successful establishment of Demand Responsive Transport	-80,000	
Concessionary Fares - renegotiation of contract contribution	-600,000	
<b>Sub-total</b>	<b>-884,000</b>	<b>0</b>
<b>Being Commercial</b>		
Increase advertising and sponsorship revenue	-20,000	
Increased income from Fees and Charges inflation	-300,000	-300,000
<b>Sub-total</b>	<b>-320,000</b>	<b>-300,000</b>
<b>Digitally Efficient</b>		
Reduced attendance at meetings and events	-50,000	
<b>Sub-total</b>	<b>-50,000</b>	<b>0</b>
<b>Investing for the long term</b>		
Capital Financing Costs	500,000	410,000
Joint Working		-1,250,000
Long term invest-to-save options being explored		
- Solar Farm		TBD
- Crematorium		TBD
- Housing Company		TBD
<b>Sub-total</b>	<b>500,000</b>	<b>-840,000</b>
<b>Council Total</b>	<b>-2,179,000</b>	<b>-2,565,000</b>

CAPITAL PROGRAMME						APPENDIX 3				
Scheme	Revised 2020/21	Revised 2021/22	Revised 2022/23	Revised 2023/24	Total Budget	Cap Receipts	Prudential Borrowing	Grants / Contributions / Loan	DRF	Total Funding
<b>Town Scope Investment</b>										
Public Realm	224,000	404,800	0	0	628,800	0	-628,800	0	0	-628,800
Skelton Townscape Heritage Project	371,600	0	0	0	371,600	0	-17,900	-353,700	0	-371,600
Redcar Town Centre Revival	0	0	0	0	0	0	0	0	0	0
Redcar Central Station	230,550	135,000	4,266,000	850,000	5,481,550	0	0	-5,481,550	0	-5,481,550
East Cleveland Town Centre Revival	250,000	1,035,000	725,000	0	2,010,000	0	-35,000	-1,975,000	0	-2,010,000
Saltburn Town Centre Revival	45,000	1,225,000	650,000	0	1,920,000	0	0	-1,920,000	0	-1,920,000
Eston Town Centre Revival	0	0	0	0	0	0	0	0	0	0
A Thriving Eston Town Centre	150,000	1,500,000	2,675,000	2,675,000	7,000,000	0	-5,000,000	-2,000,000	0	-7,000,000
Guisborough Town Centre Revival	67,500	300,500	0	0	368,000	0	0	-368,000	0	-368,000
Loftus Future High Street	680,000	3,342,600	4,744,700	3,486,000	12,253,300	0	-814,500	-11,438,800	0	-12,253,300
Boroughwide High Street Support	500,000	400,000	100,000	66,000	1,066,000	0	0	-1,066,000	0	-1,066,000
Kemplagh Play Equipment	3,550	0	0	0	3,550	0	0	-3,550	0	-3,550
Kingsley Field	0	80,000	0	0	80,000	0	0	-80,000	0	-80,000
Skinningrove Coastal Protection	58,050	0	0	0	58,050	0	0	-58,050	0	-58,050
<b>SUB-TOTAL EXPENDITURE</b>	<b>2,580,250</b>	<b>8,422,900</b>	<b>13,160,700</b>	<b>7,077,000</b>	<b>31,240,850</b>	<b>0</b>	<b>-6,496,200</b>	<b>-24,744,650</b>	<b>0</b>	<b>-31,240,850</b>
<b>Visitor Attractions &amp; Amenities</b>										
CCF Kirkleatham Academy and Walled Gardens - LGF	486,950	0	0	0	486,950	0	-135,000	-351,950	0	-486,950
Welcome to Redcar & Cleveland Grants	200,000	125,000	75,000	50,000	450,000	0	0	-450,000	0	-450,000
Cleveland Ironstone Mining Museum	250,000	1,100,250	0	0	1,350,250	0	-25,850	-1,324,400	0	-1,350,250
Tourism/Business Access to Information	100,000	0	0	0	100,000	0	-100,000	0	0	-100,000
Regent Cinema Development	2,161,200	7,050,000	30,000	0	9,241,200	0	0	-9,241,200	0	-9,241,200
Guisborough Town Hall Gateway Project	886,950	1,378,750	0	0	2,265,700	0	0	-2,265,700	0	-2,265,700
Kirkleatham Future Development	228,250	0	0	0	228,250	0	0	-228,250	0	-228,250
<b>SUB-TOTAL EXPENDITURE</b>	<b>4,313,350</b>	<b>9,654,000</b>	<b>105,000</b>	<b>50,000</b>	<b>14,122,350</b>	<b>0</b>	<b>-260,850</b>	<b>-13,861,500</b>	<b>0</b>	<b>-14,122,350</b>

<b>Business Infrastructure</b>										
Coatham Masterplan	0	0	0	0	0	0	0	0	0	0
Coatham Leisure - Phase 1	1,273,500	1,420,000	750,000	0	3,443,500	0	0	-3,443,500	0	-3,443,500
Indigenous Growth	0	0	0	0	0	0	0	0	0	0
Welcome to Redcar & Cleveland	0	0	0	0	0	0	0	0	0	0
Industrial Estates Programme	2,200,800	2,843,500	0	0	5,044,300	0	-1,101,600	-3,942,700	0	-5,044,300
<b>SUB-TOTAL EXPENDITURE</b>	<b>3,474,300</b>	<b>4,263,500</b>	<b>750,000</b>	<b>0</b>	<b>8,487,800</b>	<b>0</b>	<b>-1,101,600</b>	<b>-7,386,200</b>	<b>0</b>	<b>-8,487,800</b>
<b>Transport Infrastructure</b>										
Improved Gateways & Routeways	147,150	0	0	0	147,150	0	-147,150	0	0	-147,150
Public Rights of Way Improvements	50,000	0	0	0	50,000	0	-50,000	0	0	-50,000
Walking & Cycling Routes	75,000	655,000	270,000	0	1,000,000	0	0	-1,000,000	0	-1,000,000
Street Lighting - Upgrade	1,259,800	0	0	0	1,259,800	0	-1,259,800	0	0	-1,259,800
Drainage Asset Capture and Flood Prevention	200,000	200,000	200,000	200,000	800,000	0	-800,000	0	0	-800,000
A66 Environmental Improvements	0	250,000	0	0	250,000	0	0	-250,000		-250,000
Block Allocation - Local Transport Plan	966,600	853,000	853,000	853,000	3,525,600	0	0	-3,525,600	0	-3,525,600
Allocation	2,819,400	2,493,000	1,693,000	1,693,000	8,698,400	0	0	-8,698,400	0	-8,698,400
Highways Improvements	286,950	200,000	400,000	400,000	1,286,950	0	-1,286,950	0	0	-1,286,950
Highways Innovation Fund	372,000	354,000	354,000	354,000	1,434,000	0	0	-1,434,000	0	-1,434,000
Swans Corner & Flatts Lane Traffic Improvements	2,046,050	0	0	0	2,046,050	0	-600,000	-1,446,050	0	-2,046,050
<b>SUB-TOTAL EXPENDITURE</b>	<b>8,222,950</b>	<b>5,005,000</b>	<b>3,770,000</b>	<b>3,500,000</b>	<b>20,497,950</b>	<b>0</b>	<b>-4,143,900</b>	<b>-16,354,050</b>	<b>0</b>	<b>-20,497,950</b>
<b>Housing</b>										
Community Led Housing	150,000	150,000	0	0	300,000	0	0	-300,000	0	-300,000
Housing Delivery Company	9,150	0	0	0	9,150	0	-9,150	0	0	-9,150
<b>SUB-TOTAL EXPENDITURE</b>	<b>159,150</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>309,150</b>	<b>0</b>	<b>-9,150</b>	<b>-300,000</b>	<b>0</b>	<b>-309,150</b>
<b>Supported Housing</b>										
CSDP Adaptations	142,950	100,000	100,000	100,000	442,950	0	0	-442,950	0	-442,950
Disabled Facilities Grant	733,650	700,000	700,000	700,000	2,833,650	0	0	-2,833,650	0	-2,833,650
Community Capacity	0	500,000	500,000	500,000	1,500,000	0	0	-1,500,000	0	-1,500,000
Aids and Adaptations	0	0	0	0	0	0	0	0	0	0
Intermediate Care Centre	89,150	0	0	0	89,150	0	0	-89,150	0	-89,150
<b>SUB-TOTAL EXPENDITURE</b>	<b>965,750</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>4,865,750</b>	<b>0</b>	<b>0</b>	<b>-4,865,750</b>	<b>0</b>	<b>-4,865,750</b>

<b>Community Capacity</b>										
Investment in Leisure Centres	334,350	0	215,500	0	<b>549,850</b>	0	-549,850	0	0	<b>-549,850</b>
4G Pitch - R&C College	0	250,000	0	0	<b>250,000</b>	0	0	-250,000	0	<b>-250,000</b>
Oxford House	24,950	0	0	0	<b>24,950</b>	0	0	0	-24,950	<b>-24,950</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>359,300</b>	<b>250,000</b>	<b>215,500</b>	<b>0</b>	<b>824,800</b>	<b>0</b>	<b>-549,850</b>	<b>-250,000</b>	<b>-24,950</b>	<b>-824,800</b>
<b>Recycling &amp; Waste Initiatives</b>										
Recycling Initiatives	50,000	450,000	0	0	<b>500,000</b>	0	-500,000	0	0	<b>-500,000</b>
Purchase of Refuse Bins	124,250	100,000	100,000	100,000	<b>424,250</b>	0	-424,250	0	0	<b>-424,250</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>174,250</b>	<b>550,000</b>	<b>100,000</b>	<b>100,000</b>	<b>924,250</b>	<b>0</b>	<b>-924,250</b>	<b>0</b>	<b>0</b>	<b>-924,250</b>
<b>Education</b>										
School Estate Investment	852,650	1,030,000	100,000	100,000	<b>2,082,650</b>	0	-1,080,000	-1,002,650	0	<b>-2,082,650</b>
Devolved Formula Capital at LEA Level	128,400	100,000	100,000	75,000	<b>403,400</b>	0	0	-403,400	0	<b>-403,400</b>
Mo Mowlan Academy Redcar - New Build	2,192,550	0	0	0	<b>2,192,550</b>	0	-882,100	-1,310,450	0	<b>-2,192,550</b>
Archways - Teesville Refurbishment	36,150	0	0	0	<b>36,150</b>	0	-21,300	-14,850	0	<b>-36,150</b>
Belmont Primary Extension	0	0	0	0	<b>0</b>	0	0	0	0	<b>0</b>
Kirkleatham School Expansion	50,000	1,325,000	1,325,000	0	<b>2,700,000</b>	0	0	-2,700,000	0	<b>-2,700,000</b>
A Special Free School for the Tees Valley in Grangetown	0	120,000	125,000	0	<b>245,000</b>	0	0	-245,000	0	<b>-245,000</b>
Churchview	410,000	0	0	0	<b>410,000</b>	0	-410,000	0	0	<b>-410,000</b>
Hillsview Academy Extension	6,750	0	0	0	<b>6,750</b>	0	-6,750	0	0	<b>-6,750</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>3,676,500</b>	<b>2,575,000</b>	<b>1,650,000</b>	<b>175,000</b>	<b>8,076,500</b>	<b>0</b>	<b>-2,400,150</b>	<b>-5,676,350</b>	<b>0</b>	<b>-8,076,500</b>
<b>Council Investments</b>										
Business Premises Improvements	512,500	390,000	150,000	150,000	<b>1,202,500</b>	0	-1,202,500	0	0	<b>-1,202,500</b>
Purchase of Vehicles (Fleet Replacement)	2,456,450	2,000,000	2,000,000	2,000,000	<b>8,456,450</b>	-3,206,450	-5,250,000	0	0	<b>-8,456,450</b>
Carbon Management Programme	121,600	100,000	100,000	100,000	<b>421,600</b>	0	-421,600	0	0	<b>-421,600</b>
Redcar Leisure and Community Heart	15,200	0	0	0	<b>15,200</b>	0	-15,200	0	0	<b>-15,200</b>
Information Technology Improvement Projects	2,000,000	2,000,000	2,000,000	2,000,000	<b>8,000,000</b>	-293,550	-7,706,450	0	0	<b>-8,000,000</b>
Driving Change	250,000	250,000	250,000	250,000	<b>1,000,000</b>	0	-1,000,000	0	0	<b>-1,000,000</b>
Redcar and Cleveland Commercial Loans Fund	200,000	200,000	200,000	200,000	<b>800,000</b>	0	-800,000	0	0	<b>-800,000</b>
Asset Management - Capitalised Repairs	1,719,000	1,391,000	1,240,000	1,295,000	<b>5,645,000</b>	0	-5,645,000	0	0	<b>-5,645,000</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>7,274,750</b>	<b>6,331,000</b>	<b>5,940,000</b>	<b>5,995,000</b>	<b>25,540,750</b>	<b>-3,500,000</b>	<b>-22,040,750</b>	<b>0</b>	<b>0</b>	<b>-25,540,750</b>
<b>TOTAL EXPENDITURE</b>	<b>31,200,550</b>	<b>38,501,400</b>	<b>26,991,200</b>	<b>18,197,000</b>	<b>114,890,150</b>	<b>-3,500,000</b>	<b>-37,926,700</b>	<b>-73,438,500</b>	<b>-24,950</b>	<b>-114,890,150</b>

## Appendix 4

### Redcar and Cleveland Borough Council Local Council Tax Support Scheme Consultation 2021-22

Consultation period 16/12/2020 to 12/01/2021

#### Overview

#### Background

The Council's Local Council Tax Support Scheme (also known as Council Tax Reduction) is to help working age people on low income to pay their Council Tax. Local Council Tax Support Schemes were introduced from April 2013 when Council Tax Benefit was abolished and replaced by individual support schemes at a local authority level. Claimants of state pension credit age are required to be protected and to receive the same level of support as from the outgoing Council Tax Benefit scheme.

Where there are proposed changes to a Council scheme, it is necessary to undertake a public consultation.

#### Why do we need to change?

The Council's current support scheme does not treat Universal Credit income in line with the provisions of The Council Tax Reduction Schemes (Default Scheme) (England) Regulations 2012 whereby the Maximum Award applicable amount calculated by the Department for Work and Pensions would be used as a basis for determining entitlement to Council Tax Support. The existing scheme uses applicable amounts intended for the assessment of claimants that are not receiving Universal Credit.

The Current scheme has worked well in practice since 2013 until November 2018 when Universal Credit was rolled out in the Borough of Redcar and Cleveland. From that date a significant number of support claimants have transferred to Universal Credit entitlement and the Council's scheme is not assessing these claimants appropriately. To align its Council Tax Support Scheme to the provisions of the Default Scheme for Universal Credit cases, the Council is intending to change its scheme from 1 April 2021.

Working age claimants not receiving Universal Credit and pension age claimants will not be affected by these proposed changes

#### What is this consultation about?

The consultation is about changes to Redcar and Cleveland Borough Council's Council Tax Support Scheme for Universal Credit claimants.

- We want to ensure that Council Taxpayers are aware of the changes being proposed.
- We want the views of our residents and other stakeholders.
- We want a fair and equal scheme which treats claimants on Universal Credit income in line with the provisions of Default Regulations.

#### How do we propose to do this?

These are our proposals for how our Local Council Tax Support Scheme should be changed from 1st April 2021.

##### 1) Universal Credit 'Maximum Award'

- Our proposal: to use the 'Maximum Award' applicable amount as a basis for determining entitlement to Council Tax Support for Universal Credit claimants.



- Rationale: This aligns the assessment of Council Tax Support entitlement to how the Department for Work and Pensions (DWP) assesses entitlement to Universal Credit in accordance with The Council Tax Reduction Schemes (Default Scheme) (England) Regulations 2012

The Maximum Award of Universal Credit is the maximum amount of Universal Credit that you could get for daily living and housing costs based on your circumstances before any adjustments for other income and capital that you may have.

### **Why make this change**

Using DWP Maximum Award allowances will make the assessment of Council Tax Support more efficient and accurate for Universal Credit claimants going forward. Expected full migration of all working age Council Tax Support claimants will be within the next 3 years (by 2024). The Council's current scheme is problematic due to the use of applicable amounts for Universal Credit claimants that were intended for those who do not receive Universal Credit. Some claimants receive incorrect awards of support and incorrect bills due to this, requiring manual corrections to be done to claims throughout the financial year. This makes the administration of the scheme inefficient for the Council and confusing for claimants. There are currently circa 3500 Households that claim Universal Credit and Council Tax Support. By 2024, the number will be circa 9000. Without taking action now to align the scheme to the default regulations, errors and inconsistencies will significantly increase year on year as Universal Credit migration progresses.

An error that has been identified in the current administration process for the award of Council Tax Support to families with more than 2 children where a child has been born after 1 April 2017. Claimants fitting these criteria have been receiving excess Council Tax Support since the date that they started receiving Universal Credit. Using the Maximum Amount would align the Council's scheme to how these families are treated for Universal Credit purposes and would apply to any new claimants after 1 April 2021. The Council recognises the impact that a sudden scheme change could have on existing claimants in receipt of excess entitlement and intends to transitionally protect their current entitlement until 2024 when full Universal Credit migration would have taken place.

### **Impact**

Analysis of the scheme based on current working age caseload has identified 30 claimants that would be come into scope for transitional protection. This is because they have had a child or children born after 1 April 2017 and receive more Council Tax Support than they would using Universal Credit Maximum award to determine their entitlement.

The Council intends to fully transitionally protect these households by using discretionary powers under section 13a of the Local Government Finance Act 1992 to reduce council tax liability as appropriate to ensure that they are not affected by a sudden financial change. Transitional protection will continue for 3 years from 1 April 2021 until 1 April 2024 by which time full migration of Universal Credit will have occurred; or until such time that they have a change in circumstances such as a break in their claim or a change of income or household membership.

**Assessment of impact: 'Equality analysis'**

		<b>Examples of what the proposed changes will do to promote equality (as compared to current scheme)</b>	<b>Examples of actual or potential negative or adverse impact and what steps have been or could be taken to address this</b>
<b>1</b>	<b>Gender</b> – identify the impact/potential impact of the policy on women and men.	None identified	Not applicable
<b>2</b>	<b>Pregnancy and maternity</b>	None identified	Not applicable
<b>3</b>	<b>Transgender</b> – – identify the impact/potential impact of the policy on transgender people	None identified	Not applicable
<b>4</b>	<b>Disability</b> - identify the impact/potential impact of the policy on disabled people (ensure consideration both physical and mental impairments)	None identified	Not applicable
<b>5</b>	<b>Age</b> – identify the impact/potential impact of the policy on different age groups	None identified	Not applicable
<b>6</b>	<b>Race</b> – identify the impact/potential impact on different black and minority ethnic groups	None identified	Not applicable
<b>7</b>	<b>Sexual orientation</b> - identify the impact/potential impact of the policy on lesbians, gay, bisexual & heterosexual people	None identified.	Not applicable
<b>8</b>	<b>Marriage and civil partnership</b> – does the policy/strategy treat married and civil partnered people equally?	None identified	Not applicable

9	<b>Religion/belief</b> – identify the impact/potential impact of the policy on people of different religious/faith groups and also upon those with no religion.	None identified	Not applicable
10	<b>Socio-economically disadvantaged</b> – identify the impact on people who are disadvantaged due to factors like family background, educational attainment, neighbourhood, employment status can influence life chances	Moderate impact	30 households have been identified as being adversely impacted due to the loss of child allowances by having the Universal Credit maximum amount used as the basis for assessing Council Tax Support entitlement. Transitional protection will be put in place for these residents to ensure that they do not lose out financially.
11	<b>Rural communities</b> – identify the impact / potential impact on people living in rural communities	None identified	No issues identified
12	<b>Other factors</b>		

•Equality impact assessment -

# Member Report

## Corporate Plan Implementation Plan



# Public

**To:** Cabinet **Date:** 15 December 2020  
**From:** Managing Director (Head of Paid Service) **Decision type:** Executive  
**Portfolio:** Leader of the Council **Forward Plan reference:**  
**Priority:** All priorities  
**Ward(s):** All

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### 1 What is the recommendation?

1.1 It is recommended that Cabinet approves the Corporate Plan Implementation Plan attached. This sets out the key actions that the Council plans to undertake to 2024 in order to deliver the ambitions of the new Corporate Plan agreed by Borough Council last month.

### 2 What part of the Corporate Plan does this report deliver and how, and what options have been considered?

- 2.1 The report covers all parts of the Corporate Plan. It contains a number of key actions set out under each of the new, four priorities. These are actions that we will deliver to improve quality of life and help support the Borough through and beyond the most difficult year in modern times. It is rightfully ambitious, as would be expected by local residents, and it contains specific milestones and dates.
- 2.2 Borough Council agreed a new Corporate Plan in November 2020. It contains a new Vision for the Borough, behind which the priorities and actions in this Implementation Plan are corralled. The Implementation Plan sets out what the Council is intent on delivering.
- 2.3 Members are asked to approve the Implementation Plan at this very unusual time. 2020 has presented the Borough and Council with two major crises – the Cyber attack and the Covid pandemic. What we have seen is the determination of communities, staff and Members to respond magnificently to provide support and direction when it is most needed. Although there is excellent news internationally about vaccinations for Covid, there is an enormous challenge to overcome the immediate levels of infection and then to help get the Borough back on its feet. This is a proud Borough, and we know that the next few years will not be easy as the local and national economy and national finances will present difficulties.
- 2.4 The council owes it to all our residents to set out an ambitious agenda. This agenda is focused on top priorities as follows, coupled with examples of the major actions we plan to undertake.

- 2.5 **Tackling climate change and enhancing the environment.** This is the Council's top priority. In the coming months we will launch a new Climate Change and Environment Strategy that will lay a clear pathway to become a carbon neutral Borough by 2030. This is a significant challenge but one that this Council and all our communities, partners and businesses will have a role to play in helping us to succeed. We are committed to increasing our levels of recycling and we will be launching new awareness campaigns and setting out plans to build a new waste and recycling plant that maximises the potential for recycling household waste.
- 2.6 **Meeting residents' needs** is the second priority, and actions include a new community mental health hub in East Cleveland, stronger partnerships with schools to raise standards and reduce further rates of school exclusions that can blight young people's futures. We will be completing actions that deliver mixed care schemes for older people and people with disabilities in both Loftus and Kirkleatham.
- 2.7 To help us **improve the physical appearance of the Borough and enhance prosperity**, we combine new campaigns aimed at reducing litter and fly-tipping with stronger enforcement and introducing a new focus on finding and fixing problems more speedily, from pot holes to fly-tipping. Work has started on the Regent Cinema site and we will be progressing numerous other landmark projects over the lifetime of this plan, including Redcar Town Centre, Guisborough Town Hall and Eston Town Centre.
- 2.8 **Investing for the long term** involves providing new levels of support for staff to work more flexibly with home working and supporting mental wellbeing challenges that have become more apparent across our communities during the pandemic. We will launch a new web-site to ensure more people can confidently access services and information on line, as well as in person when the need arises. We will be lobbying Government hard to ensure the additional costs of Covid are met centrally and that the Council has the capacity to lead the Borough beyond Covid.
- 2.9 Covid will continue to influence our lives for many months, if not years which is why the Corporate Plan agreed by Borough Council sets out the strategic approach as follows:

#### **Dealing with the Covid Crisis**

- We shall regularly review and monitor Directorate Recovery Plans to ensure they support the delivery of key services safely
  - We shall continue to fully liaise with partners at local, regional and national levels, especially through the Cleveland Local Resilience forum
  - We shall continue to support our staff to work from home where they can, whilst ensuring Covid-compliant workplaces for when staff need to come into work
  - We shall increase the focus on our staff's mental wellbeing throughout the pandemic
  - We have already built up a significant stockpile of PPE and we shall continue monitor supplies
  - We shall constantly lobby for the resources we need to keep people safe and the Council sustainable
- 2.10 The Implementation Plan, attached, does not include a specific section on Covid, rather it includes a number actions relating to Covid throughout. Each Directorate

continues to be actively engaged in the crisis, maintaining services, responding to Government lockdowns / tiered regional arrangements, and keeping staff and customers safe. As well as delivering each Directorate's own Recovery Plan (or similar), actions are initiated rapidly in response to the ever changing situation.

### 3 Who has been consulted and engaged?

- 3.1 In compiling the Implementation Plan, there have been a number of conversations, including with businesses, partners and Members. The draft corporate plan was circulated to many partner agencies and despite the pressures of Covid a small number responded offering much support for the work we are doing and offering to further deepen partnership working with us to deliver joint ambitions. All elected Members were invited to a special on-line session to explore the Implementation Plan, ahead of each of the four Scrutiny & Improvement Committees meeting in early December. Cabinet, as is usual practice, will have the opportunity to hear the comments etc of Scrutiny Members at its meeting on 15<sup>th</sup> December. (Members also contributed to the high level corporate plan in political group meetings in October.)

### 4 What are the risks and resource implications?

Type of Risk/ Implication	Details
Climate Emergency Impact	The new Climate Change and Environment Strategy will be presented to Cabinet in the coming months – this will set out how we will work in partnership to deliver the zero carbon ambitions for the Borough by 2030.
Health and Safety	Many of the actions in the Implementation Plan will have health and safety considerations, but each will be dealt with during project planning and development in accordance with our established procedures. The current Covid pandemic features throughout the Implementation Plan and our overall objective in this regard is to keep people safe.
Social Value	As actions are progressed, social value will be considered to ensure that spend of public resources generates as much of a return for the local economy and local people as possible.
Legal	There are no legal implications from this report, but any legal implications associated with individual actions will be addressed in accordance with our established processes.
Financial	The Council is about to embark on its budget process leading to the agreement of a balanced budget early in 2021. Delivering the corporate plan, its priorities and actions, is the fundamental purpose of deploying our resources. Further work will be done in the winter period to arrive at a balanced budget that supports this plan's implementation and maintains our sustainability as an organisation.
Human Resources	As above, all our staff will have a role to play in delivering the actions. There will be a programme of information and engagement with staff (and others) to help everyone understand what the Council is focused on in the coming months and years, and what their contributions is.

Equality and Diversity	Many of the actions in the plan are targeted at communities that require support and who form part of our Equalities Policy. There are actions aimed at supporting people into work (people and families on low incomes), people with disabilities (to help them live more independent lives), children and young people (to help break cycles of poverty), and older people (to provide choice and independence).
Other (please specify)	

- 4.1 Equality analyses for Cabinet decisions are published alongside the reports in the 'Cabinet and committee papers section' of our website at <https://www.redcar-cleveland.gov.uk/Democracy/DecisionMaking/MeetingCabinet/Pages/cabinet-and-committee-papers.aspx> and should be read in conjunction with the recommendations in the report.

## 5 Appendices and further information

- 5.1 Appendix 1 – Implementation Plan

## 6 Background papers

- 6.1 No background papers other than published works were used in writing this report.

## 7 Contact Officer

- 7.1 Name: Rob Mitchell  
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**CORPORATE PLAN – IMPLEMENTATION PLAN**

**PRIORITY 1: Tackling Climate Change and Enhancing the Natural Environment**

**COMMITMENT 1: We shall make clear how, in partnership, we will make Redcar & Cleveland carbon neutral by 2030**

Redcar & Cleveland Council is committed to do whatever is necessary to achieve our goal of being a carbon neutral Borough by 2030. We will work in partnership with communities and partner organisations to achieve this. We will be proudly contributing to global efforts to cut carbon emissions.

Action	Why are we doing this?	Completion date	Portfolio	Lead officer
Agree and commence delivery of the Climate Change / Environment Strategy	To set out the steps to achieving a carbon-neutral Borough by 2030 and to build on recent progress in the Borough to reduce carbon.	Q4 2020/21	Climate Change & Environment	Service Lead – Climate Change
Commence development of new Energy Recovery Facility in order to treat waste that cannot be recycled.	To find the best possible solution for the disposal of residual waste.  Working with six other local authorities in order to achieve maximum value for money.	Contract Award December 2021  Service Commencement date April 2026	Neighbourhoods	Assistant Director Environment



## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 1: Tackling Climate Change and Enhancing the Natural Environment

#### COMMITMENT 2: We shall achieve a step-change in recycling rates in the Borough

Redcar & Cleveland has led the way in increasing the amounts of waste that is recycled, but this now needs a bigger push to move us to a new level. Recycling reduces the amount of raw resources that need to be extracted in order to make things we use every day, and it reduces carbon emissions. Minimising waste and increasing recycling rates will reduce the Council's costs which means we are better able to support vital services.

Action	Why are we doing this?	Completion date	Lead Cabinet Member	Lead Officer
Prepare for the implementation of food waste collections in line with proposed government legislation.	To reduce residual waste and ensure food waste is recycled. The requirement to introduce separate food waste collections is included within the UK Government's Waste and Resource Strategy (2018), with the commitment to fully cover any additional costs.	2024 (TBC by Government)	Neighbourhoods	Assistant Director Environment
Agree a timescale and business case for investing in a new waste and recycling centre at Dunsdale to boost recycling rates	Improving current recycling services and performance	Q4 2020/21	Neighbourhoods	Assistant Director Environment
Introduce targeted enforcement of recyclables, to respond to cases of continued contamination.	Reduce the amount of comingled recycling waste that is contaminated, thus boosting recycling rates and cutting costs	Q4 2020/21	Neighbourhoods	Assistant Director Environment

<p>Introduce a new education and publicity campaign to boost recycling.</p>	<p>To help educate local people as to the importance of recycling and to boost recycling rates.</p> <p>Clarify the materials that can be recycled and the variety of methods to reduce, reuse and recycle waste.</p> <p>Keep residents up to date with changing legislation that affects the way waste is collected and recycled.</p>	<p>Q1 &amp; Q3 2021/22</p> <p>Q1 &amp; Q3 2022/23</p>	<p>Neighbourhoods</p>	<p>Assistant Director Environment</p>
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## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 1: Tackling Climate Change and Enhancing the Natural Environment

#### COMMITMENT 3: We shall support biodiversity with actions to support wildlife and plant life

The Landscapes Review made it clear that our natural environments have been eroded over many years, despite protections such as National Park, or SSSI status. It is important that our plans allow wildlife, flora and fauna to flourish alongside human beings. The importance of clean, open spaces for people to enjoy has never been more pronounced.

Action	Why are we doing this?	Completion date	Lead Cabinet Member	Lead Officer
<p>Agree a large-scale tree planting strategy for the Borough in line with the Climate Change and Environment Strategy, in partnership with others including the North York Moors National Park</p> <p>Galvanise community support in the strategy to secure residents' involvement in its delivery.</p>	<p>Review the level of tree planting within the borough, with the aim of increasing it above the current level (2000 trees per annum) to absorb more carbon and improve visual and biodiversity impacts.</p>	Q2 2021/22	Climate Change & Environment	Assistant Director Environment
<p>Agree a new Council approach for open space maintenance that clearly establishes (a) those areas that will be allowed to become wild, thus encouraging biodiversity in the form of wildflowers, pollenating insects, animals and birds, and (b) those that will be neatly maintained</p>	<p>In order to support greater biodiversity overall and reductions in climate change, RCBC will need to change its approach to open space maintenance, allowing grass verges to grow wild (including with wildflowers). These areas will not look 'neat and tidy' because they have been permitted to rewild to a</p>	Q1 2021/22	Neighbourhoods	Assistant Director Environment

	<p>degree (with all of the benefits derived from this approach).</p> <p>Effective communication will be important to ensure residents shape our plans and are aware of this managed intervention, and its intended benefits.</p>			
<p>Agree with North York Moors National Park joint work to protect and restore peatlands in the Moors, seeking external funding for projects to be delivered in partnership with the local community</p>	<p>To reduce carbon loss to the atmosphere and increase biodiversity.</p>	<p>Q4 2021/22</p>	<p>Climate Change &amp; Environment</p>	<p>Assistant Director Environment</p>

## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 2: Meeting Residents’ Needs

#### COMMITMENT 4: We shall improve long-term physical health and mental well-being, get young people more active, and ultimately save lives

Redcar & Cleveland faces significant health challenges, in terms of physical and mental wellbeing. We will prioritise the health of young people so they grow up more active and live longer lives. We will empower communities to do more for themselves.

Action	Why are we doing this?	Completion date	Lead Cabinet Member	Lead Officer
Open a community mental health hub at East Cleveland Hospital in partnership with Tees, Esk and Wear Valley NHS Trust (TEWV)	Delivery of a comprehensive mental health support offer to our rural communities	Q2 2021/22	Health, Housing and Welfare	Assistant Director Communities and Health
Extend the work in Carlin How to improve housing standards by strengthening the ties between landlords, and tenants.	Tackle inequalities through preventative, early help approaches	Q4 2020/21	Health, Housing and Welfare	Assistant Director Communities and Health
With the impact of Covid19, maintain and strengthen the voluntary community sector (VCS) and implement a programme of financial and other support to local VCS groups to promote sustainability and increase capacity.	VCS are the building blocks of healthy, sustainable communities.  A diverse range of VCS organisations are at the heart of our communities and are integral to community resilience, wellbeing and social prescribing.	Q4 2021/22	Health, Housing and Welfare	Assistant Director Communities and Health

<p>Produce a directory of support for front-line workers and volunteers aimed at helping people to improve their wellbeing. This will be done through a new South Tees Wellbeing Network.</p>	<p>To provide a coordinated communication channel for anyone working or volunteering to improve the wellbeing of Redcar &amp; Cleveland residents.</p> <p>This will improve community awareness of health and wellbeing opportunities, identify gaps in wellbeing provision and enable joint working towards solutions.</p>	<p>Q2 2021/22</p>	<p>Health, Housing and Welfare</p>	<p>Assistant Director Communities and Health</p>
<p>Increase the number of Redcar &amp; Cleveland's Walking4Health groups with a particular emphasis on groups for young people to help with their health and fitness.</p>	<p>Walking improves physical, social, emotional wellbeing and prevents illness.</p>	<p>Q4 2021/22</p>	<p>Health, Housing and Welfare</p>	<p>Assistant Director Communities and Health</p>

## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 2: Meeting Residents’ Needs

#### COMMITMENT 5: We shall take more preventative actions, to keep people safe, to enable more children and older people to live safely at home, with the right support at the right time

Most people want to be able to continue to live their lives independently, as healthily and happily as possible, for as long as possible. This principle is central to our Children’s and Adult Services. This commitment is about doing more to make this happen, which is good for the young and old, and is likely to cost less in the long run.

Action	Why are we doing this?	Completion date	Lead Portfolio	Lead Officer
Develop a multi-agency model of care to support adolescents in or on the edge of care to remain safely at home, thus improving their long-term life chances	More adolescents supported to remain at home safely and cared for in foster placements instead of residential, less use of out of borough residential placements and less time spent in residential care seeing improved outcomes for young people in respect of mental health issues, offending behaviour, education and employment rates.	Development phase Q1 2021/22  Launch Q3 2021/22	Children	Assistant Director Performance, Quality and Partnerships
Develop a range of follow-on accommodation options for young people 16 + leaving care or unable to live at home safely	Young people provided with a safe and supported home environment after leaving care or being homeless; Young people supported to access education, training and employment opportunities;	Q3 2021/22	Children	Assistant Director Performance, Quality and Partnerships

	Young people better able to develop life skills, live independently and achieve their potential.			
Redesign youth service assets to ensure community-based provision for young people.	<p>Continues to fulfil the council's statutory obligation to provide access for young people to leisure-time activities and maximises the use of resources for wider community use.</p> <p>In line with the Assets Strategy, it streamlines buildings and reduces operational and maintenance costs without reducing access to services.</p>	Q2 2021/22	Children	Assistant Director Performance, Quality and Partnerships
Design place based support for people with mental health needs to live more independent, fulfilling lives, maximising opportunities for social inclusion and wellbeing.	Working in partnership with TEWV in rolling out of the new Community Mental Health Framework to improve how health, social care and the voluntary sector work together to provide support to people and their families as early as possible, make services easier to access and improve support for people being treated for their mental health.	<p>Establish partnership groups Q1 2021/22</p> <p>Complete 3 year programme of activity Q4 2023/2024</p>	Adult Social Care & Health Housing and Welfare	Assistant Director Adult Care



<p>Build a new supported living care community at Hummersea in Loftus for people with disabilities and older people.</p> <p>Build a new supported living care community at Kirkleatham for older people and people with disabilities.</p>	<p>Increase the number of high-quality supported housing facilities in the borough to support older people and people with disabilities to live independently</p>	<p>Q4 2021/22</p> <p>Q4 2021/22</p>	<p>Adult Social Care &amp; Health Housing and Welfare</p>	<p>Assistant Director Adult Care</p>
<p>Expand our marketing to grow the number of Care Academy courses and numbers of people attending, to increase the community care and support workforce</p>	<p>People with care needs want support to live in their homes for as long as possible.</p> <p>Ageing population will increase demand for community care. People tell us they want alternatives to a care home.</p>	<p>Q2 2021/22</p>	<p>Adult Social Care</p>	<p>Assistant Director Adult Care</p>
<p>Launch a new All Age Carer Strategy and commissioned carer services to provide support to all informal carers, including young carers, in their caring roles.</p>	<p>We need to support informal carers of all ages to enable them to continue in their caring role. This partnership approach will ensure carers are provided with proportionate and flexible support options, to meet their specific needs.</p>	<p>Q3 2021/22</p>	<p>Adult Social Care Children</p>	<p>Assistant Director Adult Care</p>
<p>Develop a model with the Voluntary and Community Sector and other partners, that changes how we deliver services across substance misuse, domestic abuse and homelessness.</p>	<p>Building on the success of the Transformation Challenge model, procure partners to support vulnerable people with complex issues to move from surviving to thriving which in turn will reduce their demand on resources.</p>	<p>Q2 2021/22</p>	<p>Health, Housing and Welfare</p>	<p>Assistant Director Communities and Health</p>

## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 2: Meeting Residents' Needs

**COMMITMENT 6: We shall further strengthen partnerships with schools and colleges to ensure young people's aspirations are raised, they get a better secondary school experience and acquire the skills they need for future jobs**

Our primary schools are some of the best in the country, giving our youngest children the best start possible in their education. There are significant challenges in our secondary schools and although we do not control those schools, we are working ever closer with those that do to help turn them around and ensure young people's achievements are boosted so they are better prepared for onward learning, jobs and careers.

Action	Why are we doing this?	Completion date	Lead Portfolio	Lead Officer
Set up the new Skills Consortium which will bring together existing and new businesses with skills providers to ensure local people are trained up for new jobs.	Planning for businesses' future skills needs (including those investing at STDC) alongside skills providers (e.g. our colleges) will provide residents with the required skills/qualifications. It is vital that we do everything we can to ensure local people get as many of the 20,000 new, skilled jobs forecast by STDC, and across the Borough.	Q1 2021/22	Economic Development	Assistant Director Growth and Enterprise
Further strengthen strategic partnerships with Redcar & Cleveland College to increase its offer to students and cement its role as a college for the local community, including supporting the delivery of all-weather sports facilities for students and the community at the Redcar campus.	To ensure the Campus has the right courses and facilities for an excellent student experience, and to continue the College's journey from failing to OFSTED excellence. To ensure Redcar & Cleveland residents have the right training and skills available to them to secure new jobs.	Q4 2021/22	Children	Strategic Policy Lead

<p>Implement a School Improvement Strategy, to support and challenge secondary school attainment and progress, continue to reduce school exclusions and agree an inclusion strategy that provides greater support for students with additional needs.</p>	<p>More young people would achieve in line with personal academic expectations. There would be a rise in schools' overall grades. The gap between disadvantaged and other children and young people would be reduced. Exclusion figures would be reduced. There would be fewer students needing Education Health and Care Plans (EHCPs).</p>	<p>Q4 2020/21 For agreement, milestones thereafter.</p>	<p>Children</p>	<p>Assistant Director Education and Skills</p>
<p>Now that we have excellent data about young people's education, employment and training status, strengthen partnership working with education and training providers around individual young people to support their progress to further education, employment or training.</p>	<p>Children and young people have well informed aspirations of what they could be in the future and subsequently engage in their school / college curriculum to work towards personal career goals. Enabling us to identify those children and young people who are at risk of NEET to provide the support they need promptly. To increase work-experience, apprenticeship and employment opportunities for young people, including those in our care / care leavers.</p>	<p>Q3 2021/22</p>	<p>Children</p>	<p>Assistant Director Education and Skills</p>
<p>Redcar and Cleveland schools to all have a Mental Health Champion, actively engage with the Mental Health Leads Network and Headstart in working towards</p>	<p>To enable children and young people to have the best start in life and to enjoy good emotional health and wellbeing.</p>	<p>Q4 2021/22</p>	<p>Children</p>	<p>Assistant Director Education and Skills</p>

achieving the Headstart silver quality standard or equivalent quality standard from another organisation.	To ensure that school staff have all the resources and strategies required to best equip the children and young people with managing their emotional health and wellbeing.			
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## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 3: Improving the Physical Appearance of the Borough and Enhancing Prosperity

#### COMMITMENT 7: We shall be more proactive in the way we look after the appearance of our Borough

The appearance of the Borough is important to every resident from the moment they look out of their front door. We will place a bigger emphasis on identifying and removing problems as they occur, to increase people’s pride in where they live. This will have positive impacts on people health and wellbeing.

Action	Why are we doing this?	Completion date	Lead Portfolio	Lead Officer
Introduce a new communications campaign: Looking after the borough-keeping it clean and tidy	To encourage residents/visitors to take pride in the borough, reduce littering, dog fouling, fly tipping etc. To complement increased enforcement. This campaign to complement / alternate with the recycling campaign – alternate quarters	Q4 2020/21  Q2 & Q4 2021/22  Q2 & Q4 2022/23	Neighbourhoods	Assistant Director Environment
Implement a “find and fix” approach to solving local problems, so we become more proactive in dealing with street scene issues affecting the appearance of the borough. Bring together existing teams under one “find and fix” remit.	To implement a “find and fix” approach using responsive operational teams, balanced with programmed activities, enforcement, work of community groups, and education and awareness campaigns.	Q2 2021/22	Neighbourhoods	Assistant Director Environment
Strengthening enforcement activities to complement the “find and fix” approach.	To take action against those who damage our environment and put others at risk	Q2 2021/22	Neighbourhoods	Assistant Director Environment

## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 3: Improving the Physical Appearance of the Borough and Enhancing Prosperity

#### COMMITMENT 8: We shall progress and deliver landmark projects to create jobs, increase pride and improve quality of life

Redcar & Cleveland Council has been successful in securing some significant funding for some landmark, transformational projects across the Borough. These will bring centres and neighbourhoods back to life, preserve our heritage, create jobs, and build pride in our communities. Having secured resources, we will now prioritise getting major projects started, on the ground, which will give local people more confidence about their economic futures.

Action	Why are we doing this?	Completion date	Lead Portfolio	Lead Officer
Support inward investment into the Borough particularly on the key sites of Tees Works and Wilton	To create a prosperous and diverse economy for the Borough through working with key partners including the STDC and undertaking promotional activities, active business support and skills/recruitment support.	This is an on-going action	Economic Development	Assistant Director Growth and Enterprise
To deliver Town Centre regeneration and growth alongside specific regeneration projects in key locations in the Borough:  <u>Town Centres</u> (as set out in the Area Growth Plan Framework)	To deliver regeneration schemes, projects, assistance and grants to encourage economic growth in town centre areas and high streets.  To create growth in the Borough's economy through a variety of external and Council funding sources with the support of the private sector and other key public partners. Specific regeneration projects will be brought forward in the three key growth areas of	Agreement Q3 2020 Delivery Commences Q3 2021/22 Completions by 2025	Economic Development	Assistant Director Growth and Enterprise

<u>Loftus Future High Street</u>	Redcar, East Cleveland and Greater Eston.	Outcome of Loftus Future High Street Fund announced Q3 2020/21 Delivery commences Q4 2020/21 Completion Q4 2025/26		
<u>Redcar Town Deal</u>		Agreement of Town Deal with Government Q4 2020/21 Delivery Q1 20/21 – Q4 2023/24		
<u>Regent Cinema</u>		Completion Q1 2022/23		
<u>Guisborough Town Hall</u>		Start on Site Q4 2020/21 Completion Q2 2021/22		
<u>Eston Precinct</u>		Concept Agreed Q4 2021/22		

		Start on Site Q1 2022/23 Completion Q2 2023/24		
<p>Progress key connectivity projects across the Borough to support economic growth:</p> <p><u>East Cleveland Rail services:</u> Detailed timetable analysis Strategic Outline Business Case (if decision is to proceed) Further actions to progress would follow</p> <p><u>Walking and Cycling route programmes:</u> Business case for initial schemes Start on site, subject to approval</p>	<p>To facilitate and encourage sustainable transport and economic growth exploring future opportunities and deliver key transport infrastructure and sustainable transport routes/projects in the Borough.</p>	<p>Q3 2021/22 Q4 2022/23</p> <p>Q3 2021/22 Q1 2022/23</p>	Economic Development	Assistant Director Growth and Enterprise



## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 3: Improving the Physical Appearance of the Borough and Enhancing Prosperity

#### COMMITMENT 9: We shall have an exciting cultural and visitor offer for all to enjoy

Arts and culture are an important part in the enrichment of so many people's lives, as well as a key driver for economic growth. There is huge potential to grow this sector, creating more jobs here. Importantly, there is also scope to ensure the benefits of arts and culture are enjoyed by everyone.

Action	Why are we doing this?	Completion date	Lead Portfolio	Lead Officer
Agree a new approach to place marketing to raise the profile of the Borough on the regional and national level, secure more investment in the Borough from Government and boost tourism	To encourage people to visit, work and invest in the borough by promoting the status of the Council and the Borough via actions such as place/destination marketing, building on the role that the Council plays with the TVCA and working in partnership with other Local Authorities and key partners in the region.	Q4 2020/21	Economic Development	Assistant Director Growth and Enterprise
Pursue blue flag status for more of our beaches	To support tourism growth and seek further commendations and achievements elsewhere in the borough	Q2 2021/22	Health, Housing and Welfare	Assistant Director Communities and Health
Maintain Redcar and Cleveland as the home of Festival of Thrift as a year-round festival, building on the estimated £1M economic benefit and national recognition it brings	Embed culture into our plans for economic regeneration and tourism whilst recognising its core value to residents	Q2 2020/21	Culture	Assistant Director Communities and Health

Develop and grow the quality and number of cultural and creative opportunities for children and young people to increase their engagement, enjoyment and future employment prospects in this growing sector.	To improve the overall culture and events offer in the borough, protect our creative industries sector, create jobs and support the emotional wellbeing of residents. To ensure equality of access for all.	Q4 2021/22	Culture	Assistant Director Communities and Health
Following Covid, establish the Kirkleatham Walled Garden as a significant tourist attraction	To improve the overall cultural offer in the borough and contribute to economic growth	Q1 2021/22	Culture	Assistant Director Communities and Health

## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 4: Investing for the long-term

**COMMITMENT 10: We shall make sure our Members and staff have access to training, development and support, including mental wellbeing, to enable them all to continue to do an excellent job**

The services that our communities often rely on are only possible because of the skill and commitment of all our staff, from front-line, to back-office and management. A programme of support is being strengthened to give people as much support as possible to continue to deliver great services, especially in the current Covid climate.

Action	Why are we doing this?	Completion date	Lead Portfolio	Lead Officer
Agree a permanent working model for staff (hybrid /office) and the associated policies. <ul style="list-style-type: none"> <li>• Health and safety</li> <li>• Digital support for staff</li> <li>• Virtual Wellbeing Support Package</li> </ul>	To reduce our carbon footprint, reduce the need for physical assets, to provide greater flexibility for staff, to reduce risk associated with Covid.	Q4 2020/21	Corporate Resources	Governance Director
Agree new Workforce Strategy to support new, post-Covid ways of working	To provide employment opportunities for young people, as well as for workforce succession planning.	Q1 2021/22	Corporate Resources	Governance Director
Appoint, support, and train a new cohort of apprentices	To provide job and career opportunities to young people within the Council	Q4 2020/21 Q4 2021/22 Q4 2022/23	Corporate Resources	Governance Director
Appoint young adults to the Council in new roles funded by the Kick Start programme	To provide job and career opportunities to young people within the Council	Q4 2020/21	Corporate Resources	Governance Director
Identify a programme of measures and activities to empower and encourage staff to look after themselves and each other.	To support staff to maintain and improve their mental wellbeing, especially in the post Covid-era.	Q4 2020/21	Corporate Resources	Strategic Policy Lead

## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 4: Investing for the long-term

**COMMITMENT 11: We shall ensure community needs are better met in localities as we rationalise our assets and buildings and manage demand by enabling people to digitally help themselves, whilst maintaining the face to face contact our residents value**

Redcar & Cleveland Council has a large portfolio of assets. It's important that we have the right mix of assets to support a good service offer in localities across the Borough, and that they are attractive and welcoming and can be efficiently run. We may sell some assets to invest in much-needed service provision. We will also carefully develop our digital offer for people to access services at their convenience.

Action	Why are we doing this?	Completion date	Lead Portfolio	Lead Officer
<p>Agree proposals for first phase of the accommodation plan in Skelton.</p> <p>Agree and implement a phased programme of proposals for the use of council buildings</p>	To improve service offering for residents by operating services from multi-purpose community venues. This will also assist the council in reducing carbon emissions and saving money.	<p>Q4 2020/21</p> <p>By Q4 2022</p>	Corporate Resources	Assistant Director Finance
Launch a new Council website and an improved customer relationship management system.	To improve residents' experiences of interacting with the council, as well as make the organisation more efficient, reduce travel, and to facilitate remote working.	Q3 2021/22	Corporate Resources	Assistant Director Finance / Strategic Policy Lead
Improve Digital Inclusion to ensure as many families as possible can benefit from having access to digital platforms	To increase the number of families and individuals who can access digital platforms.	Q2 2021/22	Health, Housing and Welfare	Assistant Director Communities and Health

Carry out a Residents' Survey	To better understand residents' needs and priorities in the Covid-19 era to inform future Council policy and service planning	Q1 2021/22	Corporate Resources	Strategic Policy Lead
Undertake a Corporate Peer Challenge	To seek external assessment of how well the Council is meeting community needs in the face of the Cyber and Covid crises, and learn from peers in local government	Q2 2021/22	Corporate Resources	Strategic Policy Lead

## CORPORATE PLAN – IMPLEMENTATION PLAN

### PRIORITY 4: Investing for the long-term

**COMMITMENT 12: We shall continue to lobby Government for a fair share of resources for our Borough, whilst managing public money well, keeping the Council financially sustainable, and minimising the financial impact of Covid on local people**

Our cash resource is critical to enable us to provide much-needed services across the Borough. Following a decade of austerity, resources are stretched, but we will work hard to secure more resource for people who need it, and support the future economic, social and environmental ambitions of the Council and its communities.

Action	Why are we doing this?	Completion date	Lead Portfolio	Lead Officer
Provide Covid-19 financial impact returns to the Government and respond to the Spending Review, given the significant impact of Covid in 2020/21.	To ensure pressures are understood, recognised and considered for financial support	Q4 2020/21	Corporate Resources	Assistant Director Finance
Commence full engagement in the Government's comprehensive spending review, expected in the summer of 2021,	It is vital to highlight the key issues for Redcar & Cleveland that need to be addressed to ensure a fair and sustainable settlement for the borough	Q2 2021/22	Corporate Resources	Assistant Director Finance
Use the influence Redcar & Cleveland Council has through regional networks (Tees Valley and North East / ANEC) to lobby MPs, Ministers, Government to complement our own direct lobbying.	It is vital to highlight the key issues for Redcar & Cleveland that need to be addressed to ensure a fair and sustainable settlement for the borough	Q2 2020/21 Q4 2021/22	Corporate Resources	Assistant Director Finance
Agree a socially responsible Commercialisation Strategy to maximise rewards and manage risks.	To generate income to support the delivery of vital services	Q2 2021/22	Corporate Resources	Assistant Director Finance

<p>To review the council's welfare support arrangements</p>	<p>To ensure that the council's welfare support offer continues to support the most vulnerable.</p>	<p>Q4 2020/21</p>	<p>Corporate Resources</p>	<p>Assistant Director Finance</p>
<p>Provide an enhanced support offer through our Housing Advice &amp; information Team to mitigate the housing impact of Covid 19, to include:</p> <ul style="list-style-type: none"> <li>• Increase the number of hours of joint working with CAB</li> <li>• Commission housing related support to help clients in temporary accommodation to move on to affordable and sustainable settled accommodation</li> <li>• Lease and furnish two self-contained flats for six months, to use for clients who approach the service in housing need, who may be symptomatic / tested positive for COVID19.</li> </ul>	<p>Covid 19 will have a significant financial impact on a number of families and individuals, resulting in them having a housing need. Enhanced service provision is needed to meet this expected increase in demand.</p>	<p>Q4 2020/21</p>	<p>Health, Housing and Welfare</p>	<p>Assistant Director Communities and Health</p>

# Member Report

## Council Tax Base 2021/22 and the Council Tax Collection Fund Position for 2020/21



### Public

**To:** Cabinet **Date:** 15<sup>th</sup> December 2020  
**From:** Managing Director (Head of Paid Service) **Decision type:** Key - Budget  
**Portfolio:** Corporate Resources **Forward Plan reference:** RD0058  
**Priority:** All priorities  
**Ward(s):** All

#### 1 What is the recommendation?

##### 1.1 It is recommended that:

1. Approve the tax base for 2021/22 for the Council, calculated as being the relevant gross and net amounts, after a 1% allowance for non-collection, property movement, and the notification and levying of additional premiums as analysed by parish and non-parish areas set out below and detailed in Appendix 1;

Area	Gross Tax Base	Net Tax Base
Non-Parish	35,492.0	20,085.2
Saltburn & Marske	9,148.0	6,339.5
Skelton & Brotton	6,059.0	3,802.0
Loftus	3,829.0	2,060.5
Lockwood	1,701.0	926.7
Guisborough	8,878.0	6,787.4
<b>Total Borough</b>	<b>65,107.0</b>	<b>40,001.3</b>

2. Approve the Council share of the forecast deficit on the Collection Fund for council tax purposes of £1.099 million for the financial year 2021/22 and the spreading adjustment of £1.170 million. The spreading adjustment will be funded in 2022/23 and 2023/24 at £0.585 million per annum.
3. Approve the notification to the Cleveland Police & Crime Panel and Cleveland Fire Authority of the tax base totals for 2021/22 and of their share of the forecast deficit for 2020/21 to be funded over three financial years.

#### 2 What part of the Corporate Plan does this report deliver and how, and what options have been considered?



- 2.1 The approval of the council tax base is a key decision for funding the Council's Medium-term Financial Strategy. The Strategy will ensure that appropriate financial resources are provided to fund delivery of the agreed Corporate Plan priorities. The detail in this report will update the Strategy approved by Full Council on 27 February 2020.
- 2.2 The council tax base is the total number of dwellings in the Borough, broken down for each council tax valuation band, converted into a Band D equivalent after the following adjustments are applied:
- Single person discounts for single adult property occupation and for certain adults that can be discounted for specific council tax reasons.
  - Adjustments in respect of exemptions and the application of our local council tax support scheme.
- 2.3 The projected 2021/22 council tax base is 40,405.4 Band D equivalents – this is based on the property count of 65,107 as at 14th September 2020.
- 2.4 For budget setting purposes, the Band D equivalent is adjusted for the estimated collection rate. The estimated collection rate for 2021/22 is 99% which gives a net Band D equivalent of 40,001.3 properties. The collection rate has been amended from the rate of 99.5% in previous years due to an anticipated increase in council tax support costs and an assumed lower collection rate. Full information of the council tax base calculation is included in the tables at Appendix 1.
- 2.5 The 2021/22 Band D equivalent net tax base of 40,001.3 is an increase of 161 properties, compared to the 2020/21 figure of 39,840.3. This increase is mainly due to property growth offset by a reduction in the assumed collection rate.

2.6

Council Tax Base Movement	Band D equivalents		Change
	2020/21	2021/22	+/(-)
Property growth	52,753.7	53,080.0	326.3
Exemptions	(898.5)	(953.4)	(54.9)
Disabled reductions	(73.3)	(73.1)	0.2
Discounts	(4,885.1)	(4,922.2)	(37.1)
Premiums	216.3	221.4	5.1
Council tax support	(7,072.6)	(6,947.3)	125.3
Non-collection adjustment	(200.2)	(404.1)	(203.9)
<b>TOTAL</b>	<b>39,840.3</b>	<b>40,001.3</b>	<b>161.0</b>

- 2.7 The forecasted growth in the council tax base within the medium-term financial update presented to Cabinet in February 2020 was 400.0. Although there has been growth in the Borough of 326.3 properties other movements in the base has resulted in net growth falling short by 239 Band D equivalent properties. The financial impact of this decline is £0.400 million.
- 2.8 The Council is also required to estimate the surplus/deficit, in relation to the in-year collection rates for the 2020/21 council tax with a requirement for the two major precepting bodies to be notified of their estimated share by mid-January 2021.

- 2.9 Government have recognised that as a result of pressures associated with the Coronavirus pandemic, authorities are likely to estimate a larger-than-normal deficit on the 2020-21 Collection Fund, creating a resource and budget pressure for 2021-22. Government has therefore amended secondary legislation to allow authorities to spread the estimated deficit on the 2020-21 Collection Fund over the three years 2021-22 to 2023-24 rather than having to meet it in one financial year. The provisions do not allow elements of the deficit relating to the end of the previous financial year to be phased.
- 2.10 The Council must estimate an ‘exceptional balance’ for council tax. This is the estimated overall deficit net of any ‘prior year’ elements (the prior year element is the difference between the estimated and actual surplus/deficits for 2019-20).
- 2.11 Where the exceptional balance is in deficit, the deficit phasing provisions are triggered, and this amount must be spread in three equal portions across the three financial years 2021-22 to 2023-24.
- 2.12 There is no provision in the regulations to allow authorities to opt out of the deficit phasing, or to adopt a different payment profile. This reflects the nature of the primary legislation which only permits the Secretary of State to prescribe an approach which authorities must follow, rather than offering them discretion.
- 2.13 Appendix 2 sets out the individual components involved in estimating the deficit on the Fund at the end of this financial year. It is estimated that the Collection Fund will have a deficit of £2.734 million and is allocated accordingly:

2.14

<b>Authority</b>	<b>Proportion %</b>	<b>Amount</b>
Redcar & Cleveland Council	82.99	£2.269 million
Cleveland Police & Crime Panel	13.06	£0.357 million
Cleveland Fire Authority	3.95	£0.108 million
<b>Total</b>	<b>100.00</b>	<b>£2.734 million</b>

- 2.15 The £2.734 million deficit is mainly driven by an increase in the bad debt provision, required to cater for the increased risk on income collection due to the impact of the coronavirus pandemic. The Council is therefore required to apply the spreading adjustment explained above, the impact of which is set out in the table below.

## 2.16

	<b>RCBC</b>	<b>Cleveland Police &amp; Crime Panel</b>	<b>Cleveland Fire Authority</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
In year deficit	(£1.755)	(£0.084)	(£0.276)	(£2.115)
Spreading Adjustments (Funded in 22/22 & 23/24)	£1.170	£0.056	£0.184	£1.410
Prior Year Deficit	(£0.514)	(£0.024)	(£0.081)	(£0.619)
<b>Estimated Deficit to fund in 21/22</b>	<b>(£1.099)</b>	<b>(£0.052)</b>	<b>(0.173)</b>	<b>(£1.324)</b>

2.17 The Council's allocated deficit of £1.099 million is then factored into the overall calculation of the 2021/22 council tax requirement, which forms part of the budget setting process. The spreading adjustment of £1.170 million will be factored into the 2022/23 and 2023/24 budget set.

### 3 Who has been consulted and engaged?

3.1 This is a factual information-based report that has been discussed with a range of professional teams across the Council to identify reasons for any change between financial years and whether this is in line with expectations. Key assumptions around income, debt write offs and the level of the bad debt provision are also fully considered.

### 4 What are the risks and resource implications?

<b>Type of Risk/ Implication</b>	<b>Details</b>
Climate Emergency Impact	No
Health and Safety	No
Social Value	No
Legal	There is a statutory requirement to set a balanced budget for the local authority each year. The setting of the council tax base is one of the integral steps in this process. If the council tax base is not set within the prescribed timescale, the Council is not complying with regulation and will also jeopardise the budget setting of the other bodies involved who need this information from us so that they can set their own level of precept.

	It is also a statutory requirement that the Council makes an estimate of the surplus or deficit, in relation to council tax, on the Collection Fund. The calculation must be made on or before the 15 January to cover the period up to the 31 March 2021. Also, within seven working days of the 15 January, the Council must notify its major precepting authorities of their share of the estimated surplus or deficit.
Financial	The council tax base for 2021/22 is an integral part of the budget setting process and this will ultimately inform the level of income the Council can generate from council tax as part of its revenue budget.  The approval of the forecast deficit on the Collection Fund in 2020/21 will also be factored into the Council's revenue budget position for 2021/22.
Human Resources	No
Equality and Diversity	No
Other (please specify)	No

- 4.1 Equality analyses for Cabinet decisions are published alongside the reports in the 'Cabinet and committee papers section' of our website at <https://www.redcar-cleveland.gov.uk/Democracy/DecisionMaking/MeetingCabinet/Pages/cabinet-and-committee-papers.aspx> and should be read in conjunction with the recommendations in the report.

## 5 Appendices and further information

- 5.1 Appendix 1 – Redcar & Cleveland Borough Council Tax Base tables for 2021/22  
Appendix 2 – Forecast outturn position for the Collection Fund for 2020/21

## 6 Background papers

- 6.1 No background papers other than published works were used in writing this report.

## 7 Contact Officer

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**REDCAR AND CLEVELAND ALL AREAS**

Dwellings on Valuation List	Band A (D)	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total
Total number of dwellings	0.0	26794.0	13462.0	14263.0	5779.0	3422.0	962.0	397.0	28.0	65107.0
Non Chargeable dwellings	0.0	699.0	241.0	197.0	65.0	26.0	16.0	3.0	0.0	1247.0
Chargeable dwellings	0.0	26095.0	13221.0	14066.0	5714.0	3396.0	946.0	394.0	28.0	63860.0
Disabled reductions	0.0	128.0	101.0	140.0	93.0	43.0	17.0	17.0	14.0	553.0
Effectively chargeable	128.0	101.0	140.0	93.0	43.0	17.0	17.0	14.0	0.0	553.0
Adjusted chargeable dwellings	128.0	26068.0	13260.0	14019.0	5664.0	3370.0	946.0	391.0	14.0	63860.0
Entitled to 25% discount	12.25	3399.50	1307.50	1065.75	337.00	161.00	41.50	13.00	0.75	6338.25
Entitled to 50% discount	0.5	12.5	6.5	9.5	6.5	3.5	10.5	9.5	2.0	61.0
Properties subject to premium charge	0.0	212.5	48.5	30.5	4.0	4.0	3.0	1.0	0.0	303.5
Council tax support adjustment	40.01	7014.09	1603.63	842.17	163.76	52.61	15.85	1.31	0.00	9733.4
Adjusted dwellings	75.2	15854.4	10390.9	12132.1	5160.7	3156.9	881.2	368.2	11.3	48030.8
Band D equivalents	41.8	10569.6	8081.8	10784.1	5160.7	3858.4	1272.8	613.7	22.5	40405.4
Non collection adjustment 1%										404.1
Tax base										40001.3

**SALTBURN AND MARSKE**

Dwellings on Valuation List	Band A (D)	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total
Total number of dwellings	0.0	1950.0	2287.0	2925.0	1073.0	662.0	174.0	74.0	3.0	9148.0
Non Chargeable dwellings	0.0	60.0	51.0	45.0	18.0	3.0	2.0	1.0	0.0	180.0
Chargeable dwellings	0.0	1890.0	2236.0	2880.0	1055.0	659.0	172.0	73.0	3.0	8968.0
Disabled reductions	0.0	10.0	16.0	28.0	14.0	10.0	4.0	3.0	2.0	87.0
Effectively chargeable	10.0	16.0	28.0	14.0	10.0	4.0	3.0	2.0	0.0	87.0
Adjusted chargeable dwellings	10.0	1896.0	2248.0	2866.0	1051.0	653.0	171.0	72.0	1.0	8968.0
Entitled to 25% discount	1.50	282.25	240.00	230.00	68.25	33.25	8.50	2.50	0.00	866.25
Entitled to 50% discount	0.0	1.0	2.0	1.0	1.5	0.5	2.0	1.0	0.0	9.0
Premium properties	0.0	15.5	9.0	7.0	0.0	0.0	1.0	0.0	0.0	32.5
Council Tax support	2.07	450.60	266.65	156.68	22.64	10.64	3.45	0.70	0.00	913.43
Adjusted dwellings	6.4	1177.7	1748.4	2485.3	958.6	608.6	158.1	67.8	1.0	7211.8
Band D equivalents	3.6	785.1	1359.8	2209.2	958.6	743.9	228.3	113.0	2.0	6403.5
Non collection adjustment 1%										64.0
Tax base										6339.5

**GUISBOROUGH TOWN COUNCIL**

Dwellings on Valuation List	Band A (D)	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total
Total number of dwellings	0.0	1914.0	1546.0	2199.0	1232.0	1383.0	383.0	210.0	11.0	8878.0
Non Chargeable dwellings	0.0	42.0	21.0	21.0	17.0	13.0	4.0	1.0	0.0	119.0
Chargeable dwellings	0.0	1872.0	1525.0	2178.0	1215.0	1370.0	379.0	209.0	11.0	8759.0
Disabled reductions	0.0	13.0	7.0	19.0	15.0	11.0	5.0	4.0	3.0	77.0
Effectively chargeable	13.0	7.0	19.0	15.0	11.0	5.0	4.0	3.0	0.0	77.0
Adjusted chargeable dwellings	13.0	1866.0	1537.0	2174.0	1211.0	1364.0	378.0	208.0	8.0	8759.0
Entitled to 25% discount	2.25	277.25	158.50	180.75	84.75	71.75	14.25	6.75	0.75	797.00
Entitled to 50% discount	0.00	1.50	0.00	2.50	0.00	0.00	1.50	2.00	0.50	8.0
Premium properties	0.00	23.00	7.00	10.00	0.00	3.00	0.00	0.00	0.00	43.0
Council Tax support	6.49	492.25	202.43	123.96	32.78	17.85	2.65	0.00	0.00	878.41
Adjusted dwellings	4.26	1118.00	1183.07	1876.79	1093.47	1277.40	359.60	199.25	6.75	7118.6
Band D equivalents	2.4	745.3	920.2	1668.3	1093.5	1561.3	519.4	332.1	13.5	6856.0
Non collection adjustment 1%										68.6
Tax base										6787.4

**SKELTON AND BROTTON**

Dwellings on Valuation List	Band A (D)	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total
Total number of dwellings	0.0	2356.0	1489.0	1158.0	734.0	253.0	52.0	16.0	1.0	6059.0
Non Chargeable dwellings	0.0	53.0	17.0	7.0	2.0	0.0	0.0	1.0	0.0	80.0
Chargeable dwellings	0.0	2303.0	1472.0	1151.0	732.0	253.0	52.0	15.0	1.0	5979.0
Disabled reductions	0.0	13.0	8.0	15.0	16.0	4.0	0.0	1.0	0.0	57.0
Effectively chargeable	13.0	8.0	15.0	16.0	4.0	0.0	1.0	0.0	0.0	57.0
Adjusted chargeable dwellings	13.0	2298.0	1479.0	1152.0	720.0	249.0	53.0	14.0	1.0	5979.0
Entitled to 25% discount	0.75	283.50	130.00	74.25	27.00	8.25	2.25	0.25	0.00	526.25
Entitled to 50% discount	0.0	1.0	0.5	1.5	0.5	0.0	0.5	0.5	0.0	4.5
Premium properties	0.0	18.0	6.0	1.0	0.0	0.0	0.0	0.0	0.0	25.0
Council Tax support	4.77	625.42	145.54	65.73	17.87	4.10	0.73	0.00	0.00	864.16
Adjusted dwellings	7.5	1406.1	1209.0	1011.5	674.6	236.7	49.5	13.3	1.0	4609.1
Band D equivalents	4.2	937.4	940.3	899.1	674.6	289.2	71.5	22.1	2.0	3840.4
Non collection adjustment 1%										38.4
Tax base										3802.0



**LOFTUS TOWN COUNCIL**

Dwellings on Valuation List	Band A (D)	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total
Total number of dwellings	0.0	2502.0	515.0	426.0	241.0	101.0	35.0	9.0	0.0	3829.0
Non Chargeable dwellings	0.0	51.0	7.0	5.0	1.0	1.0	0.0	0.0	0.0	65.0
Chargeable dwellings	0.0	2451.0	508.0	421.0	240.0	100.0	35.0	9.0	0.0	3764.0
Disabled reductions	0.0	11.0	2.0	4.0	5.0	1.0	2.0	0.0	0.0	25.0
Effectively chargeable	11.0	2.0	4.0	5.0	1.0	2.0	0.0	0.0	0.0	25.0
Adjusted chargeable dwellings	11.0	2442.0	510.0	422.0	236.0	101.0	33.0	9.0	0.0	3764.0
Entitled to 25% discount	0.50	277.50	43.75	28.75	13.50	5.75	1.25	0.50	0.00	371.50
Entitled to 50% discount	0.0	1.5	1.0	1.0	0.5	1.5	1.0	0.5	0.0	7.0
Premium properties	0.0	27.0	1.0	1.0	0.0	0.0	1.0	0.0	0.0	30.0
Council Tax support	1.32	600.75	58.40	34.07	12.73	2.35	0.00	0.00	0.00	709.62
Adjusted dwellings	9.2	1589.3	407.9	359.2	209.3	91.4	31.8	8.0	0.0	2705.9
Band D equivalents	5.1	1059.5	317.2	319.3	209.3	111.7	45.9	13.3	0.0	2081.3
Non collection adjustment 1%										20.8
Tax base										2060.5

**LOCKWOOD PARISH COUNCIL**

Dwellings on Valuation List	Band A (D)	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	
Total number of dwellings	0.0	1052.0	204.0	263.0	103.0	53.0	18.0	8.0	0.0	1701.0
Non Chargeable dwellings	0.0	30.0	4.0	3.0	0.0	0.0	0.0	0.0	0.0	37.0
Chargeable dwellings	0.0	1022.0	200.0	260.0	103.0	53.0	18.0	8.0	0.0	1664.0
Disabled reductions	0.0	5.0	0.0	2.0	0.0	1.0	0.0	1.0	0.0	9.0
Effectively chargeable	5.0	0.0	2.0	0.0	1.0	0.0	1.0	0.0	0.0	9.0
Adjusted chargeable dwellings	5.0	1017.0	202.0	258.0	104.0	52.0	19.0	7.0	0.0	1664.0
Entitled to 25% discount	0.50	125.00	16.50	17.00	5.00	2.00	0.75	0.50	0.00	167.25
Entitled to 50% discount	0.0	0.0	1.0	0.5	0.0	0.5	0.5	0.0	0.0	2.5
Premium properties	0.0	7.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	8.0
Council Tax support	1.33	273.22	25.30	12.13	4.83	0.85	0.59	0.00	0.00	318.25
Adjusted dwellings	3.2	625.8	159.2	228.4	95.2	48.7	17.2	6.5	0.0	1184.0
Band D equivalents	1.8	417.2	123.8	203.0	95.2	59.5	24.8	10.8	0.0	936.1
Non collection adjustment 1%										9.4
Tax base										926.7

**NON PARISH AREAS**

Dwellings on Valuation List	Band A (D)	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total
Total number of dwellings	0.0	17020.0	7421.0	7292.0	2396.0	970.0	300.0	80.0	13.0	35492.0
Non Chargeable dwellings	0.0	463.0	141.0	116.0	27.0	9.0	10.0	0.0	0.0	766.0
Chargeable dwellings	0.0	16557.0	7280.0	7176.0	2369.0	961.0	290.0	80.0	13.0	34726.0
Disabled reductions	0.0	76.0	68.0	72.0	43.0	16.0	6.0	8.0	9.0	298.0
Effectively chargeable	76.0	68.0	72.0	43.0	16.0	6.0	8.0	9.0	0.0	298.0
Adjusted chargeable dwellings	76.0	16549.0	7284.0	7147.0	2342.0	951.0	292.0	81.0	4.0	34726.0
Entitled to 25% discount	6.75	2154.00	718.75	535.00	138.50	40.00	14.50	2.50	0.00	3610.00
Entitled to 50% discount	0.5	7.5	2.0	3.0	4.0	1.0	5.0	5.5	1.5	30.0
Properties subject to premium charge	0.0	122.0	25.5	11.5	3.0	1.0	1.0	1.0	0.0	165.0
Council tax support adjustment	24.03	4571.85	905.31	449.60	72.91	16.82	8.43	0.61	0.00	6049.56
Adjusted dwellings	44.7	9937.7	5683.4	6170.9	2129.6	894.2	265.1	73.4	2.5	25201.4
Band D equivalents	24.7	6625.1	4420.5	5485.2	2129.5	1092.8	382.9	122.4	5.0	20288.1
Non collection adjustment 1%										202.9
Tax base										20085.2

## Appendix 2

### Collection Fund 2020/21 – (Surplus) or Deficit for Council Tax Income

	2020/21 £000	2019/20 £000
(Surplus)/Deficit carried forward at 1/4	259	(1,531)
<u>Income</u>		
Council tax income receivable	(78,467)	(75,528)
COVID-19 Council tax hardship funding	(1,848)	
<u>Expenditure</u>		
Precepts:		
Redcar & Cleveland Borough Council	65,943	62,544
Cleveland Police & Crime Panel	10,380	9,841
Cleveland Fire Authority	3,141	3,038
Apportionment of previous year's surplus:		
Redcar & Cleveland Borough Council	299	1,734
Cleveland Police & Crime Panel	47	256
Cleveland Fire Authority	15	85
Contribution to / (from) bad debts provision	2,965	200

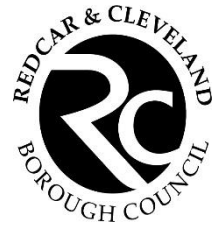
<b><u>Estimated (Surplus)/Deficit</u></b>	<b>2,734</b>	<b>(361)</b>
Apportionment of Surplus/Deficit:		
Redcar & Cleveland Borough Council	2,269	(299)
Cleveland Police & Crime Panel	357	(47)
Cleveland Fire Authority	108	(15)

### In-year movement

(Surplus)/Deficit 1/4	259	(1,531)
(Surplus)/Deficit 31/3	2,734	(361)
<b>In year (surplus)/deficit</b>	<b>2,475</b>	<b>1,170</b>

# Member Report

Financial Position: Quarter 2 – 2020/21



## Public

**To:** Cabinet **Date:** 15 December 2020  
**From:** Managing Director (Head of Paid Service) **Decision type:** Key - Budget  
**Portfolio:** Resources **Forward Plan reference:** RD0060  
**Priority:** All priorities  
**Ward(s):** All

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### 1 What are the recommendations?

#### 1.1 It is recommended that Cabinet:

- Note the forecasted year-end outturn position on the revenue budget and the capital programme as at Quarter 2;
- Approve the revised position for Quarter 2 on Prudential Indicators set out in Appendix 4;
- Approve the bad debts for writing-off over £10,000 in cases where the Council has exhausted all options to recover (see Appendix 5);
- Approve the itemised revenue virements detailed in Appendix 6;
- Approve the capital virements detailed in Appendix 7.

### 2 What part of the Corporate Plan does this report deliver, and how?

2.1 Strong financial governance is the foundation of the Council's ability to deliver the entirety of the Corporate Plan. Effective financial management of the budget aids the delivery of the Council's key priorities and objectives as stated in the Corporate Plan.

2.2 The Council maintains a medium-term financial strategy, which informs the Council's revenue and capital budgets, and drives the treasury management strategy. The latest version of this budget was approved by Full Council on 28 February 2020.

#### 3.0 Summary

3.1 The latest financial position remains substantially impacted by the ongoing covid-19 pandemic and the February 2020 cyber-attack.

3.2 This report focuses on the latest forecasts against the full revenue and capital budgets for the 2020/21 financial year. There remains some uncertainty around the financial pressures following the imposition of a second national lockdown in November 2020, the preceding categorisation

of the Borough into Tier 2 status in October and the nature of any restrictions post December 2020; which have stalled the Government's planned reopening of the economy and revised the projected financial impact of Covid-19. Since the Quarter 1 report on 22 September 2020, additional Government funding has been announced which provides some further assistance for how the Council manage these financial pressures.

- 3.3 Discussions with Government regarding financial support for the impact of the cyber-attack are ongoing, and any support that is confirmed will be factored into the financial position at that time.
- 3.4 Support from government for Covid-19 pressures has evolved since the start of the year, with a fourth additional tranche of grant funding announced in October 2020. The Council has also submitted the first of three claims to the Government for lost income caused by the Pandemic, through the Income Compensation scheme. Support based on these current announcements is currently estimated to be £14.358 million (£12.370 million from four tranches of Covid-19 grant and £1.988 million estimated from income compensation). With £0.074 million of this funding been used to support the 2019/20 outturn position, £14.284 million can therefore be allocated to manage the financial pressures of the Council from 2020/21 onwards.
- 3.5 Of this estimated £14.284 million of Government financial support, it is proposed to transfer the fourth confirmed tranche of Covid-19 grant funding of £2.445 million into earmarked reserves, to be available next year when the budget will need to address funding pressures from reduced council tax and business rates income, including a delay to the national resetting of business rates baselines.
- 3.6 After the transfer of this fourth tranche of Covid-19 is transferred into reserves, the Council is forecasting a year-end underspend of £0.061 million (which compares favourably with a forecast year-end pressure at Quarter 1 of £0.930 million).
- 3.7 The Council's Collection Fund, which accounts for the Borough's council tax and business rates yield, is forecast to be in deficit by the end of 2020/21 by £3.477 million. An element of this is due to the impact of the cyber-attack on the Council's collection arrangements, but the majority is due to the impact of Covid-19 and the increased bad debt provisions required as a result.
- 3.8 The deficit on the Collection Fund is carried into the next financial year and will need to be addressed as part of the budget setting process for 2021/22.

#### **4.0 Main report**

- 4.1 At Quarter 2 the Council is forecasting a net underspend position of £0.061 million against the 2020/21 revenue budget, after the transfer of £2.445 million (Tranche 4) of Covid funding into reserve. The Directorate breakdown of this position is set out below.

Directorate	Revised Budget £'m	Q2 Forecast Outturn £'m	Q2 Forecast Variance £'m	Q1 Forecast Variance £'m
Covid-19 support after transfer to reserves.	0.000	(11.913)	(11.913)	(10.951)
Adult & Communities	45.917	48.501	2.584	3.346
Children & Families	37.033	40.870	3.837	3.353
Growth, Enterprise and Environment	30.877	33.263	2.386	2.552
Resources	4.532	6.785	2.253	2.267
Corporate Allocations	(8.401)	(7.609)	0.792	0.363
<b>Total</b>	<b>109.958</b>	<b>109.897</b>	<b>(0.061)</b>	<b>0.930</b>

### Adult and Community Services – Forecast Overspend of £2.584 million

- 4.2 During the year, the adult social care sector, has been significantly affected by the coronavirus pandemic. The sector has experienced additional in-year operational and financial pressures to safely operate during the Pandemic. The Council has upheld its duty to support an active care market, with sufficient capacity to support the NHS to free up hospital beds for those most in need.
- 4.3 As such and in line with Government guidance, the Council has provided a range of support including supplier relief payments, PPE supplies and fee uplifts to care providers, to help keep vulnerable people and front-line care workers as safe as possible during the pandemic. This is currently forecast to cost £2.200 million but is being kept under review on a four-weekly basis.
- 4.4 Whilst supplier relief payments have been made to ensure the on-going viability of homecare and day care providers, reductions in provision of these services have meant less client contributions which is expected to result in income losses of £0.300 million. Further income pressures of £0.200 million are forecast from reduced fee income in culture and tourism related services.
- 4.5 The supporting independence strategy of the service was budgeted to deliver savings of £0.750 million this year by improving client outcomes. Due to the disruption caused by the cyber-attack and the resultant impact on capacity and ability to focus on early intervention and prevention, this saving is not forecast to be delivered.
- 4.6 An offset to these pressures has come from a reduction in the usual number of people receiving care, particularly residents in care homes, due to the coronavirus pandemic. Based on these reductions to date, together with

some clients currently being paid for by the CCG under interim funding arrangements, a saving of £1.900 million is forecast.

- 4.7 Our leisure provision is managed by our commissioned partner SLM, who receive a small management fee from the council but cover the majority of their costs from the income received from customers. This income has been hit by the closure and restricted use of the centres, and it remains uncertain how badly and for how long income streams will continue to be adversely affected.
- 4.8 The Council initially supported SLM with furlough top-up payments and have since entered into a contract variation to provide support for anticipated income losses from restricted re-opening and activities. The contract variation will be reviewed periodically as more evidence is gathered on the recovery of income streams, but at this point overall support to SLM is forecast to cost £0.820 million.
- 4.9 Plans for redesigning some services around a new vulnerable persons' delivery model have also been delayed, because of a delay in the service redesign at a critical point in this process as a result of the Cyber-Attack leading to a further pressure of £0.300 million. Directorate reserves will be used to address this until plans can be implemented.

#### **Children and Families – Forecast overspend of £3.837 million**

- 4.10 The ongoing impact of Covid-19, including restrictions to services in the context of two periods of lockdown, social distancing and the closure in the first half of 2020/21 of schools reducing professional contact with children, has led to pressures on the number and cost of children in care, forecast at £0.725 million. The Directorate is also experiencing rising Legal costs, with a forecast pressure of £0.500 million.
- 4.11 The impact of the cyber-attack has impacted on the capacity and focus on early intervention and edge of care practice aimed at reducing and delaying increased care requirements. As such the planned £0.550 million saving in reducing children's social care costs is not expected to be achieved.
- 4.12 Additional staffing costs are forecast to be incurred to address the workarounds and backlogs of work created by the disruption from the cyber-attack (£1.236 million) and in order to manage the rising caseloads and staff absences due to shielding (£0.481 million). These staffing costs are compounded by a general shortage in skilled and experienced social workers and a reliance on more expensive agency staff causing an underlying pressure of £0.112 million.

#### **Growth, Enterprise and Environment – Forecast overspend of £2.386 million**

- 4.13 The pandemic restrictions have resulted in many fee generating services seeing a significant drop in income, whilst the costs this income helps support are still being incurred. The latest forecast totals £1.356 million and includes licensing, car-parking, planning, transport, cliff tramway, trade waste and highways.



- 4.14 Additional cost pressures and reduced income continue within the Waste Services. The latest forecast pressures in these areas total £1.068 million, relating to increased collection and disposal costs due to increased household waste, extended opening hours of facilities, staffing and PPE costs and social distancing requirements.
- 4.15 Further financial pressures in Neighbourhood Services relate to the additional costs of hiring vehicles to facilitate social distancing of £0.100 million, additional staffing for these vehicles, protective equipment, service costs and lost income totalling £0.500 million.
- 4.16 These overspend pressures are mitigated in part by the saving generated from the renegotiation of the Concessionary Bus Fares contract, which has seen the Council's share of these costs reduced by £0.600 million from this financial year.

#### **Resources Directorate – Forecast overspend of £2.253 million**

- 4.17 Additional costs in the Resources directorate include supplies for the community hub and PPE purchased for use by front line staff, estimated at £0.750 million. Further pressures are forecast relating to staffing and building costs totalling £0.135 million. IT recovery costs falling against the revenue budget are forecast at £0.941 million, and income including rents, registrars and school services is anticipated to be down by £0.533 million.

#### **Corporate Allocations – Overspend of £0.792 million**

- 4.18 Pressures of £0.792 million are forecast against areas including commercial and enforcement income, audit fees, and the council's contribution towards the Coroners' service.

#### **Collection Fund:**

- 4.19 The Council maintains a Collection Fund, as a statutory requirement, to separately account for the Borough's council tax and business rates income. Both elements of this fund are expected to be significantly affected by the implications of Covid-19 and the cyber-attack. The forecast deficit on the fund is required to be addressed as part of the 2021/22 budget set.
- 4.20 However the Government have confirmed that because of the financial impact of Covid-19 on councils' Collection Funds (for both business rates and council tax), councils will be required to recover deficits built up in 2020/21 across a three-year period (2021/22 to 2022/23) rather than all in 2021/22.
- 4.21 For council tax, the Council retain an 82.9% share of the forecast deficit position, which based on latest forecasts will result in a deficit of £2.269 million. After the three year spread adjustment, the amount to be addressed in the 2021/22 budget is £1.099 million. The main driver for the forecast deficit is an increase in the bad debt provision required due to the economic impact of Covid-19.

4.22 For business rates the Council retain a 49% share of the forecast deficit position estimated to be £1.208 million. After the three year spread adjustment, the amount to be addresses in the 2021/22 budget is £0.652 million. The main causes of the forecast deficit are an increase in the bad debt provision and a recent national court ruling which has triggered the refund of business rates liabilities for cash machines in large retail units.

4.23 The Collection Fund monitoring position for Quarter 2 of 2020/21 is attached as Appendix 1. This sets out the main items of income and expenditure for council tax and business rates. The account is produced on a regulatory basis and therefore sets out the full Collection Fund position (not just the Council's retained share). The latest Collection Fund estimates exclude the compensating grant for business rates reliefs. However, the council tax element of the Collection Fund has been adjusted to include the council tax hardship scheme which provided financial assistance to some residents with their council tax bills.

### Usable Reserves

4.24 The level of Total Usable Reserves (excluding school and dedicated school grant balances) available to the Council at Quarter 2 of 2020/21 is £16.427 million, broken down in the table below.

Reserve	Quarter 2 (£m)
<b>School Reserves</b>	<b>0.092</b>
<b>Dedicated School Grant Reserve</b>	<b>(2.188)</b>
Adult and Communities	1.467
Children and Families	0.332
Growth, Enterprise & Environment	0.608
Resources	0.250
<b>Total Directorate Reserves</b>	<b>2.657</b>
General Reserves	5.202
Medium Term Financial Plan	0.551
Leisure Contract Fund	0.417
Council Tax Reserve Reliefs	0.353
Mutual Municipal Insurance	0.500
Insurance Funding	1.455
PFI – Schools	1.111
PFI – Street Lighting	0.469
Brexit Funding	0.227
Strategic Change and Resilience	1.000
Local Elections	0.040
Covid-19 Grant Funding	2.445
<b>Total Corporate Reserves</b>	<b>13.770</b>
<b>Council Total</b>	<b>16.427</b>

## Driving Change

- 4.25 A key element of the Council's medium-term financial strategy is to promote financial resilience and sustainability, in order to set a balanced revenue budget across the financial years between 2020/21 to 2022/23 without undue reliance on reserves.
- 4.26 The Driving Change efficiency improvement programme is aligned to the Council's priorities and seeks to improve productivity & efficiency, streamline management and promote financial resilience and sustainability.
- 4.27 A summary of the progress to date is set out below, with more detail at Appendix 2. The Driving Change efficiency improvement programme sought to deliver planned savings of £4.089 million in 2020/21. In summary £1.122 million of these savings has been classified as being achieved, £0.677 million are in-progress and £2.289 million remain outstanding. These forecasts are incorporated within the overall projected revenue position set out above.

Driving Change Theme 2020/21	Achieved £'m	In-Progress £m	Outstanding £m	Total £m
Early Intervention and Prevention	0.300	0.020	1.430	<b>1.750</b>
Streamlining & Cost Control	1.002	0.367	0.346	<b>1.715</b>
Being Commercial	0.020	0.325	0.357	<b>0.702</b>
Digital Efficiency	0.056	0	0.016	<b>0.072</b>
Long term Financial Sustainability and Returns on Investment	(0.150)	0	0	<b>(0.150)</b>
<b>Total</b>	<b>1.228</b>	<b>0.712</b>	<b>2.149</b>	<b>4.089</b>
<b>%</b>	<b>30.0%</b>	<b>17.4%</b>	<b>52.6%</b>	<b>100%</b>

- 4.28 The very challenging circumstances which have arisen due to the Covid-19 Pandemic and the earlier Cyber-Attack are the main causes of the status of the outstanding Driving Change efficiencies. In particular the main outstanding items relate to challenges in delivering savings in relation to the Edge of Care Strategy for Children in Care (£0.550 million), the delivery of the savings linked to Supporting Independence Strategy (£0.750 million), management of staffing establishment costs (£0.446 million) and the achievement of increased collection of fees and charges (£0.357 million).

## Capital Investment

- 4.29 The Capital Investment Plan supports the Council's corporate planning process by identifying and maximising available resources, supporting the delivery of our priorities and ensuring that all our resources are effectively invested.

4.30 The Capital Investment Plan is financed in such a way that the cost to council taxpayers is spread over the life of the asset being invested in. A summary of the current year forecast position is set out in the below, with further detail included in Appendix 3.

<b>Capital Block</b>	<b>2020/21 Budget (£'m)</b>	<b>Q2 Forecasts (£'m)</b>	<b>Q2 Forecast Variance £'m)</b>
Town Centre Investment	3.966	3.966	0
Visitor Attractions & Amenities	5.854	5.214	(0.640)
Business Infrastructure	4.493	4.040	(0.453)
Transport Infrastructure	7.118	8.118	1.000
Housing	0.159	0.159	0
Supported Housing	1.740	0.966	(0.774)
Community Capacity	0.309	0.359	0.050
Recycling and Waste Initiatives	0.174	0.174	0
Education	5.093	5.556	0.463
Council Investment	7.236	7.275	0.039
<b>Total</b>	<b>36.142</b>	<b>35.827</b>	<b>(0.315)</b>

4.31 The variance to the programme for each block is as follows:

- Visitor Attractions & Amenities - The variance within the block is due to the reprofiling of spend into future years for Regent Cinema and the inclusion of the scheme to refurbish Guisborough Town Hall.
- Business Infrastructure – the replacement of the Coatham Masterplan scheme, which will be replaced by a phased programme of works in this area, commencing with Coatham Development Phase 1, discussed as part of the Budget Proposals report.
- Transport Infrastructure – The increase includes an additional grant allocation for highways.
- Supported Housing – Allocation of grant funding for the completion of Meadowview and the re-profiling of grant funding streams for Adults services into future years.
- Education – uplift in the programme due to the confirmation of grant funding from Central Government and increase in the estimated cost of refurbishing Church-view to support an initiative to improve outcomes for vulnerable children.

## Treasury Management

- 4.32 Current debt levels as at 31 October 2020 are £196.700 million (down from £199.227 million as at 30 June 2020). The decrease is due to the repayment of short-term and Public Works Loan Board (PWLB) borrowing during Quarter 2, offset by additional Salix Loan funding to fund the ongoing Street-lighting replacement lighting system project.

Borrowing	Principal £'m	Rate %	Average Life (Years)
<b>Fixed Rate Funding</b>			
PWLB	53.520	2.68	10
Market (LOBO)	25.000	6.44	54
Market (Fixed)	48.750	6.47	54
Local Authority & Pension Funds (long term)	15.000	4.05	13
Local Authority & Pension Funds (short term)	51.000	0.68	0
Salix Loan (funds Street Light Bulb Replacement)	3.430	0	4
<b>Total Fixed Rate</b>	<b>196.700</b>	<b>3.64</b>	<b>24</b>

- 4.33 The Council is holding investments of £23.450 million (£23.000 million as at Quarter1). Cash balances have in 2020/21 been substantially higher than in previous quarters, and this is largely due to the Council receiving additional grant funding to support the Council and local businesses during the first few weeks of the pandemic.

Investments	Credit Rating	Principal	Rate	Average Duration
		£m's	%	(Days)
Call Accounts	AA-	1.900	0.12	1
Money Market Funds	AA+	11.550	0.05	1
<b>Total Instant Access</b>		<b>13.450</b>	<b>0.06</b>	<b>1</b>
Property Funds		10.000	3.10	3,650
<b>Total Fixed Investments</b>		<b>10.000</b>	<b>3.10</b>	<b>3,650</b>
<b>TOTAL</b>		<b>23.450</b>	<b>1.36</b>	<b>1,557</b>

- 4.34
- AA – denotes very high credit quality. A very low expectation of credit risk and a strong capacity for timely payment of financial commitments. This capacity is not significantly vulnerable to unforeseen events.
  - A – denotes high credit quality. A low expectation of credit risk and the capacity for timely payment of financial commitments is strong. This capacity may be more vulnerable to changes in circumstance or economic conditions.

- BBB – denotes adequate capacity to meet financial commitments, but more subject to adverse economic conditions.
- \* Property Funds do not have a credit rating. Rating agencies tend to award credit rating assessments to financial institutions which trade in structured financial transactions such as asset-backed securities such as loans and bonds. Property Funds are direct investments in a portfolio of property, they are illiquid in nature and the timing with which such investments can be withdrawn is dependent upon the speed with which the Property Fund can either sell property to release liquidity to sellers or can facilitate a sale of the asset to another investor. Property Fund valuations are also directly linked to the bid price of such an investment on the open market and the capital value fluctuates on a regular basis.

+/- may be added to a rating to show the relative status of an organisation within that particular category.

- 4.35 There have been no breaches in investment counterparty limits during the financial year to date. Individual counterparties' credit quality is assessed and monitored with reference to credit ratings on an ongoing basis. The Council's minimum long-term counterparty rating is A- representing excellent credit quality and an ability for these organisations to make timely repayments of principal and interest. In addition, this information on credit ratings is supplemented via other sources of intelligence such as credit default swap prices, financial statements, information on potential government support, and reports in the quality financial press.
- 4.36 The Interest on invested surplus cash balances and CCLA investments is expected to be around £0.385 million (£0.400 million in 2019/20) and the Council's first two quarter dividends for 2020/21 are £0.085 million and £0.094 million respectively, which is only 10% less than the previous 2 quarters of the last financial year. The Council will be closely monitoring the value of the Pooled Property Fund holdings and the dividends continuing to be paid.
- 4.37 As part of the integrated Treasury Management Strategy for 2020/21 a full suite of prudential indicators were approved. The Prudential Code for Capital Finance allows local authorities to make their own capital investment decisions in line with their priorities, as long as these are affordable, sustainable and prudent, and can be demonstrated as such through the use of prudential indicators. The position on prudential indicators is set out in Appendix 4. To date there have been no breaches of any of the prudential indicators.

#### **Bad Debt Write-offs**

- 4.38 Under the financial procedure rules of the Council, all debt write-offs for invoices raised against a debtor for more than £10,000 need formal approval by the Cabinet. There are five debts in total which require approval and in total amount to £0.074 million.

4.39 The debts relate to one adult social care debt and four business rates liabilities. The debts are in some cases a number of years old, and since the raising of these debts, officers involved in credit control, local taxation, operational services and legal services have pursued a range of options to chase these debts, but without full success.

4.40 Appendix 5 summarises and itemises the debts which require approval for write off by Cabinet. The adult social care debt has been anonymised. The Council sets aside provisions for bad debts, especially for older debt and depending on the circumstances under which the debt has arisen and likelihood of successfully chasing. These debt write-offs will be charged against the provisions for bad debt already made.

## 5 Who have we consulted?

5.1 The Council, as a fundamental part of establishing its Medium Term Financial Strategy and its ongoing management, has consulted widely with the public, partners, council members, trade unions and other stakeholders to set and then deliver a near balanced position.

## 6 What are the risks and resource implications?

Type of Risk/ Implication	Details
Climate Change Emergency	There have been some positive carbon and environmental impacts arising from the Covid-19 crisis, including less traffic, cleaner air, digital service access (less paper & transport).
Health and Safety	This response to Covid-19 has fundamentally been about health and safety. Any resetting of services will only be done when it meets health and safety requirements, which focus on staff as well as users.
Social Value	A key component of the procurement and investment strategies of the Council are to promote social value across the Borough.
Legal	Government guidance has been issued in great quantities, within the context of the emergency legislation passed by Parliament at the outset of lockdown. Directorates are following guidance but will not reopen a service or facility unless it is safe to do so.
Financial	The financial implications are set out in detail in the main body of this report.
Human Resources	We can only achieve the effective resetting and restoring of services with the continued support and commitment of staff.
Equality and Diversity	We need to ensure communities are empowered to act where they can, whilst the Council can support those that need our support the most. We will continue to monitor the impact of Covid-19 on our communities.
Other	

## **7 Appendices and further information**

- 7.1 Appendix 1 – Collection Fund Financial Forecasts
- Appendix 2 – Driving Change Efficiency Programme – progress update
- Appendix 3 – Capital Investment Programme
- Appendix 4 – Prudential Indicators for approval
- Appendix 5 – Bad debts for write off
- Appendix 6 – Revenue Budget Variations
- Appendix 7 – Capital Budget Variations

## **8 Background papers**

- 8.1 No background papers other than published works were used in writing this report.

## **9 Contact officer**

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## APPENDIX 1

### Collection Fund - Quarter 1 2020/21:

#### INCOME

	2020/21		
	£000's	£000's	£000's
	BR	CT	TOTAL
Council Tax Receivable	0	-78,467	-78,467
Council Tax Hardship Funding		-1,848	-1,848
Business Rates Receivable	-26,695	0	-26,695
	<b>-26,695</b>	<b>-80,315</b>	<b>-107,010</b>

#### EXPENDITURE

##### Apportionment of Previous Year Surpluses

Central Government	69	0	69
Billing Authority	68	299	367
Cleveland Fire Authority	1	15	16
Cleveland Police & Crime Commissioner	0	47	47
	<b>138</b>	<b>361</b>	<b>499</b>

##### Precepts, Demands and Shares

Central Government	18,552	0	18,552
Billing Authority	18,814	65,943	84,757
Cleveland Fire Authority	377	3,141	3,518
Cleveland Police & Crime Commissioner	0	10,380	10,380
	<b>37,743</b>	<b>79,464</b>	<b>117,207</b>

##### Charges to Collection Fund

Less: refunds written off against the appeals provision	(416)	0	(416)
Less: Increase/(Decrease) in Bad Debt Provision	580	2,965	3,545
Less: Increase/(Decrease) in Provision for Appeals	638	0	638
Less: Cost of Collection	159	0	159
Less: Disregarded Amounts	2,092	0	2,092
Less Transitional Protection	887	0	887
	<b>3,940</b>	<b>2,965</b>	<b>6,905</b>

(Surplus) / Deficit arising during the year

	<b>15,126</b>	<b>2,475</b>	<b>17,601</b>
(Surplus) / Deficit b/fwd 1st April 2020	621	259	880
Adjustment to Surplus prev yrs	0	0	0
(Surplus) / Deficit c/fwd 31st March 2021	<b>15,747</b>	<b>2,734</b>	<b>18,481</b>

Driving Change 2020-21	As at Quarter 2 2020-21			
	2020/21	Achieved	In Progress	Outstanding
<b>Early Intervention and Prevention</b>				
Edge of Care strategy - to mitigate increased rates of Children in Care	-550,000			-550,000
School transport savings from increased High Needs education provision in the Borough	-150,000		-20,000	-130,000
Supporting Independence strategy - to mitigate pressures on Adult Social Care.	-750,000			-750,000
Review of high cost care packages in Adult Social Care	-200,000	-200,000		
Review of Carers support service (Adults)	-100,000	-100,000		
<b>Sub-total</b>	<b>-1,750,000</b>	<b>-300,000</b>	<b>-20,000</b>	<b>-1,430,000</b>
<b>Streamlining &amp; Cost Control</b>				
Streamlining of Management Structures	-720,000	-685,000	-35,000	
Tighter management of staffing establishment costs and flexible working	-882,000	-247,200	-328,400	-306,400
Corporate subscriptions and inspections	-11,000	-7,000	-4,000	
Design, print & stationery	-57,000	-57,000		
General cost reduction measures	-40,000			-40,000
Review of subsidies for public bus services	-5,000	-5,000		
<b>Sub-total</b>	<b>-1,715,000</b>	<b>-1,001,200</b>	<b>-367,400</b>	<b>-346,400</b>
<b>Being Commercial</b>				
Increase Advertising, Sponsorship and Trade Waste revenue	-35,000	-20,000	-5,000	-10,000
Specific increases to Fees & Charges	-347,000			-347,000
General Increase to Fees & Charges	-200,000		-200,000	
In-sourcing of ASC legal work	-100,000		-100,000	
Commission Adults transport at a reduced cost	-20,000		-20,000	
<b>Sub-total</b>	<b>-702,000</b>	<b>-20,000</b>	<b>-325,000</b>	<b>-357,000</b>
<b>Digital Efficiency</b>				
Meetings, events & hospitality	-56,000	-56,000		
Invest in new technology for CCTV lines	-16,000			-16,000
<b>Sub-total</b>	<b>-72,000</b>	<b>-56,000</b>	<b>0</b>	<b>-16,000</b>
<b>Long Term Financial Sustainability and Return on Investment</b>				
Reduction in Fleet running costs following the purchase of new vehicles	-50,000	-50,000		
Capital Financing Costs	200,000	200,000		
<b>Sub-total</b>	<b>150,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>
<b>Council Total</b>	<b>-4,089,000</b>	<b>-1,227,200</b>	<b>-712,400</b>	<b>-2,149,400</b>

<b>Scheme</b>	<b>Revised 2020/21</b>	<b>Revised 2021/22</b>	<b>Revised 2022/23</b>	<b>Revised 2023/24</b>	<b>Total Budget</b>
<b>Town Scope Investment</b>					
Public Realm	163,800	250,000	250,000	0	<b>663,800</b>
Skelton Townscape Heritage Project	371,600	0	0	0	<b>371,600</b>
Redcar Town Centre Revival	430,300	308,900	0	0	<b>739,200</b>
Redcar Business Growth Zone	600,000	3,000,000	889,000	0	<b>4,489,000</b>
Loftus Town Centre Revival	421,950	266,000	0	0	<b>687,950</b>
Saltburn Town Centre Revival	659,550	100,000	0	0	<b>759,550</b>
Eston Town Centre Revival	310,100	465,000	0	0	<b>775,100</b>
Guisborough Town Centre Revival	648,800	256,500	0	0	<b>905,300</b>
Loftus Future High Street	0	0		0	<b>0</b>
Boroughwide Retail Support	298,000	268,000		0	<b>566,000</b>
Growth Plans	0				<b>0</b>
Kemplah Play Equipment	3,550	0	0	0	<b>3,550</b>
Skinningrove Coastal Protection	58,050	0	0	0	<b>58,050</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>3,965,700</b>	<b>4,914,400</b>	<b>1,139,000</b>	<b>0</b>	<b>10,019,100</b>
<b>Visitor Attractions &amp; Amenities</b>					
CCF Kirkleatham Academy and Walled Gardens - LGF	486,950	0	0	0	<b>486,950</b>
Cleveland Ironstone Mining Museum	1,350,250	0	0	0	<b>1,350,250</b>
Tourism/Business Access to Information	100,000	0	0	0	<b>100,000</b>
Regent Cinema Development	2,161,200	7,050,000	30,000	0	<b>9,241,200</b>
Guisborough Town Hall Gateway Project	886,950	1,378,750		0	<b>2,265,700</b>
Kirkleatham Future Development	228,250	0	0	0	<b>228,250</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>5,213,600</b>	<b>8,428,750</b>	<b>30,000</b>	<b>0</b>	<b>13,672,350</b>
<b>Business Infrastructure</b>					
Coatham Masterplan	0	0	0	0	<b>0</b>
Indigenous Growth	300,000	2,000,000	4,000,000	0	<b>6,300,000</b>
Welcome to Redcar & Cleveland	1,539,500	4,154,000	3,320,000	1,000,000	<b>10,013,500</b>
Industrial Estates Programme	2,200,800	2,843,500	0	0	<b>5,044,300</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>4,040,300</b>	<b>8,997,500</b>	<b>7,320,000</b>	<b>1,000,000</b>	<b>21,357,800</b>
<b>Transport Infrastructure</b>					
Improved Gateways & Routeways	147,150	0	0	0	<b>147,150</b>
Public Rights of Way Improvements	50,000	0	0	0	<b>50,000</b>
Street Lighting - Upgrade	1,229,800	0	0	0	<b>1,229,800</b>
Drainage Asset Capture and Flood Prevention	200,000	200,000	200,000	200,000	<b>800,000</b>
Block Allocation - Local Transport Plan	966,600	853,000	853,000	853,000	<b>3,525,600</b>
Structural Highways Maintenance - Block Allocation	2,819,400	2,393,000	1,693,000	1,693,000	<b>8,698,400</b>

Highways Improvements	286,950	200,000	400,000	400,000	<b>1,286,950</b>
Highways Innovation Fund	372,000	354,000	354,000	354,000	<b>1,434,000</b>
Swans Corner & Flatts Lane Traffic Improvements	2,046,050	0	0	0	<b>2,046,050</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>8,117,950</b>	<b>4,000,000</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>19,117,950</b>

#### Housing

Community Led Housing	150,000	150,000	0	0	<b>300,000</b>
Housing Delivery Company	9,150			0	<b>9,150</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>159,150</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>309,150</b>

#### Supported Housing

CSDP Adaptations	142,950	100,000	100,000	100,000	<b>442,950</b>
Disabled Facilities Grant	733,650	700,000	700,000	700,000	<b>2,833,650</b>
Community Capacity	0	500,000	500,000	500,000	<b>1,500,000</b>
Aids and Adaptations	0	250,000	250,000	250,000	<b>750,000</b>
Intermediate Care Centre	89,150	0	0	0	<b>89,150</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>965,750</b>	<b>1,550,000</b>	<b>1,550,000</b>	<b>1,550,000</b>	<b>5,615,750</b>

#### Community Capacity

Investment in Leisure Centres	334,350	0	215,500	0	<b>549,850</b>
Oxford House	24,950	0	0	0	<b>24,950</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>359,300</b>	<b>0</b>	<b>215,500</b>	<b>0</b>	<b>574,800</b>

#### Recycling & Waste Initiatives

Recycling Initiatives	50,000	450,000	0	0	<b>500,000</b>
Purchase of Refuse Bins	124,250	100,000	100,000	100,000	<b>424,250</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>174,250</b>	<b>550,000</b>	<b>100,000</b>	<b>100,000</b>	<b>924,250</b>

#### Education

School Estate Investment	2,782,650	300,000	100,000	100,000	<b>3,282,650</b>
Devolved Formula Capital at LEA Level	128,400	100,000	100,000	75,000	<b>403,400</b>
Mo Mowlam Academy Redcar - New Build	2,192,550	0	0	0	<b>2,192,550</b>
Archways - Teesville Refurbishment	36,150	0	0	0	<b>36,150</b>
Belmont Primary Extension	0	0	0	0	<b>0</b>
Churchview	410,000	0	0	0	<b>410,000</b>
Hillsview Academy Extension	6,750	0	0	0	<b>6,750</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>5,556,500</b>	<b>400,000</b>	<b>200,000</b>	<b>175,000</b>	<b>6,331,500</b>

#### Council Investments

Business Premises Improvements	512,500	490,300	150,000	150,000	<b>1,302,800</b>
Purchase of Vehicles (Fleet Replacement)	2,456,450	2,000,000	2,000,000	2,000,000	<b>8,456,450</b>
Fleet Management Software	0	0	0	0	<b>0</b>
Carbon Management Programme	121,600	100,000	100,000	100,000	<b>421,600</b>
Redcar Leisure and Community Heart	15,200	0	0	0	<b>15,200</b>
Information Technology Improvement Projects	2,000,000	2,000,000	2,000,000	2,000,000	<b>8,000,000</b>
Driving Change	250,000	250,000	250,000	250,000	<b>1,000,000</b>
Redcar and Cleveland Commercial Loans Fund	200,000	200,000	200,000	200,000	<b>800,000</b>
Asset Management - Capitalised Repairs	1,719,000	1,326,000	1,175,000	1,252,500	<b>5,472,500</b>
<b>SUB-TOTAL EXPENDITURE</b>	<b>7,274,750</b>	<b>6,366,300</b>	<b>5,875,000</b>	<b>5,952,500</b>	<b>25,468,550</b>

<b>TOTAL EXPENDITURE</b>	<b>35,827,250</b>	<b>35,356,950</b>	<b>19,929,500</b>	<b>12,277,500</b>	<b>103,391,200</b>
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<b>Prudential Indicator</b>	<b>2020/21 Quarter 1 £'000</b>	<b>2020/21 Quarter 2 £'000</b>
<b>Capital Expenditure</b>		
- Estimates of capital expenditure	36,142	35,857
- Estimates of capital financing requirement	268,522	268,510
<b>External Debt</b>		
- Authorised Limit	293,522	293,510
- Operational Boundary	268,522	268,510
- Estimated External Debt (including long term liabilities)	266,838	260,965
- Under-borrowed position	1,684	7,545
- Gross Debt and the Capital Financing Requirement as a %	99%	97%
<b>Affordability and Prudential Indicators</b>		
- Estimates of Financing Costs as a % of Net Revenue Budget (including long term liabilities such as Private Finance Initiatives)	18%	18%
- Estimates of Financing Costs as a % of Net Revenue Budget (excluding long term liabilities such as Private Finance Initiatives).	11%	10%

The above prudential indicators are part of the overall framework for the Council managing its revenue budget and medium-term financial plan. They are a best practice requirement for managing our capital finance activity and aim to give evidence around the affordability and sustainability of these arrangements.

The annual prudential indicators are approved by Council. The in-year arrangements are delegated to Cabinet for monitoring and approval.

Cabinet are asked to approve these revised indicators so that that they are an accurate representation of our current financial plans, so that none of the current indicators are breached by activity during the year and that there is an acknowledgement of any consequential impacts on our budgetary arrangements.

**Bad Debts Requiring Cabinet Approval to Write-off:**

<b>Debtor</b>	<b>Debt Type</b>	<b>Amount £</b>	<b>Reason for Write-off</b>
ASC 1	Adult Social Care	10,391	The bad debt relates to social care services, which were provided between 2017 and 2018. The individual has since passed away. Some of the debt was able to be recovered from the debtor's estate, however the balance is not considered recoverable and is recommended for write-off.
Brantano Retail Ltd	Business Rates	10,888	This company went into administration in 2017. Following that the company has gone into liquidation and it is not now possible for the Council to recover the debt.
Dukedom Limited	Business Rates	14,557	The company went into administration in 2014. Despite making numerous attempts to recover this debt, the company has gone into liquidation and the Council has been informed by the company's administrators that no further assets are available for distribution.
MMM Curry Curry Ltd – the Winning Post Pub, Redcar	Business Rates	23,876	This company ran a restaurant at the Winning Post Pub in Redcar. The company has been dissolved and legal advice is it is not possible to recover assets to contribute towards the debts.
Princess & Pirates – Create a Party	Business Rates	14,382	This company was dissolved, with no assets for the Council to recover against.

BUDGET VIREMENTS	CHILDREN & FAMILIES £	ADULTS AND COMMUNITIES £	GROWTH ENTERPRISE & ENVIRONMENT £	RESOURCES £	CORPORATE ALLOCATIONS £	TOTAL BUDGET £
<b>REVISED BUDGET 2020-21</b>	<b>28,443,750</b>	<b>36,797,100</b>	<b>19,940,450</b>	<b>11,889,950</b>	<b>12,886,650</b>	<b>109,957,900</b>
Central Support Budget Load 2020/21	3,393,600	6,080,350	2,060,300	- 11,041,250	- 493,000	-
Capital Charges - 2020-21	2,396,300	2,706,000	8,571,550	2,751,700	- 16,425,550	-
Management Recharges 2020-21	3,600	29,400	- 139,650	106,650	-	-
Drawdown of Education & Schools balances	2,431,968	-	-	-	- 2,431,968	-
Drawdown for UASC grant funded social worker costs Q1	7,950	-	-	-	- 7,950	-
Drawdown of Reserve - Development of PSHE service		12,000	-	-	- 12,000	-
Drawdown of Reserve - Q1 social fund drawdown	-	-	-	57,850	- 57,850	-
Drawdown of EMR - Revenue & Benefits Contract	-	-	-	79,750	- 79,750	-
Drawdown of EMR - Legal Fees	-	-	-	2,500	- 2,500	-
Reallocation of MTFP Growth for PFI Schemes between Directorates	-	-	- 25,800	25,800	-	-
Drawdown of EMR - Contribution towards IT costs	-	-	43,100	-	- 43,100	-
Drawdown of EMR - Fuel Poverty service	-	69,900	-	-	- 69,900	-
Drawdown of EMR - Brexit costs	-	-	23,650	-	- 23,650	-
Reallocation of Pay Award	-	435,750	403,250	445,150	- 1,640,700	-
Structure change - Toilets	-	- 213,650	-	213,650	-	-
<b>Revised Budget 2020-21</b>	<b>-</b>	<b>45,916,850</b>	<b>30,876,850</b>	<b>4,531,750</b>	<b>- 8,401,268</b>	<b>109,957,900</b>

Cost Centre	Scheme	2020/2021 £	2021/2022 £	2022/23 £	Total	Funding	Narrative
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**Schemes requiring re-profiling across financial years**

C20369	Regent Cinema Development	-1,527,000	1,497,000	30,000	0	External	Reprofiling of budget to reflect project delivery plan.
C20098	Highways Improvements	200,000	-200,000	0	0	R&C	Transfer of budget from 21/22 for the delivery of improvement schemes.
C20304	Business Premises Improvements	-340,300	340,300	0	0	R&C	Reprofiling of budget to reflect the anticipated delivery of schemes.
	<b>Total</b>	<b>-1,667,300</b>	<b>1,637,300</b>	<b>30,000</b>	<b>0</b>		

**Changes to budgets - Existing Schemes**

C20286	Coatham Masterplan	-452,950	0	0	-452,950	R&C	Budget not required. Coatham Improvements - Phase 1 included within Budget Proposal Report.
C20103	Structural Highways Maintenance - Block Allocation	800,000	700,000	0	1,500,000	Ext	Budget increased to reflect the award of Potholes funding and grant not utilised in previous years.
C20090	Community Capacity	-613,600	0	0	-613,600	Ext	Grant funding to be utilised in future years.
C20315	Aids and Adaptations	-250,000	0	0	-250,000	Ext	Grant funding to be utilised in future years.
C20296	Intermediate Care Centre	89,150	0	0	89,150	Ext	Residual budget required to complete the scheme.
C20159	Investment in Leisure Centres	34,350	0	0	34,350	R&C	Increase in budget following the request by SLM to drawdown agreed funding. Will be repaid as part of the loan agreement.
C20281	Oxford House	16,350	0	0	16,350	DRF	Residual budget required to complete the scheme.
C20168	School Estate Investment	298,100	0	0	298,100	Ext	Budget increased to reflect the grant funding not utilised in previous years.
C20295	Churchview	165,300	0	0	165,300	R&C	Increase in budget following updated scheme costs.
C20126	Carbon Management Programme	-30,000	0	0	-30,000	R&C	Reduction in budget to reflect a required repayment of external funding.
C20125	Asset Management - Capitalised Repairs	409,000	0	0	409,000	R&C	Increase in budget to fund office reconfiguration works, new IT system and work at Herlingshaw leisure centre.
	<b>Total</b>	<b>465,700</b>	<b>700,000</b>	<b>0</b>	<b>1,165,700</b>		

**New Schemes**

C20368	Guisborough Town Hall Gateway Project	886,950	1,378,750	0	2,265,700	External	programme following the award of HLF & TVCA funding
	<b>Total</b>	<b>886,950</b>	<b>1,378,750</b>	<b>0</b>	<b>2,265,700</b>		

<b>TOTAL EXPENDITURE</b>	<b>-314,650</b>	<b>3,716,050</b>	<b>30,000</b>	<b>3,431,400</b>			
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# Member Report

## Accommodation Plan - Skelton



# Public

**To:** Cabinet **Date:** 10<sup>th</sup> November 2020  
**From:** Managing Director (Head of Paid Service) **Decision type:** Key - Policy  
**Portfolio:** Corporate Resources **Forward Plan reference:**  
**Priority:** Safe and Supportive Communities  
**Ward(s):** Skelton East, Skelton West

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### 1 What is the recommendation?

- 1.1 It is recommended that Cabinet approve the accommodation plan proposals for Skelton, comprising:
- Developing the De Brus site into a 0-19 Youth and Family Centre of excellence.
  - The transfer and relocation of Skelton Branch Library into Skelton Civic Hall.
  - Confirmation of the planned use of land assets in Skelton.

### 2 What part of the Corporate Plan does this report deliver and how, and what options have been considered?

- 2.1 The Corporate Plan Delivery Plan agreed by Cabinet on 12th November included an action in section 3D, Quality Community Spaces, to agree an Asset Strategy for the council. The Accommodation Plan will develop the detailed proposals that underpin the Asset Strategy.
- 2.2 A modern, fit for purpose asset portfolio is fundamental to council operations facilitating the delivery of the council's priorities, including:
- **Tackling Climate Change and Enhancing the Natural Environment** – through striving to make the council's asset base as carbon friendly as possible.
  - **Improving the Physical Appearance of the Borough and Enhancing Prosperity** – through being used for activities which will help to drive economic growth such as house building or being used as employment space.
  - **Meeting Residents' Needs** – providing a place where communities come together and interact.
  - **Investing for the long-term** – assets which are multi-purpose, housing complementary public facing services will help to boost the productivity of individual assets as well assist in securing the financial sustainability of the council through the disposal of surplus assets.

2.3 The Asset Strategy was approved by Cabinet in June 2020 with the following key objectives:

- To take a place-based approach to asset management, creating complementary multi-use public facilities within neighbourhoods.
- To work with key partners, the local community and the voluntary and community sector to generate social value by exploring opportunities for co-location or community asset transfer.
- To regenerate and positively shape places through an intelligent approach to the acquisition, consolidation, disposal and development of land and buildings.
- To reduce carbon emissions from the council's asset portfolio, supporting the aspiration to become a carbon neutral borough by 2030.
- To facilitate modern, flexible ways of working by maximising the opportunities for digital working across the council's estate.
- To reduce the costs of the management of the council's estate through a rationalisation of the overall number of land and buildings.
- To act commercially developing further income streams which help to offset the cost of operating the council's estate.
- To ensure that the council's assets are well maintained reducing the costs associated with any unplanned repair or maintenance work.

2.4 In developing the Accommodation Plan, service outcomes and the needs of service users will be the main consideration, whilst thought is given to how the Asset Strategy objectives can be delivered.

2.5 In line with the place-based approach to asset management, it is intended to develop the Accommodation Plan in stages, allowing learning from one locality to be taken into the next. This report sets out accommodation proposals for Skelton, as the first locality to be considered as part of this approach. Skelton has been considered first due to there being a number of buildings delivering single service offers, situated relatively close to each other. Given the right development there is scope to combine these services from shared locations to improve service delivery and develop multi-use community hubs.

### **Accommodation Plan proposals for Skelton**

2.6 In Skelton there are buildings currently offering individual services, situated relatively closely to each other where given the right development, combining these services into complementary multi-use facilities will improve the delivery and sustainability of service provision for the residents of Skelton.

2.7 There are eight council property assets in Skelton (see map at appendix 1). Three of these have not been considered as part of these proposals due to their specific operational nature. These being:

- Jervaulx Care Home
- Skelton Primary School
- Brankin Court Industrial Unit (part Council Depot and part leased)

2.8 The remaining five buildings that have been considered in scope of these proposals are:

- Skelton Youth and Community and Education Centre (De Brus site)

- Skelton Civic Hall
- Skelton Branch Library
- Skelton Family Hub (located on the Skelton Primary School site)
- Hollybush Activity Centre (operated by local community group)

2.9 Discussions with key staff responsible for service provision in Skelton have identified the following two proposals that could improve services and progress the key objectives of the Asset Strategy.

#### 2.10 Co-locate Skelton Family Hub into Skelton Youth Centre

Skelton Family Hub is situated on the site of Skelton Primary School and is open three days per week providing Early Help to families. Skelton Youth Centre is situated in a separate location on the De Brus Centre site, offering day and evening group sessions for the ages of 13 – 19 to transform and harness the skills of young people not fulfilled by formal education. By combining the services of the Family Hub into the Youth Centre, a number of benefits will be established including:

- The development of a holistic Family Hub centre which caters for all age groups from 0 – 19 and above, providing safe places for the community to meet and get support.
- Increased teaching space for Skelton Primary School by relinquishing the existing family hub building.
- There would be a good-sized outside space which could be designed as a safe and engaging play area for children 0-5 years. This is currently not possible at the existing family hub premises.
- There would be the opportunity to develop more community spaces subject to consultation and demand such as a community café for all service users.

2.11 Some minor building alterations would be required on site to develop usable space for the Family Hub. These alterations would be centred around the installation of suitable toilets for younger children and would cost in the region of £10,000.

2.12 The service offer from the Family Hub currently includes The Link and Eva having a regular room booking to deliver therapeutic support services; a weekly health visitor clinic for mums and babies (with a baby social group alongside) and a separate baby weaning group. It is proposed that all of these services can relocate to the Youth Centre.

2.13 The Youth Centre is within walking distance of the current location of the Family Hub. However, an analysis of the data shows that current service users of the Family Hub attend from households all over Skelton and beyond and are not specifically clustered around the current location. Following consultation, it would be possible for some family support sessions to be retained on the school site or within the Hollybush Activity Centre if required.

2.14 Education Plus who currently operate from the Youth Centre provide specialist education services for secondary school aged children who do not attend regular schooling. The services Education Plus provide, is supported by a number of schools within the Borough and as such do not need to be located in Skelton specifically. The Council will support Education Plus in identifying a new base for their alternative education provision, allowing the whole De Brus site to be dedicated to all aspects of family support into a family centre of excellence.

2.15 To ensure there is no disruption to the children's education provided by Education Plus, the proposal would not be seeking to transfer the service away from the De Brus site until the current academic year is completed in June 2021. This timescale will allow for a new base to be developed for Education Plus, the relocation of the Family Hub into the De Brus site and allow Skelton Primary School to develop the space vacated by the Family Hub to fit in with the academic school year.

2.16 Consultation has commenced with the main stakeholders associated with these changes, including Ward Members, Skelton Primary School, and Education Plus. From initial discussions ward members are supportive of the plans and are keen to be included in the development of the plans. Skelton Primary School have confirmed they would welcome the Family Hub transfer from the school site as this will provide much needed teaching space, supporting the number of children attending the school. Education Plus are working alongside the Education team in supporting them to find alternative teaching accommodation commencing in the academic year 2021/2022.

#### 2.17 Co-locate Skelton Library in Skelton Civic Hall

Skelton Library and Civic Hall are situated on Coniston Road opposite each other just off the High Street. The Civic Hall is split across 2 service areas. First is the ground floor, which is operated by Skelton and Brotton Parish Council and includes office accommodation for support staff, a meeting room and a hall which community groups use for various activities including tea dances, coffee mornings and exercise groups. The first floor of the Civic Hall is office accommodation occupied by the Reablement and Independence team who would be remaining in occupation.

2.18 The area which the Parish Council occupies on the ground floor is quite a large area. With some layout alterations of the ground floor the library service can be reshaped, redesigned and developed into a vibrant 21<sup>st</sup> century library and community space that will encourage exploration and creation and will create a space that can be flexible to engage users in multiple activities. Bringing the library into another civic building strengthens the libraries role in connecting with our communities and the opportunity to engage with those who may not normally visit a library. Plans include:

- Improved library services – a vibrant space designed to create a more welcoming space for users of all ages.
- Community space for groups to hire and library activity to be programmed. The new space will allow for touring library theatre, author talks to be programmed bringing more activity to residents and bringing stories to life.
- Improved digital services enabling individuals and communities to access information faster online, increase accessibility and to develop learning skills.
- Maintaining normal face to face delivery and support.

2.19 To transform and develop the Civic Hall to include the library there will be some capital expenditure required. It is envisaged these costs will be in the region of £50,000. It is intended to undertake the design and development of plans, involving relevant stakeholders, with a view to physical works beginning in April 2021.

2.20 The vacant Library site would be marketed for sale. Two potential options could be development into a restaurant/bar or sale for a housing development. The approximate capital receipt the council would expect to see from a sale would be in the region of £75,000.

2.21 Consultation has commenced with the main stakeholders associated with these changes, including Ward Members and Skelton and Brotton Parish Council. Ward Members are again supportive of the transfer of the library into the Civic Hall, and are keen to be consulted on the final design and that local community groups (such as the Friends of Skelton Wildlife Pond) will continue to have access for group meetings. Skelton and Brotton Parish Council are also supportive of the Civic Hall accommodating the Library and will be further consulted as plans are developed.

## 2.22 Summary of Proposals

Following the implementation of the proposals set out in this report the following services will be located in the following locations:

### Skelton Civic Hall

- Skelton Branch Library
- Skelton and Brotton Parish Council
- Reablement and Independence Team

### Skelton Youth and Community Centre (De Brus site)

- Skelton Youth Centre
- Skelton Family Hub

2.23 As well as the benefits for service provision set out in this report, these proposals will also help to deliver the key objectives of the Council's asset strategy by:

- creating complementary multi-use public facilities
- creating an opportunity for regeneration of the library site
- reducing the carbon emissions of the council's asset portfolio by 35 tonnes over the next five years
- reducing the costs of managing the council's estate over the next five years by £126,000 in running costs and £65,000 in planned maintenance costs
- reducing the costs associated with any unplanned repair or maintenance work

The expected capital costs associated with the renovation works will be offset against the sale of the library site.

2.24 Over the last few months, the Covid-19 pandemic has accelerated the use of electronic media such as Microsoft Teams and Zoom giving greater connectivity to the residents of Redcar and Cleveland for social interaction as well accessing Council services. With this type of electronic communication now a bigger part of our daily way of life, both the library and youth services will expand on its use enabling individuals and the community to access information and services online, increase accessibility and to develop learning skills. This will be developed to compliment the more traditional face to face service offer.

## 2.25 Discounted option

One other option appraised, included the delivery of all services in Skelton to be co-located onto the De Brus Centre site. However, given the importance of maintaining footfall close to the high street to sustain the development of local business, it was decided not to move existing council services away from the high street and therefore locating services across the proposed sites was seen as the most appropriate option.

## 2.26 Land Assets

Skelton has seven land assets within the town boundary including:

- Skelton United Football Club (Adjacent to Skelton Youth Centre)
- Cross Green Monument
- Hollybush Recreation Playing Field
- Skelton Cemetery
- Skelton Cemetery Extension
- North Skelton, Country Park
- North Skelton Football Ground

Each of the land assets in Skelton have a specific use for recreation, cemetery or remembrance memorial. As a result, there are currently no plans for disposal or proposals for alternative development as part of this report.

## 3 Who has been consulted and engaged?

3.1 Along with Service Leads and Assistant Directors for each department operating within Skelton.

Consultation has also commenced with:

- Skelton Ward Members.
- Skelton Primary School.
- Education Plus.
- Skelton and Brotton Parish Council.
- Community groups.

## 4 What are the risks and resource implications?

Type of Risk/ Implication	Details
Climate Emergency Impact	By rationalising the number of properties within each of the areas in the first phase of the Accommodation Plan, a reduction in carbon emissions will have a positive impact in Redcar and Cleveland being carbon neutral by 2030.
Health and Safety	There are no Health and Safety concerns in approving the recommendations in this report.
Social Value	By developing properties into multi-use hubs residents will have the ability to access a number of services from single properties.
Legal	There will some alterations to existing lease and license agreements for the properties the Council is investing in and support will be required in the potential sale of property and land assets.
Financial	Capital funding will be required for the redevelopment of Council assets and there will be revenue savings from the properties no longer needed, which set out in this report.

	There is the potential for the loss of rental income funding if Education Plus who operate out of the Youth Centre cannot find alternative accommodation within the borough which suitable for their needs.
Human Resources	There are no human resource implications in this report.
Equality and Diversity	There are no equality or diversity concerns in this report.
Other (please specify)	Not Applicable

- 4.1 Equality analyses for Cabinet decisions are published alongside the reports in the 'Cabinet and committee papers section' of our website at <https://www.redcar-cleveland.gov.uk/Democracy/DecisionMaking/MeetingCabinet/Pages/cabinet-and-committee-papers.aspx> and should be read in conjunction with the recommendations in the report.

## 5 Appendices and further information

- 5.1 Appendix 1 – A map of Council property assets in Skelton

Appendix 2 – A map Council land assets in Skelton

Appendix 3 – A table detailing financial information and associated carbon emissions

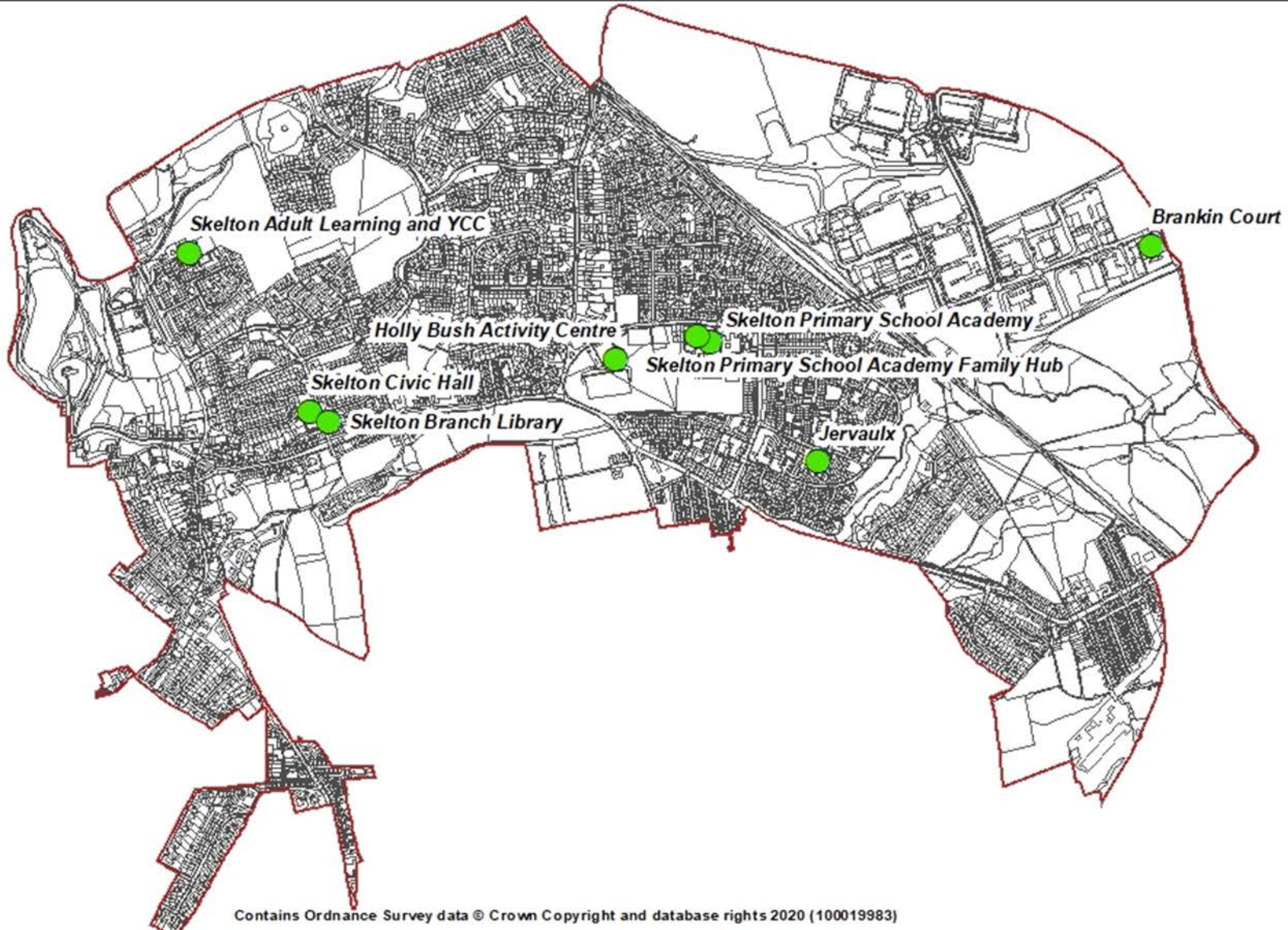
## 6 Background papers

- 6.1 No background papers other than published works were used in writing this report.

## 7 Contact Officer

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**APPENDIX 1**



Contains Ordnance Survey data © Crown Copyright and database rights 2020 (100019983)

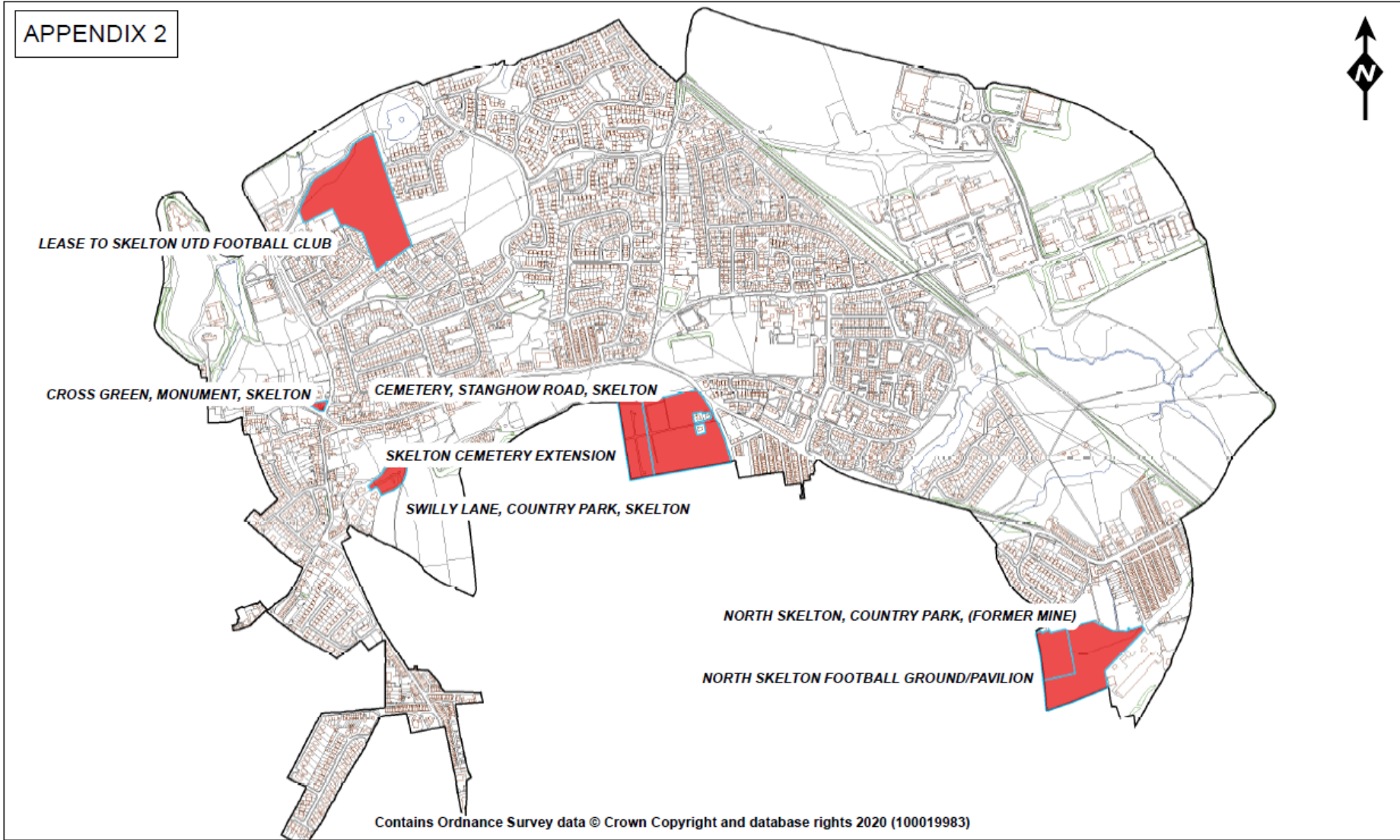


**RCBC BUILDINGS, SKELTON**

Date: 13/11/2020  
Drawn by: BS  
Scale = 1:12,000  
DWG No: xx



APPENDIX 2



# RCBC LAND ASSETS- SKELTON

Date: 07/10/2020  
Drawn by: IP  
Scale = 1:12,000  
DWG No: N/A

### Appendix 3 – Financial information and Carbon Emissions

<u>Property</u>	<u>Operating cost savings (over 5 years)</u>	<u>Council Carbon Emissions saved (over 5 years)</u>	<u>Proposed Capital expenditure</u>	<u>Potential Capital receipt from sales</u>	<u>Planned Maintenance Avoided (over 5 years)</u>
Skelton Branch Library	£73,255	32 tonnes CO2	N/A	£75,000	£55,000
Skelton Family Hub	£53,000	3.75 tonnes CO2	N/A	N/A	£10,000
Skelton Civic Hall and Library	N/A	N/A	£50,000	N/A	N/A
Youth Centre (De Brus Site)	N/A	N/A	£10,000	N/A	N/A
<b>Totals</b>	<b>£126,255</b>	<b>35.75 tonnes CO2</b>	<b>£60,000</b>	<b>£75,000</b>	<b>£65,000</b>



# Member Report

## Outside Bodies and Community Organisations 2020/21

### Public

<b>To:</b>	Cabinet	<b>Date:</b>	15 December 2020
<b>From:</b>	Governance Director and Monitoring Officer	<b>Decision type:</b>	Executive
<b>Portfolio:</b>	Corporate Resources	<b>Forward Plan reference:</b>	
<b>Priority:</b>	All priorities		
<b>Ward(s):</b>	All		

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#### 1 What is the recommendation?

- 1.1 It is recommended that Cabinet agrees the appointments to Outside Bodies and Community Organisations for 2020/21.

#### 2 What part of the Corporate Plan does this report deliver, and how?

- 2.1 This is the annual report requesting Cabinet to appoint Elected Members to represent Redcar & Cleveland Borough Council in various positions and roles with our partners on a local, regional and national basis.
- 2.2 Elected Members serve on a wide variety of Outside Bodies. This enables the Council to have clear lines of communication with partners and to take an active role in shaping contributions for the good of the Borough. Elected Members are appointed to decision making roles with Outside Bodies, and are able to facilitate partnership and collaborative working between the Council and its partners.
- 2.3 Engagement in outside bodies supports the delivery of the Council's priorities through forging and maintaining strong partnerships, providing good quality public services, and enabling the borough to become ever more outward looking, receptive to new ideas and innovation.
- 2.4 The list of Outside Bodies has been reviewed and organisations contacted to confirm that they still require a nominated representative from the Council.
- 2.5 Appointments to Outside Bodies are a function of the Borough Council, except for certain agreed bodies that were identified as being appropriate to remain an executive function. These are set out at Appendix 1 and it is to these Bodies the Cabinet is requested to appoint representatives.

- 2.6 In circumstances where the Council is requested to make an appointment to a new Outside Body, those appointments would be the function of the Borough Council, except for those where:
- a) The Outside Body in question required the appointment of a Cabinet Member; or,
  - b) The Monitoring Officer, in consultation with all Political Group Leaders, determines that the appointment should be an executive function.
- 2.7 Accountability and the need for Elected Members to report back on the work of Outside Bodies is important, therefore Elected Members are reminded that they are required to provide an update at least annually to the relevant Scrutiny & Improvement Committees on the activity of the Outside Body.
- 2.8 Directorate Support Officers are allocated to each of the Outside Bodies so that the work of the organisation is appropriately connected to the Council at both an operational and political level. Support Officers will also provide support to Elected Members in reporting back through Scrutiny & Improvement Committees.
- 2.9 These appointments will ensure that those Elected Members who represent the Council will:
- Promote our leadership, priorities and plans, and provide links with the private, public, voluntary and community sectors;
  - Keep open clear lines of communication with stakeholders and partners;
  - Ensure the democratic accountability of key organisations;
  - Monitor the financial and other business of organisations, particularly where the Council has in place contracts or has provided grants or other support; and,
  - Fulfil our statutory obligations with organisations where they exist.

### 3 Who has been consulted and engaged?

- 3.1 Through the Leader and Cabinet, consultation has taken place with Elected Members in relation to the appointments to those Outside Bodies which fall to the Executive to determine.

### 4 What are the risks and resource implications?

Type of Risk/ Implication	Applicable?	Details
Climate Emergency	Yes	A number of the Outside Bodies we appoint to will be pursuing their own environmental aims. Having Elected Member participation on those bodies will help us work in partnership to improve the overall Borough wide aims.
Health and Safety	No	There should be no direct health and safety implications by virtue of making the appointments and all external

		organisations will have in place their own health and safety arrangements for relevant individuals.
Social Value:	Yes	The involvement of Council representatives on Outside Bodies supports engagement with local community organisations and development of meaningful partnership to meet mutual goals and increase economic, social and environmental wellbeing across the borough.
Legal	Yes	In some cases, the Council has a duty to comply with statutory arrangements to participate in joint arrangements outside our own internal governance. Other legal issues relating to our membership of outside bodies and community organisations such as trusts, boards, and companies, are assessed on an on-going basis to ensure that Members are provided with the legal and financial advice that they need to carry out their duties on behalf of the Council.
Financial	Yes	The Members' Allowances Scheme will meet travel and subsistence costs associated with the role of Elected Member representatives on Outside Bodies and Community Organisations unless they have already been met by the schemes of the relevant organisation.
Human Resources	Yes	The appointment of Officers in the Directorates to provide policy support to the appointed Members has been made in conjunction with Directorate Management Teams and there are no additional costs in terms of Officer time associated with this proposal.
Equality and Diversity	Yes	Membership of Outside Bodies increases the breadth of Members' experience and has a positive effect on equality and diversity throughout the Borough by involving many varied groups with wide interests throughout the Borough.
Carbon Footprint	Yes	A number of the Outside Bodies we appoint to will be pursuing their own environmental aims, by having Elected Member participation on those bodies will help us work in partnership to improve the overall Borough wide aims.

4.1 Equality analyses for Cabinet decisions are published alongside the reports in the 'Cabinet and committee papers section' of our website at <https://www.redcar-cleveland.gov.uk/Democracy/DecisionMaking/MeetingCabinet/Pages/cabinet-and-committee-papers.aspx> and should be read in conjunction with the recommendations in the report.

## 5 Appendices and further information

### 5.1 Appendix 1 - List of Outside Bodies and Community Organisations

## **6 Background papers**

6.1 No background papers other than published works were used in writing this report.

## **7 Contact Officer**

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# OUTSIDE BODIES LIST 2020 - 2021 - Cabinet Function

Appendix 1
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Name of Organisation	Member	Directorate
(Association of North East Councils) - Leaders & Elected Mayors Group <b>1 Representative(Leader)</b>	M Lanigan	Resources
(Association of North East Councils) North East Culture Partnership <b>1 Representative</b>	M Lanigan	Resources
Durham Tees Valley Airport Board <b>1 Representative plus named Substitute</b>	G Nightingale W Davies	Resources
Industry Nature Conservation Association (INCA) <b>1 Representative</b>	B Hunt	Growth, Enterprise and Environment
Local Government Association – General Assembly <b>1 Representative (Leader)</b>	M Lanigan	Resources
Northern Housing Association <b>1 Representative</b>	S Kay	Adult and Communities
Northumbria Regional Flood & Coastal Defence Committee <b>1 Representative</b>	B Hunt	Growth, Enterprise and Environment
Tees, Esk and Wear Valleys NHS Foundation Trust – Governor on Council of Governors <b>1 Representative</b>	M Ovens	Adult and Communities
Tees Valley Mayors and Leaders <b>2 Representative (Leader &amp;/or Deputy Leader)</b>	M Lanigan A Barnes	Resources
Teesside Pension Fund Panel <b>1 Representative</b>	G Nightingale	Resources

Date saved: 01/12/2020



# Guidance Note

## Advice for Members and Officials who Serve on Outside Bodies and Community Organisations

### 1.0 Introduction

Members and officials who serve in a decision-making capacity as members of outside bodies, whether companies, trusts or other associations, owe duties and responsibilities to those bodies which are separate and distinct from their duties owed to the Council. On occasion, it is likely that their duties owed to the outside body and to the Council will conflict.

The majority of outside bodies on which Members serve are, at present, companies. Even where the Council is a member of the company and nominates Members as directors, the company is a separate legal entity from the Council and Members owe separate duties and responsibilities.

The following are the main legal duties of directors of companies. Most of these obligations also apply to trustees and to members of committees of associations.

### 2.0 Good Faith

A director's primary duty is to act in good faith, in the best interests of the organisation and its objects. All directors owe a fiduciary duty to their company, which means they owe loyalty to the company and a duty of care to act in the best interests of the company, having regard to the interests of the members or shareholders of the company, the company's employees, and creditors.

### 3.0 Care, Diligence and Skill

Directors must exercise the same degree of care which ordinary people might be expected to take on their own behalf, although they need exercise no greater skill than may be reasonably expected from persons of similar knowledge and experience.

Although directors are not bound to attend all Meetings of directors, attendance should be as frequent as possible and directors should ensure that they are reasonably informed at all times.

Certain duties must be performed by officials, and a Board of directors who have made sensible arrangements authorising others to act on their behalf are entitled to trust those officials to perform their duties honestly. From time to time directors should take steps to ensure that delegated responsibilities are properly performed.

### 4.0 Honesty

Directors must exercise their powers for proper purposes only. They must not allow personal interests to conflict with those of the organisation.



Where a director is directly or indirectly interested in a contract or proposed contract with the organisation, the director is legally bound by the Companies Acts to declare the nature of the interest at a Meeting of the Board of directors.

All company property in the hands of directors or under their control must be applied for the purposes of the organisation. It is improper for any director to make any profit out of a transaction of the organisation, or to accept any financial inducements.

## **5.0 Not to Exceed Powers**

Directors are under a duty to see that they do not act beyond the powers of the organisation. They must ensure that they do not exceed the powers conferred on them by the Memorandum of Association or constitution. They must not act illegally.

## **6.0 Financial Responsibility**

Directors have a duty to ensure that the company operates within the limits of its financial resources, actual and expected. Despite the limited liability of a company, directors can incur personal liability for its debts and obligations in certain circumstances.

Directors can also be held personally liable if they have allowed a company to operate, or continue to operate, where there was no reasonable prospect that it could and would pay its debts, and these are left unpaid after the liquidation of the company.

It follows that directors must be extremely scrupulous in the attention they pay to their company's present and future liquidity, and in ensuring that their concerns and actions are minuted.

## **7.0 Compliance with the Companies Acts:**

Directors also have a duty to ensure that the company complies with the requirements of the Companies Acts, although they will normally look to the Company Secretary to ensure compliance.

An organisation's constitution generally says little about how the Board of directors should run the organisation. In general, a company's Memorandum and Articles of Association will state the objectives of the organisation in the broadest terms and will provide rules for the appointment and periodic re-election of the Board of directors. The actual responsibility for the running of the organisation is in the hands of the Board, and directors must take appropriate steps to ensure the good management of their organisations.

## **8.0 Liability Issues**

1. The Council's Scheme of Indemnity does not cover the losses or expenses of any Member or Official in relation to "outside" work, which is unconnected with the work of the Council.

2. The Scheme of Indemnity will cover loss or expense where a Member or Official is acting as a Director or Trustee or Council Representative on an outside body in connection with his or her role with the Council, **but only** if the Member or Official cannot obtain reimbursement from any other source, including any policy of insurance taken out by the Council or the Member or Official or by any person. Most outside bodies can be expected to have their own insurance. Where a Member or Official may become involved with an outside body they should seek advice from the Council's Insurance Official about the enquiries that need to be made about the outside body's insurance cover.
3. Except in extremely limited circumstances the scheme of Indemnity will not cover actions or failures by a Member or Official which constitute a criminal offence or are the result of fraud on the part of the Member or Official. The indemnity will not cover claims for defamation by the Member or Official.

## **9.0 Conflicts of Interest**

Where Members serve as members or directors of outside bodies, it is inevitable that conflicts will arise, from time to time, between the duties they owe to the outside body, and the duties they owe to the Council. Conflicting interests should be declared on every occasion. It will be a matter for the individual judgement of the Member as to whether he or she participates in discussion of, and votes on, the particular item of business, whether at a meeting of the outside body, the Council or a Council Committee. Decisions will require to be made against the background of the Code of Conduct and any advice sought and obtained from appropriate Council officials.

Provided Members are sensitive to the possibility of conflicts of interest, there is no reason why they should not express a "Council" view when acting on an outside body. However, they should make clear that they do not represent the Council on the outside body, and so cannot bind the Council by what they say. In many cases Members will be able to act as valuable links between outside bodies and the Council.

## **10.0 Local Trusts**

Occasionally Members will find themselves invited to serve on local Trusts which provide that the Local Councillor is a Trustee *ex officio*. Many such Trusts are of some antiquity, and often relate to village halls or other community facilities. Members should understand that, notwithstanding the terms of the Trust Deed which provides for *ex officio* appointment of Trustees, they cannot be compelled to serve, and thus to assume the responsibilities of Trustees, if they have no wish to do so.

# Member Report

## Area Growth Plan Refresh 2021-2025



### Public

<b>To:</b>	Cabinet	<b>Date:</b>	15 December 2020
<b>From:</b>	Managing Director (Head of Paid Service)	<b>Decision type:</b>	Key - Budget
<b>Portfolio:</b>	Economic Development	<b>Forward Plan reference:</b>	GEE0028
<b>Priority:</b>	More and Better Jobs		
<b>Ward(s):</b>	All		

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#### 1 What is the recommendation?

1.1 It is recommended that Cabinet;

- 1) Agree the refreshed Area Growth Plans as set out at Appendix 1, as the plan for capital investment in economic growth in the Borough from 2021 -2025.
- 2) Approve the use of previously approved RCBC borrowing of £1,940,000 to deliver the refreshed Area Growth Plans.
- 3) Approve the use of the £10m Tees Valley Combined Authority (TVCA) Indigenous Growth Funding and the £20m TVCA Welcome to Redcar & Cleveland Programme funding as set out in the refreshed Area Growth Plans.
- 4) Delegate authority to approve the changes to the programme and business cases for the Area Growth Plans to the Managing Director in consultation with the Cabinet Member for Economic Development.

#### 2 What part of the Corporate Plan does this report deliver and how, and what options have been considered?

2.1 Since 2018, Redcar and Cleveland Borough Council has sought to deliver a flourishing future for its residents through its Area Growth Plans. This framework sets out a programme of capital investment in economic growth which will help to deliver real prosperity across the borough. These investments are designed to support economic growth, including directly stimulating growth in jobs and business alongside investing in the Borough's infrastructure and place to make it a more attractive environment to invest in, live in and visit. They also include investments being made by other public and private sector stakeholders which will contribute to these outcomes.

2.2 The Council approved the first three Area Growth Plans in 2018, covering the spatial areas of Greater Eston, East Cleveland and the Redcar/coastal area. Having now passed the mid-point of the delivery programme for the 2018 Growth Plans, it is an appropriate time to take stock of the outputs and outcomes of the plans and refresh the plans to include growth delivery through to 2025. A renewed set of Area Growth Plans has therefore been developed, taking into account delivery and outcomes achieved to date, refreshed Corporate priorities and emerging funding opportunities.

### 3 Area Growth Plans - Progress to Date

- 3.1 To date, the 2018 Area Growth Plans have delivered investment in a number of key projects which is set out in Appendix 2 as part of the progress report. Of the '99' projects that was set out in the Growth Plans, 50 have been completed and a further 56 public realm projects have been delivered.
- 3.2 Over the past two years the focus has also been on the development of some major projects and plans that will move into the delivery phase over the next 4 year cycle and form part of the refreshed Area Growth Plans set out in this report. This development work includes:
- the Regent Cinema (now on site to be delivered in Autumn 2022),
  - Guisborough Town Hall which secured National Heritage Lottery Funding (now on site and due to be delivered in Autumn 2021)
  - the Coatham Masterplan (now on site) with early stage site remediation and hotel operator
  - the £4m Skippers Lane expansion project
  - the Loftus masterplan and an £8.5m bid to government through the Future High Street Funds
  - the Redcar Masterplan and Town Investment Plan as part of the Redcar Town Deal £25m programme.
- 3.3 Alongside this, there has been a highly successful grants scheme running across the borough in our key town centres areas of Eston, Loftus, Guisborough, Redcar and Saltburn which was subsequently widened out to enable other high streets to benefit from the schemes. The grants fall into two general areas – those which support businesses on our high streets, and those that aim to create additional bed space to support our visitor economy.
- 3.4 The table below sets out the outputs achieved against the targets set in 2018. As the Area Growth Plans are only two years into a four-year implementation period with several projects yet to be delivered and operational, there is significant potential for further outputs to be achieved.

Growth Plans 2018-2022	Original Outputs	Delivered by Dec 2020
<b>Jobs created</b>	1642	397 plus 322 jobs sustained
<b>New businesses created</b>	176	90
<b>Businesses assisted</b>	386	273
<b>New homes</b>	2248	1095

### 4 Refreshed Area Growth Plans

The Area Growth Plans creates a framework of projects that is split into four, covering the three main spatial areas – East Cleveland, Greater Eston, the Redcar and coastal area and a new Boroughwide Growth Plan. The plans respond to each area's needs and focuses on where funding already exists to deliver, however some

projects in the plans do not have funding yet secured. The refreshed Area Growth Plans are included at Appendix 1, with 98 projects outlined in total. Some of the projects are fully funded, some await confirmation of a funding allocation and some projects are aspirational and require much more development before they can be properly costed and funding secured.

#### 4.1 **Boroughwide Area Growth Plan**

The Boroughwide Growth Plan reflects capital investment that will cover the whole of the borough such as the public realm programme, schools investment, visitor connectivity and business grant schemes. The grant schemes will now be delivered across the borough and will be demand led to ensure that those growth areas in most need have the opportunity for the funding they require. It is proposed that the remaining public realm projects from Phases 1,2 and 3 are delivered and that Phase 4 is paused to allow the delivery of key economic projects over the next 4 years.

#### 4.2 **East Cleveland Area Growth Plan**

This plan sets out the delivery of major projects across the East Cleveland area including, major parking schemes to increase capacity in Saltburn and ensure visitors have are able to visit the town successfully. It will also seek to ensure that the Guisborough Town Hall project is delivered and that wider improvements to the visitor offer are created in Guisborough. In Loftus, the Loftus masterplan will be progressed and, subject to a successful outcome of the Future High Street Fund bid, there will be a major transformation programme undertaken in the town.

4.3 Other areas of East Cleveland will see benefits as well, including further investment in Skelton at the Industrial Estate and in the village centre where a new car park will be delivered. There are also projects relating to connectivity that will be of significant benefit to the area.

#### 4.4 **Redcar/Coastal Growth Plan**

Significant investment will be delivered in Redcar over the next four year period, including the proposed plans for Coatham to create a new leisure offer, with a hotel, adventure golf and play area, the delivery of the Regent Cinema and proposals for redeveloping Redcar Central Station as a key gateway and living railway station. Delivery of the Redcar Town Deal will also be key and the projects to form part of the Town Investment Plan are set out in the Growth Plan for this area. The key growth objective for Redcar is to improve the town centre and create a vibrant visitor economy.

#### 4.5 **Greater Eston Growth Plan**

The plans for Greater Eston focus on the delivery of employment space and jobs growth at Skipper's Lane, but also on the delivery of school investment in Grangetown and major town centre improvements at Eston. The latter is the subject of a separate report and seeks to deliver transformational change to the town centre through significant investment in the precinct area.

#### 4.6 **Outputs**

As outlined at 4, not all of the projects in the refreshed Area Growth Plans have been fully worked up and many are at very early stage of conception. This means that not all projects have fully developed outputs. However, of those that do have outputs established the following will be delivered:

- 764 jobs created
- 641 jobs sustained

- 159 new businesses created
- 330 businesses supported
- 238 new bed spaces created
- Visitors increased by 106,000 p.a.

## **5 How the Growth Plans align with national, regional and local plans**

To maximise growth potential and deliver the ambitious plans for the borough, the Council's strategy for growth is aligned to national, regional and local plans in place. The Tees Valley Combined Authority Strategic Economic Plan (SEP) is aligned with national strategies such as the government's Industrial Strategy. Of huge significance to Redcar & Cleveland Borough is the Teeswork site and the STDC Masterplan with the potential to create 20,000 new jobs over the next 20 years. All economic growth activity must ensure that this opportunity is to the benefit of our residents and businesses.

- 5.1 Nationally there is a drive to reinvigorate failing town centres and high streets. The new Area Growth Plans respond to this priority and seeks to invest in our key towns, particularly Guisborough, Eston, Redcar, Loftus, Saltburn and Skelton. The plans also look to ensure that the potential for Redcar & Cleveland to become a key visitor destination and that we attract visitors who will spend with our businesses and create economic prosperity that this key growth area presents.
- 5.2 The Area Growth Plans also need to respond to the impact of Covid 19 on our local economy and will continue to support our businesses through grant schemes. The Plans will also ensure we are in a good position to allow people to take advantage of 'staycationers' and to ensure our coast and countryside areas are welcoming for our residents and visitors alike.
- 5.3 An Economic Growth Recovery Plan was created in April this year which looked at the key areas for helping growth recovery in the Borough post Covid 19. This included:
- Maximising the potential of the South Tees Area (now covered by the South Tees Development Corporation)
  - Increasing the supply and quality of housing;
  - Increasing the vibrancy of town centres;
  - Accelerating home-grown business growth and business start-ups;
  - Increasing the cultural offer;
  - Regeneration of the historic Kirkleatham Estate;
  - Securing more high-quality accommodation for visitors.
- 5.4 The Growth Recovery Plan recommended that a review of the Capital Programme be undertaken in order to understand how growth can be supported in the future – in terms of capital growth that has now been done and the new Area Growth Plans respond to this.

## **6 Funding**

- 6.1 The funding to deliver each project comes from a variety of sources. A key part of creating the new Growth Plans was to minimise Council borrowing and to utilise external funding where possible to deliver schemes.

- 6.2 The TVCA Welcome to Redcar & Cleveland Fund is a £20m fund flowing through the Combined Authority which will have a major focus on improving the visitor economy in the borough. The main projects to be funded through this route includes the Regent Cinema, Coatham leisure development and major visitor and connectivity projects. The Welcome to Redcar & Cleveland Programme will provide an additional £33m of total additional GVA to the local economy by 2027 and support a total of 346 jobs.
- 6.3 The TVCA Indigenous Growth Fund is a £10m funding pot from the Combined Authority which can be spent on growth projects that are important to us as a borough. There is £8.5m available for capital growth investment with the remaining £1.5m to be invested in improving our environment. Schemes such as major investment in Eston precinct will utilise this fund, as well as the continuation of the High Street support and Welcome To grant schemes. The Indigenous Growth Fund will provide £30.5 of total additional GVA to the local economy by 2027 and will support a total of 320 jobs.
- 6.4 We are currently awaiting the result of the bid to government for £8.5m from the Future High Streets Fund for Loftus, it is hoped this will be announced before Christmas 2020.
- 6.5 Redcar Town Deal funding will form a large part of the delivery of growth in Redcar. The government have already approved £750,000 accelerated funding as part of the Town Deal to enable projects at Coatham to be delivered more quickly. The Town Investment Plan for Redcar will be submitted in January 2021 and will build on the investment from TVCA and SSI Funding.
- 6.6 SSI Task Force Funds are available to deliver the Redcar Central Station projects, once agreement can be reached with the current owners of the building.
- 6.7 Some prudential borrowing will be required to deliver the new Area Growth Plans, however, alternative funding for projects will continue to be pursued along with discussions with TVCA on investment opportunities.
- 6.8 The table below shows how the funding package of the Growth Plans is made up.

<b>Growth Plans Funding</b>	
<b>External Funding</b>	£90m (not all secured to date)
<b>Unfunded Projects</b>	£105m
<b>Approved RCBC Borrowing</b>	£1.94m

- 6.9 There will be potential revenue requirements for some of the Area Growth Plan projects. The requirements will be set out in the individual business cases that are presented for approval at Programme Management Group, however this will need to be considered in the medium-term financial plan.

## 7 Delivery Programme

- 7.1 The Growth Plans will be delivered over a 4-year period from 2021 -2025. The Growth Plans sets out the Framework of delivery and the majority of projects currently have indicative delivery dates, these will be confirmed once more detailed work is undertaken on each project.
- 7.2 Projects included within the Area Growth Plan Framework will be developed and managed by the Council's Place Investment Team in the Growth, Enterprise and Environment Directorate, working with other teams and external stakeholders as required.

## 8 Who has been consulted and engaged?

- 8.1 Aspects of the Area Growth Plans have been the subject of consultation at various levels. For example, the projects to be delivered in Loftus have been created through significant public and stakeholder engagement and this will also be the case with the Redcar Town Deal Investment Plan Projects and Masterplan.
- 8.2 All members have had the opportunity to be consulted on the Growth Plans through a series of meetings held throughout November with the lead officer and Cabinet member.
- 8.3 Where the projects affect particular wards, Councillors have been consulted over a number of years.
- 8.4 TVCA as the major funding partner has been consulted on the programme of projects relating to the funding flowing through the Combined Authority.

## 9 What are the risks and resource implications?

Type of Risk/ Implication	Details
Climate Emergency Impact	All projects set out in the Area Growth Plans 2021-2025 will be subject to an outline or a full business case where the impact of the project on the environment will be considered in full.
Health and Safety	All projects will be managed by council officers and the consultants and contractor teams in accordance with legislation, best practice principles and as part of our established In-control project management system. Construction and Design Management (CDM) Regulations are also used to identify, manage and minimise health and safety risks.
Social Value	All projects will seek to ensure that our social values are delivered including ensuring that opportunities are open to local residents and businesses. We will endeavour to buy local and employ local and will use our procurement procedures to ensure that this is maximised.
Legal	Legal contracts will be required for various aspects of the Area Growth Plans as they develop, from consultancy works, construction contracts and new operator and tenancy agreements where



	applicable. The council's legal resource will be utilised for this where possible.
Financial	The finances relating to the Area Growth Plans will be set out in the business cases for each scheme. At a high level this is covered in Appendix 1 and at section 3 of this report.
Human Resources	Several council departments will be involved in the development of the Area Growth Plans particularly Highways, the Environment teams, Assets, Legal and Finance. The projects are being managed by the Place Investment Team who are regularly consulting with the various departments as the proposals are developed.
Equality and Diversity	There are no expected equality or diversity issues. Each project will be reviewed to ensure this is the case.
Other (please specify)	Comprehensive risk registers with mitigations and management plans will be developed and will be maintained throughout by the project team. These risks will appertain to health and safety, design and planning, cost, quality, programme and procurement, construction, hand over, in use and operation and communications.

- 9.1 Equality analyses for Cabinet decisions are published alongside the reports in the 'Cabinet and committee papers section' of our website at <https://www.redcar-cleveland.gov.uk/Democracy/DecisionMaking/MeetingCabinet/Pages/cabinet-and-committee-papers.aspx> and should be read in conjunction with the recommendations in the report.

## 10 Appendices and further information

- 10.1 Appendix 1 – Area Growth Plans 2021-2025  
Appendix 2 – Area Growth Plans Update

## 11 Background papers

- 11.1 The Redcar & Cleveland Economic Growth Recovery Plan 2020.

## 12 Contact Officer

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# BOROUGHSWIDE PLANS



**KEY:**

FUNDING FULLY SECURED

FUNDING PARTIALLY SECURED

ASPIRATIONAL PROJECT - FUNDING TO BE SECURED

# Boroughwide Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
BW1	<b>Coatham Ward</b>	Redcar High Street improvements - painted lighting columns, new street furniture - benches, bins, bollards	£45k of public realm improvements	Autumn/Winter 2020	Partially delivered	£42,000	£0	£0	£42,000
BW2	<b>Newcomen Ward</b>	Various public realm improvements	£7,600 of public realm improvements	2020 - 2021	In development	£7,600	£0	£0	£7,600
BW3	<b>Dormanstown</b>	Play area improvements	£13,750 of public realm improvements	Early 2021	In development	£13,750	£0	£0	£13,750
BW4	<b>Longbeck</b>	Pontac Road play area improvements	£25k of public realm improvements	Early 2021	In development	£25,000	£0	£0	£25,000
BW5	<b>St Germain's</b>	High street improvements	£20k of public realm improvements	Spring 2021	In development	£20,000	£0	£0	£20,000
BW6	<b>Zetland</b>	Play area improvements at renovated paddling pool site	£13k of public realm improvements	Winter 2020	In development	£13,000	£0	£0	£13,000
BW7	<b>Kirkleatham</b>	Street furniture and fencing	£12k of public realm improvements	2020 - 2021	In development	£12,000	£0	£0	£12,000
BW8	<b>Eston</b>	Gladstone Street - close the High Street end of Gladstone Street, creating a continuous footway on the High Street	£10k of public realm improvements	2021	In development	£10,000	£0	£0	£10,000
BW9	<b>Normanby</b>	Paving works at Normanby Top (just off High Street)	£10k of public realm improvements	Spring 2021	In development	£10,000	£0	£0	£10,000
BW10	<b>Normanby</b>	Normanby High Street - new railings and street furniture	£15k of public realm improvements	Spring 2021	In development	£15,000	£0	£0	£15,000
BW11	<b>Normanby</b>	South Park Wood - improved entrances to park, improved footpath	£10k of public realm improvements	Spring 2021	In development	£10,000	£0	£0	£10,000
BW12	<b>Eston</b>	Wardwide lighting of sculptures and artwork	£16,500 of public realm improvements	Spring 2021	In development	£16,500	£0	£0	£16,500
BW13	<b>Grangetown</b>	Gateways signage features	£9k of public realm improvements	Autumn 2020	In development	£9,000	£0	£0	£9,000



# Boroughwide Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
BW14	<b>Eston Recreational Ground</b>	To deliver further improvements to the space working with the 'You Got This' project. This will enhance the park further, create better connections and security and increase participation.	£25k of public realm improvements	2021 - 2023	In development	£25,000	£0	£0	£25,000
BW15	<b>Ormesby</b>	Improvements to public realm and access to Ormesby Library	£30k of public realm improvements	Spring 2021	In development	£30,000	£0	£0	£30,000
BW16	<b>Saltburn</b>	Marine Parade - various public realm improvements	£23k of public realm improvements	Winter 2020	In development	£23,000	£0	£0	£23,000
BW17	<b>Brotton</b>	Seafront improvement to the boat sculpture	£6k of public realm improvements	Winter 2020	In development	£6,000	£0	£0	£6,000
BW18	<b>Loftus</b>	Deepdale Lane - match funding for improvements to the footpaths and creation of a heritage/arts trail. (See the EC25 Growth Plan)	£10k of public realm improvements	2021 - 2022	In development	£10,000	£0	£0	£10,000
BW19	<b>Lockwood</b>	Margrove Park - car park improvements	£17,500 of public realm improvements	2021	In development	£17,500	£0	£0	£17,500
BW20	<b>Lingdale</b>	The Charltons - car parking improvements	£19k of public realm improvements	2021	In development	£19,000	£0	£0	£19,000
BW21	<b>Lingdale</b>	Improvements to Play area at The Charltons	£20k of public realm improvements	2020-2021	In development	£20,000	£0	£0	£20,000

# Boroughwide Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
BW22	<b>Skelton</b>	New car park on the site of the former Institute - match funding to larger scheme	£35k of public realm improvements	2021	In development	£35,000	£0	£0	£35,000
BW23	<b>Skelton</b>	Various public realm improvements	£29,500 of public realm improvements	2021	In development	£29,500	£0	£0	£29,500
BW24	<b>Teesville</b>	Various public realm improvements	£7,800 of public realm improvements	2021	In development	£7,800	£0	£0	£7,800
BW25	<b>High Street Support Schemes</b>	<p>To continue to deliver our successful grant programme for businesses in our retail areas to allow them to invest in property and bring them back into sustainable use.</p> <p><b>Sustainable High Street Scheme</b> for businesses to create new shop fronts or do internal works.</p> <p><b>Bring Your Business To...</b> which will ensure that any business setting up will have access to help to do shop fitting and other capital elements required</p> <p><b>Above Shops Scheme</b> to bring upper floors of our High Streets back into use to increase vibrancy</p> <p><b>Secure Towns</b> - this scheme will provide funding to businesses in the town centre to make their properties secure and prevent crime on our High Streets.</p> <p><b>Larger Works Grants scheme</b> - this is a fund for premises that have major investment needed to bring back into use - where there is a viability issue.</p>	<p>Jobs created 270</p> <p>Jobs sustained 350</p> <p>Businesses created 95</p> <p>Businesses assisted 211</p>	2020 - 2023	In delivery	£0	£0	£1,180,000 TVCA IGF	£1,180,000
BW26	<b>Welcome to Redcar &amp; Cleveland Grant Schemes</b>	This scheme will also enable people to realise their potential and aspirations and will provide capital grants for new or existing businesses that wish to create new accommodation to support the visitor economy. Any grant funding will be subject to Visit England Accreditation to ensure the quality of the offer. This grant scheme will be available to businesses in Guisborough, Loftus and Saltburn.	110 new bed spaces	2021 - 2023	In delivery	£0	£0	£450,000 Welcome to Redcar & Cleveland Programme	£450,000

# Boroughwide Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
BW27	<b>Housing Delivery Vehicle</b>	Potential set up of a Housing Company to help deliver housing particularly in regen areas across the borough.			In development	£0	£10m	£0	£10m
BW28	<b>New walking and cycling routes</b>	New routes and uplifts of existing to ensure visitors can enjoy our assets and attractions	Cycle lanes and routes uplifted	2021 - 2024	Pre-development	£0	£0	£1,000,000 TVCA Welcome to Redcar & Cleveland fund	£1,000,000
BW29	<b>Schools Investment Programme</b>	The schools' investment programme seeks to address condition issues in the Council's maintained community schools in the borough where identified through periodic survey.	Investment in maintained schools build fabric	2020 - 2025	Continuous development	£0	£0	DFE Grant as available - funding dependent on numbers of schools under RCBC control	Varies annually
BW30	<b>Schools Major rebuild Programme</b>	We will work with the DFE to attract further major funding to deliver existing school rebuilds or major extensions/improvements where required.	Major school building replacement	2021 - 2031	Continuous development	£0	£0	Dependent on need and funding available through the priority school building programme	TBC



# EAST CLEVELAND GROWTH PLANS

**KEY:**

FUNDING FULLY SECURED

FUNDING PARTIALLY SECURED

ASPIRATIONAL PROJECT - FUNDING TO BE SECURED



# East Cleveland Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
EC1	<b>Saltburn Car Park</b>	Various improvements to add car parking capacity including, Marine Parade, Cat Nab and the pumping station sites, improvements to Milton Street Junction and event parking spaces	150 net additional car parking spaces	2021-2022	In development	£0	£0	£1m from the TVCA Welcome to R&C Visitor Infrastructure Fund	£1m
EC2	<b>Enhancing Saltburn's Victorian Heritage</b>	Enhancements to Milton Street canopies and railings on this important street	6 Properties enhanced. Streetscene improvements	2021	Pre-delivery	£0	£0	£50k from the TVCA Indigenous Growth Fund	£50,000
EC3	<b>Saltburn Valleys' Improvements</b>	Restoration and repair of Albert memorial, bankside footpath repairs, woodland management to restore historic vista's new street furniture, wayfinding and interpretation.	400m2 Public realm improvements 2 jobs 2 businesses assisted	2021-2023	In delivery	£0	£0	£250k from the TVCA Indigenous Growth Fund	£250,000
EC4	<b>Saltburn Foreshore</b>	Delivery of improvements to the foreshore area including improved public realm, resurfacing for the promenade, uplift of the Grade II Listed Chalets, restoration of bankside footpath improvements to the boat park area and potential new events and concessions areas.	6000m2 public realm improvements Increase in visitors 10 businesses assisted	2022-2024	Pre-development	£0	£0	£620k from the Welcome to R&C Visitor Infrastructure Fund	£620,000
EC5	<b>Guisborough Town Hall and Public Realm</b>	Delivery of the refurbishment of the Grade II listed former town Hall into visitor accommodation and visitor/ heritage facilities. Enhanced public realm to complement and support the Guisborough Town Hall development	10 jobs created 1 business created 2 business spaces created 28 bed spaces	2020 - 2021	On site	£0	£0	£1.165m from the Heritage Lottery Fund £1.1m from the Welcome to R&C Visitor Infrastructure Fund	£2.265m
EC6	<b>Chapel Beck Corridor Guisborough</b>	This project aims to improve the environment around Chapel Beck and link in with Westgate Park and Fountain Street car park in making the beck area a linear park through the centre of Guisborough	New and enhanced public realm	2021	Pre-delivery	£106 Funding (18k)	£0	£50k from the TVCA Indigenous Growth Fund	£68,000
EC7	<b>Fountain Street Car Park and toilets</b>	Improvements to the car park and toilets to enhance the visitor experience. Included creation of licensable external space for existing Kiosk.	1 business assisted 2500m2 public realm improvements	2020-2021	Pre-delivery	£0	£0	£250k from the Welcome to R&C Visitor Infrastructure Fund	£250,000



## East Cleveland Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
EC8	<b>Cleveland Gate Access Improvements</b>	To provide better access between the Cleveland gate development and Belmont House and retail/housing offer	4 businesses assisted	2021-2022	Pre-delivery	£0	£0	£50k from the TVCA Indigenous Growth Fund	£50,000
EC9	<b>Former Bus Depot Site Loftus</b>	Acquisition and remediation costs to create a new housing	23 units	2022-2024	In development	£0	£0	£503k Future High Street Funding	£503,000
EC10	<b>Arlington Chapel</b>	Acquisition and demolition of existing Arlington Chapel to create a possible exemplar sustainable housing development funded by others	9 units	2020-2021	Pre-delivery	£0	£0	£687k from the TVCA Indigenous Growth Fund	£687,000
EC11	<b>Market Square</b>	Proposals include making the marketplace more flexible for events by removing and relocating some of the street furniture and signage.	18 new parking spaces created Streetscape improvements Public Realm improvements Event Infrastructure	2022-2024	In development	£0	£0	£425k Future High Street Funding	£425,000
EC12	<b>Former Barclays Bank</b>	To be restored and converted into a 'commercial hub' with some retail opportunities, community services and visitor accommodation above.	16 new bed spaces 2 businesses created 74m2 retail space created	2020 - 2022	On site	£160k (already expended)	£0	£484k from the TVCA Indigenous Growth Fund	£644,000 (160k spent to date)
EC13	<b>Highways Improvements</b>	Removal of overhead cables (Zetland Road) with a below ground solution will enable major highway improvements to West Road Junction. Scheme to include new lighting to Zetland Road.	3000m2 Highway improvements 6 businesses assisted 6 car parking spaces	2022-2024	In development	£492,000	£0	£286k Future High Street Fund	£778,000
EC14	<b>Light up East Cleveland - Loftus</b>	Phase 1 to light up Loftus as a pre-cursor to lighting up other areas of East Cleveland as funds permit.	3 Heritage buildings lit	2022-2024	In development	£0	£0	£150k from the Welcome to R&C Visitor Fund	£150,000
EC15	<b>Library Site car parking</b>	Existing library building demolished and re-provided at Duncan Place. New visitor car park created along with new toilet provision for the town.	New car parking	2022-2024	In development	£0	£0	£510k Future High Street Funding	£510,000

# East Cleveland Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
EC16	<b>Coronation Park</b>	Proposals are to revitalise Coronation Park through a series of enhancements to create a better inviting environment that can act as a space for events in Loftus and anchor the new library space. This will also allow for additional car parking to be created.	New car parking	2022-2024	In development	£0	£0	£1.307m Future High Street Funding	£1.307m
EC17	<b>New Library at Duncan Place</b>	To create a new library and community hub and to open up the building to the park and high street. The new extension on the existing building will enable the library to integrate more into a wide variety of existing community groups.	New cultural and library space	2022-2024	In development	£0	£0	£1.480m Future High Street Funding	£1.480m
EC18	<b>Former United Reformed Church</b>	The former United Reformed Church will potentially be converted into a new business and cultural hub, including a theatre/ exhibition space and some rentable workspace.	Creation of cultural space 1 business created 4 jobs created	2020-2022	In development	£52.5k (already expended)	£0	£876k from the TVCA Indigenous Growth Fund	£928.5k (£52.5k spent to date)
EC19	<b>Temperance Square</b>	The new contemporary market square is part of a range of improvements to the busy junction and footpaths, to open up the area and provide some space. Proposals for the new square include a leisure facility to complement the existing leisure centre in the town, with fitness studios, a café and a soft play area	10 jobs 3 businesses created 7 parking spaces	2022-2025	In development	£0	£0	£2.261m Future High Street Funding £200k Private Investment £100k from the TVCA Indigenous Growth Fund	£2.561m
EC20	<b>Zetland Road Heritage Scheme</b>	To preserve and enhance the historic fabric of the buildings on Zetland Road and the High Street. This will make Loftus a more attractive place for residents, businesses and visitors. To include removal of roller shutters	7 businesses assisted	2021-2024	Pre-development	£0	£0	£385k from the TVCA Indigenous Growth Fund	£385,000
EC21	<b>Handale car park</b>	New car park to be created next to Handale school to provide much needed car parking spaces	30 car parking spaces 2 disabled spaces 2 E-charge points	2020-2021	Pre-delivery	£0	£0	£275k from the TVCA Indigenous Growth Fund	£275,000

## East Cleveland Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
EC22	<b>Station Yard Workspace/ Training facility</b>	To preserve and enhance the historic fabric of the buildings on Zetland Road and the High Street. This will make Loftus a more attractive place for residents, businesses and visitors. To include removal of roller shutters	5 Light industrial units created 24 no parking spaces for workspaces	2020-2023	In development	£0	£0	£1.544m Future High Street Funding	£1.544m
EC23	<b>Loftus CCTV Infrastructure</b>	To deliver CCTV infrastructure across the town to support businesses and the community.	CCTV infrastructure Reduction in crime	2021-2024	Pre-development	£0	£0	£175k from the TVCA Indigenous Growth Fund	£175,000
EC24	<b>Arlington Chapel Roundabout</b>	New mini-roundabout at this important place on the High Street to allow visitors to easily access Loftus High Street	New highway infrastructure	2021-2023	Pre-development	£0	£0	£118k Future High Street Fund	£118,000

## East Cleveland Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
EC25	<b>Loftus Transport and Connectivity Schemes</b>	Traffic calming to allow for a better pedestrian experience and new walkways and cycle routes.	New highway infrastructure	2021-2024	In development	£492.5k	£0	£286k Future High Street Fund	£778,500
EC26	<b>High Street support for Loftus</b>	High Street Support schemes for Loftus including the Larger Works Grant	10 business assisted 5 jobs	2020-2022	In delivery	£195k (£103k spent to date)	£0	£0	£195k (£103k spent to date)
EC27	<b>Welcome to Loftus</b>	To create bed spaces in Loftus and encourage overnight stays to support the visitor economy.	16 bed spaces created	2020-2022	In delivery	£100,000 (£63k spent to date)	£0	£0	£100,000 (£63k spent to date)
EC28	<b>Loftus and Skinningrove Art Trail</b>	This scheme would seek to creatively uplift building elevations, such as gables ends and incorporate art, living walls and other aesthetic improvements.	Improvements to the streetscene	2022-2025	Pre-development	£0	£0	£100k	£100k
EC29	<b>Skinningrove to Loftus Heritage Trail</b>	To create a safer and more welcoming link between Skinningrove, the Cleveland Ironstone Mining Museum and the District Centre of Loftus along Deepdale Lane	Improved connectivity  Public Realm Improvements	2021-2022	In development	£0	£0	£175k RDPE Funding	£175,000
EC30	<b>Skelton Business Park Improvements</b>	To take into ownership the roads and footpaths on the estate and repair them along with lighting improvements	60 businesses assisted 4000m <sup>2</sup> road improvements 3000m <sup>2</sup> footpath improvements 45 new lighting columns	2021-2022	In development	£572,000	£0	£0	£572,000
EC31	<b>Skelton Car Park</b>	Creation of a new car park on current brownfield site in the heart of the high street.	30 car parking spaces in total including - 2 disabled bays 2 E-charge points	2020-2021	Pre delivery	£0	£0	£300k TVCA from the Welcome to R&C Visitor Infrastructure Fund	£300,000



# East Cleveland Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
EC32	<b>Skelton Townscape Heritage Scheme – Phase 2</b>	Phase 2 Programme will see 4 businesses assisted to have improvements undertaken on their premises. This will build upon the excellent work already undertaken on Phase 1.	4 New shop Fronts 4 Businesses assisted	2020-2021	In delivery	£0	£0	£150k National Lottery Heritage Fund	£150,000
EC33	<b>Cleveland Ironstone Mining Museum investment</b>	Cleveland Ironstone Mining Museum is seeking to enhance the heritage of the Museum with extended facilities (which more than doubles the size of the existing building) and new displays alongside an enhanced activity programme. This will provide residents and visitors with a much-enhanced experience and will increase visitor numbers to the Museum.	3 FTE's 15 businesses assisted Increased visitor numbers 6,000 p.a Vocational trainees - 20 New floorspace - 652m2	2018-2022	IPre-delivery	£0	£0	£800k coastal communities funding £800k Heritage Lottery funding £200k SSI Steel Heritage Funding £50k CIMM contribution	£1.850m
EC34	<b>Skinningrove Visitor Infrastructure</b>	To deliver uplifts to the visitor infrastructure particularly to support the investment in the Cleveland Ironstone Mining Museum	Public realm and car parking improvements	2021-2022	Pre development	£0	£0	£224k from the TVCA Indigenous Growth Fund	£224,000
EC35	<b>East Cleveland Connectivity</b>	Project to secure the infrastructure required for the potential for passenger railway into East Cleveland.	Infrastructure for future rail projects	2021-2025	In development	£0	£0	£1.450m from the Welcome to R&C Visitor Connectivity Fund	£1.450m

# GREATER ESTON GROWTH PLANS



**KEY:**

FUNDING FULLY SECURED

FUNDING PARTIALLY SECURED

ASPIRATIONAL PROJECT - FUNDING TO BE SECURED

# Greater Eston Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
GE1	<b>A Thriving Eston Town Centre</b>	Deliver a scheme to attract a retailer to come to the site. This will mean wholesale redevelopment of the precinct and for the Council to act as developer and create retail space.	50 FTE Jobs	2021 - 2025	In development	£0	£5m	£2m from TVCA Indigenous Growth Fund	£7m
GE2	<b>Skippers Lane Industrial Estate Extension – Phase 1</b>	Improving and investing in industrial estates will retain existing businesses and jobs, as well as create new ones, and these two phases will ensure local residents and businesses are ideally placed to benefit from growth on the South Tees site immediately to the north.  Phase 1a – Strategic Infrastructure Allotment Site  Phase 1b – Construct 8 Speculative Units at The Allotment Site and Rent Out for B1 (Business), B2 (General industrial) and B8 (Storage or distribution) uses.	540 sqm (6,000sqft)  20 jobs created  25 construction jobs  8 businesses created  0.3 HA of Brownfield Land re-used	2020 - 2023	Pre delivery	£554.9k Section 106	£0	£3,491m SSI Task Force funding	£4,046m
GE3	<b>Skippers Lane Industrial Estate Extension – Phase 2</b>	Phase 2 would develop the remaining 30 industrial units at the Allotments Site for B1 (Business), B2 (General industrial) and B8 (Storage or distribution) uses.	7543 sqm (82,973 sq.ft)  120 jobs created  45 construction jobs  30 businesses created  3.0 HA of Brownfield Land re-used	2022 - 2028	Pre-development	£0	£0	£14.9m private and public sector	£14.9m
GE4	<b>Kingsley Field</b>	Fencing to support healthy activity on the site.	Increased usage	2021	In development	£0	£0	£80k from TVCA Indigenous Growth Fund	£80,000
GE5	<b>Greater Eston school capacity places</b>	Development of teaching space to cater for ongoing and new major housing development and demographic change. Precisely where this needs to be invested will be determined following feasibility work and discussion with schools.	Up to 105 places	2021-2025 – to be determined by school place requirement	Pre-development	£570,000	£0	Two Section 106 agreements – £1.48m available	£2.050m potentially available

# Greater Eston Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
GE6	<b>South Bank new housing</b>	Thirteen to deliver a 28-bed bungalow scheme on Queen Street in South Bank.	28 new homes	2020 - 2022	Pre delivery	£0	£0	£3.5m	£3.5m
GE7	<b>A66 Environmental Improvements</b>	Project to enhance the environment around the A66 to improve this important gateway into the borough and soften the industrial landscape	5000m <sup>2</sup> of environmental improvements		Pre development	£250k Section 106	£0	£0	£250,000
GE8	<b>A Special Free School for the Tees Valley in Grangetown</b>	Development of a new 100 place Special Free School on a brownfield site in Grangetown, delivered by the Department for Education, providing places for 4 Tees Valley Authorities	100 places, of which 25 will be for RCBC children	2022	In development	£245k	£0	DfE approx. £6.5m	£6.5m
GE9	<b>Pathways site clearance</b>	Clearance of former Pathways School site in Grangetown.	0.8hectare site for redevelopment	2021	In development	£200,000	£0	£0	£200,000





# REDCAR GROWTH PLANS

**KEY:**

FUNDING FULLY SECURED

FUNDING PARTIALLY SECURED

ASPIRATIONAL PROJECT - FUNDING TO BE SECURED

# Redcar Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
R1	<b>Regent Cinema</b>	Redevelopment of the cinema site to create a new 3 screen cinema with café/bar area.	10 jobs 70,000 visitors a year 80 Construction jobs 1 new business	2019 - 2022	On site	£0	£0	£9.68m TVCA Welcome to R&C funding	£9.680m
R2	<b>Coatham Hotel</b>	Redevelopment of this key seafront site which include the demolition of existing buildings and the creation of a 42-bed hotel.	50 jobs 42 beds 60 Construction jobs 1 new business	2020 - 2023	In development	£0	£0	£750k govt accelerated Town Deal funding £6.5m private investment	£7.250m
R3	<b>Coatham Leisure Phase 1</b>	Coatham bowl site tidied up and grassed to provide a car park and recreation area. Creation of an 18-hole mini golf course, a new play area and public realm improvements on the seaward side	5 Jobs 20 Construction jobs 1 New Businesses	2020-2022	On site	£0	£0	£3,000,000 TVCA Welcome to R&C funding	£3m
R4	<b>Coatham Leisure Phase 2</b>	The addition of beach huts, stables and other environmental and infrastructure improvements.	1 business created Enhanced visitor attractions	2021 - 2023	Pre-development	£0	£0	£1m	£1m
R5	<b>Coatham Leisure Phase 3</b>	Developing out the Coatham Bowl site for major indoor attractions to build on activity at Majuba	Increase visitor numbers 50 jobs 5 businesses created	2025 & beyond	Pre-development	£0	£0	£5,000,000 public sector £10,000,000 private sector	£15m
R6	<b>Redcar Central Station</b>	The existing building will be brought back to life as a living station with retail and café space, ticket office and business units. The station building provides an excellent future opportunity to create fantastic gateway and appropriate sense of arrival to Station Road and the town. The station building provides an excellent future opportunity to expand and create a Civic Quarter and provide an appropriate sense of arrival to Station Road and the town.	10 new business 30 Jobs Created 40 Construction jobs	2020 - 2024	In development	£0	£0	£4,500,000 SSI funds £1,000,000 TVCA Welcome to R&C funding	£5.5m

# Redcar Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
R7	<b>Redcar Town Deal – Attractive High Street</b>	Improvements to how the High Street looks and works to include new street furniture, signage and greenery on both the western end of the High Street and streets linking with the Esplanade.	Outputs to be agreed	2020 - 2026	In development	£0	£0	£2.718m	£2.718m
R8	<b>Redcar Town Deal – Enhancing the Esplanade</b>	Widening pavements, slowing traffic, and creating crossing points, which make it easier to walk, cycle and spend time here, and move between the beach and attractions on the south side.	Outputs to be agreed	2021 - 2026	In development	£0	£0	£1.986m	£1.986m
R9	<b>Redcar Town Deal – Town Centre Event Space</b>	A new public events space, creating a direct link from Regents Walk and the High Street through to the Esplanade, as well as a focal point which can be used to host events and activities.	Outputs to be agreed	2021-2026	In development	£0	£0	£5.155m	£5.155m
R10	<b>Redcar Town Deal – Business Grants and Town Centre Management</b>	Increasing the availability of grants to improve shop frontages and fit outs, alongside a Town Centre Management function to support all of the town centre investments.	Outputs to be agreed	2021-2026	In development	£0	£0	£530,000	£530,000
R11	<b>Redcar Town Deal – Station Road Improvements</b>	Co-ordinated improvements in between the Regent Cinema and the station, including paving, seating, a feature public space, greenery and a new cycleway.	Outputs to be agreed	2021-2026	In development	£0	£0	£1.351m	£1.351m
R12	<b>Redcar Town Deal – New Housing on Station Road</b>	This project will seek to develop a new residential offer close to Redcar Central Station and key local amenities.	Outputs to be agreed	2021-2026	In development	£0	£0	£1.950m	£1.950m
R13	<b>Redcar Town Deal – Centre for Energy and Skills Planning</b>	A dedicated training and skills offer, focussed upon the green economy, which helps to attract investment and create new jobs, alongside skills planning which responds to employers' skills needs and future jobs.	Outputs to be agreed	2021-2026	In development	£0	£0	£2.415m	£2.415m

# Redcar Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
R14	<b>Redcar Town Deal - Water Sports Hub at Coatham</b>	This will help to promote Redcar a active, sporty and vibrant, with infrastructure to support outdoor activities, water sports and related events.	Outputs to be agreed	2021 - 2026	In development	£0	£0	£600,000	£600,000
R15	<b>Redcar Town Deal - Improving Seaside Properties</b>	The exterior of properties would be repainted and re-decorated to create an attractive streetscape.	Outputs to be agreed	2021 - 2026	In development	£0	£0	£300,000	£300,000
R16	<b>Redcar Town Deal - Indoor Activity Centre and Library Plus</b>	This might include activities, such as bowling, a climbing wall, trampolining and soft play, which help to turn Redcar nto a year-round destination. Alongside the reading offer, a new, relocated library on or near the High Street could include access to new technologies, an exciting story-telling area, computer spaces, visitor information and rooms for exhibitions, meetings and other events/functions.	Outputs to be agreed	2021-2026	In development	£0	£0	£7.5m	£7.5m
R17	<b>Kirkleatham Walled Garden and Estate</b>	Additional works required to complete the garden, car park and surrounding estate linked to the new attraction.	20,000 visitors 27 Traineeships 46 Apprentices 21 Construction jobs 3 Jobs created	2020	Completed	£0	£0	£1.615m TVCA IGF	£1.615m
R18	<b>Kirkleatham Stable Block and Estate Improvements</b>	Redevelopment of the stable block as otentially a mixed use, cultural venue/ accommodation and workspace. Improvements to the wider Estate where required.	10,000 visitors 2 new businesses created 25 jobs	2022-2025	In development	£0	£0	Development funding of £200k TVCA, £6m funding to be identified	£6.2m
R19	<b>Kirkleatham Business Park</b>	Potential to work with a developer to create new workspace on this popular estate.	Outputs to be confirmed	2021-2023	Pre development	£0	£0	£3.3m	£3.3m
R20	<b>Redcar Employment Park</b>	Potential to work with a developer to create new workspace in partnership on industrial land.	Outputs to be confirmed	2021-2023	Pre development	£0	£0	£40.5m	£40.5m



# Redcar Growth Plan 2021 - 2025

REF	PROJECT TITLE	PROJECT DESCRIPTION	WHAT IT WILL DELIVER	WHEN	PROJECT STATUS	RCBC APPROVED FUNDS	RCBC ADDITIONAL FUNDING	OTHER FUNDING	TOTAL FUNDING
R21	<b>Coatham Park</b>	An uplifted Coatham Common will create a range of spaces for fun, exercise and recreation and will provide space for residents and visitors alike.	Enhanced Public Space	2021 - 2023	Pre development	£0	£0	£300,000	£300,000
R22	<b>South Gare Phase 1</b>	To deliver access improvements to South Gare on RCBC land to enhance the visitor experience and create infrastructure for future visitor developments.	Increased visitor numbers	2021 - 2024	Pre development	£0	£0	£2m	£2m
R23	<b>Kirkleatham School</b>	Investment in additional SEN capacity will be undertaken (for those with moderate, severe and complex learning difficulties) as well as refurbishment and provision of key facilities currently lacking at the school.	12 additional spaces	2019-2023	In development	£0	£0	£2.7m inc Basic Need SEN grants - (Department for Education) School, Section 106	£2.7m
R24	<b>Marske Area school capacity</b>	Provision of new teaching capacity through either expansion of existing school(s) or seeking the development of a new school on land set aside on the 'land south of Marske' housing site. Scope to be determined by scale of housing development, changing demographics and pupil projections.	Additional school places to be determined	2021-2031	Pre development	To be determined through Section 106 Planning agreements – potentially up to £2,500,000*	£0	Basic Need Funding – Department for Education TBC	£2.5m



# REDCAR AND CLEVELAND GROWTH PLANS 2021 - 2025







In March 2018, the Council approved three Area Growth Plans, covering East Cleveland, Greater Eston, and Redcar. These plans set out a strategic approach to stimulating economic growth in the Borough as part of a wider aspiration to create a flourishing future for its residents and to support the sustainability of Council services in the long term.

The Growth Plans aligned with wider sub-regional and national strategies, such as the Tees Valley Strategic Economic Plan and the Government's Industrial Strategy, but were also based on extensive consultation with local communities to ensure that they would maximise the benefits of investments for the Borough's residents.

There were a number of common principles across all Growth Plans, including:

- **Realising Aspirations** - aiming to enable more people to use their talents and realise their aspirations here in our Borough;
- **Working in Partnership** - working together with local people, other public and private organisations, and adding our resources to the cocktail of other funding available to deliver economic growth;
- **Creating Social Value** - added value for our local economy and community, local jobs and businesses, improving local supply chain, and recycling investment through local spend.

### **Local Engagement**

As well as participating in consultation exercises as the Growth Plans were drawn up, communities and local ward members were also involved in the development of many projects. Examples of projects promoted by, led or significantly contributed to by community partners include the Loftus and Skelton Townscape Heritage Initiative projects, South Bank Moving Forward and Community Housing Group, Eston Moving Forward and the Guisborough Town Hall Gateway Project. The results of wider public consultation exercises in relation to wider programmes, such as the Redcar Town Centre Masterplan, were also taken into account. The Growth Plans also included an engagement plan, which set out the plans for ongoing dialogue with communities as partners in relation to the delivery of the growth projects. Through this process, communities have remained engaged as projects in their localities have been planned and delivered on site.

## Growth Plan Projects

Although very much informed by local consultation, the Growth Plans included a number of projects that would bring Borough-wide benefits. These included:

- Sustainable High Streets, providing capital grants to attract new businesses to set up on our high streets, improve shop fronts and interiors and create living and business space above the shops;
- Improvements to car parking, including capacity and signage;
- Boosting tourism, by improving the range of types of accommodation across the Borough, increasing the availability of tourism facilities to attract people here, and making more of our heritage assets;
- Improving and expanding some of our industrial estates, to retain existing businesses and jobs as well as attract new ones;
- Delivering new housing, as set out in the draft Local Plan;
- Broadband improvements, to help more of the Borough's homes and businesses have access to good broadband;
- Improving and investing in transport infrastructure, including some key junctions;
- Improvements to and expansion of schools to manage capacity and ensure a good environment for learning;
- Public Realm investments in our smaller settlements and villages.


To date 53 investment projects have been completed of the '99' projects and programmes set out in the 2018 Area Growth Plans with a further 56 projects delivered through the Public Realm Programme. Further detail on these is outlined below.

## Evaluation

The Growth Plans were approved in 2018, and it is appropriate to review progress to date. The plans are now at the mid-point of their delivery period and outputs from some of the first projects to be completed are now emerging. New national funding opportunities such as the Future High Street Fund and Town Deal have been made available to the Council, alongside refreshed regional funding opportunities through the Tess Valley Combined Authority Investment Plan and the plans for these funds can be included in future iterations of the plans. The impact of Covid-19 on the Borough's economy and priorities can also be taken into account.

The Council has therefore accessed funding from the Local Government Association to work with Local Partnerships to undertake a review of progress to date.





Whilst the Growth Plans have been evaluated against the projected outputs below, It is important to note that we are currently only two years into a four year programme, that some projects have not proceeded (for example due to lack of external funding), and that even where some projects are practically complete, the outputs have yet to be delivered – Kirkleatham being an example of that, where the major construction work is now complete, but most of the forecast outputs (for example around traineeships) are yet to be achieved.

The forecast targets in 2018 were:

- The creation of 1642 jobs (with a further 2878 construction jobs)
- Creation of 176 new businesses
- Support from 386 existing businesses
- Build 2248 new homes

**Outputs:**

To date, the following headline outputs have been delivered through the Area Growth Plans programme:

- 273 businesses assisted;
- 397 jobs created;
- 322 jobs sustained;
- 90 businesses created;
- 107 beds created (in the tourism and accommodation sector);
- 1095 new homes completed.

The above is not an exhaustive analysis of the direct and indirect economic growth benefits of the projects. Many important projects (such as public realm improvements) have been successfully delivered, and are making important local contributions without directly delivering any of the above outputs.

Below is a flavour of some of the projects which have been delivered within the three Area Growth plans:

### **East Cleveland**

The following investment and projects have been successfully delivered:

- High Street Support grant schemes
- Welcome To support schemes
- Cliff Tramway track overhaul
- Improvements to Hob Hill car park
- Lighting up Saltburn Pier
- Toilet Refurbishment at Cat Nab car park
- Empty shop improvements at Loftus
- Improvements to Skelton Industrial Estate highways
- Improved Broadband connectivity in East Cleveland
- Extra care Housing in Brotton
- Employment Hub creation at Skinningrove
- Retail development at Skelton
- Extension at Belmont Primary School and other school investment
- Development of the Rosecroft School site, Loftus
- New homes delivered in East Cleveland
- Various public realm projects delivered







## Greater Eston

The following investment and projects have been successfully delivered:

- Improved public realm at Eston Town Square
- High Street Support schemes delivered
- Intermediate care centre at Eston
- Improvements to Eston Recreation Ground
- Supported unit (Oxford House) delivered in South Bank
- New road infrastructure and roundabout at South Bank Wharf
- Improved Broadband connectivity in Greater Eston
- A range of habitat improvements, heritage trails, woodland and access improvements as part of the River Tees Rediscovered project
- Grangetown United Social Club project delivered through Future Regeneration of Grangetown
- Archway School project delivered at Teesville
- New retail at Low Grange district centre
- Support of South Bank Community led housing
- Clearance of the Eston Park school site for potential housing
- A66 retail site has been completed
- Middlesbrough Road business centre has been delivered
- Development of the South Tees Motor Sports Park
- New homes delivered across Greater Eston

## Redcar

The following investment and projects have been successfully delivered:

- High Street Support grant schemes
- Welcome To support schemes
- Coatham Road project
- Supported Living completed on Grosmont Close
- Improved Broadband connectivity in Redcar
- Delivery of highway and lighting improvements at Longbeck Industrial Estate
- Kirkleatham Walled Garden and Catering Academy has been completed along with new public realm and signage across parts of the estate
- New access road and Car park at Kirkleatham completed
- Mo Mowlem Academy due to open in Dec 2020.
- New homes delivered across the Redcar/coastal area
- Various public realm projects delivered.



## Programme wide delivery

As well as the above, a number of major Borough-wide programmes have taken place, operating across all three Area Growth Plans. These include:

- High Street Support – the original completion due date for this project was March 2021, but this has now been extended to 2023 due to popularity and impact of Covid-19.
- The 'Welcome To' package of support, which provides capital grants for new and existing businesses that wish to create new accommodation to support the visitor economy.

Across these projects, at a Borough-wide level, the projects have already supported over 150 businesses, created over 60 new business spaces, created over 100 new beds, and created almost 200 jobs.

# Member Report

## Eston Precinct Project - Site Assembly



# Public

<b>To:</b>	Cabinet	<b>Date:</b>	15 December 2020
<b>From:</b>	Managing Director (Head of Paid Service)	<b>Decision type:</b>	Key - Budget
<b>Portfolio:</b>	Economic Development	<b>Forward Plan reference:</b>	GEE0025
<b>Priority:</b>	Proud Places		
<b>Ward(s):</b>	Eston and Teesville		

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## 1 What is the recommendation?

### 1.1 It is recommended that Cabinet:

- 1) Agree to the framework set out in this report to regenerate Eston town centre through the acquisition of the properties on the precinct area of the town set out in the plan at Appendix 1, in order to create new retail space to serve the community, subject to a further cabinet report on the scheme to be presented on the plans following a site assembly exercise and further development of scheme proposals.
- 2) Agree the allocation of £2m of Tees Valley Combined Authority Indigenous Growth Fund monies and £5m of prudential borrowing to enable this development to progress, subject to a satisfactory business case being presented to Programme Management Group. Any opportunities for additional funding or private investment opportunities will also continue to be sought, to decrease where possible, borrowing requirements.
- 3) Agree to delegate the approval of the final business case for the site assembly and scheme proposals to the Managing Director in consultation with the Cabinet Member for Economic Development.

## 2 What part of the Corporate Plan does this report deliver and how, and what options have been considered?

### 2.1 Proposal

The Eston Precinct Project is an opportunity to deliver transformative change in Eston, a district centre which has been in decline for a number of years. Whilst the development's physical form has not been finalised and will be subject Cabinet approval at a future date, this report seeks approval for a programme of public investment in Eston Precinct.

2.2 A study has been undertaken to understand the development options for Eston precinct and how this radical change can be delivered efficiently and expediently. This evaluated several options to make the development a viable and attractive prospect for private investors and its conclusions are the subject of this report. By working with the private sector in this way, the Council can deliver a fit for purpose, modern town centre that will enable residents of Eston and Greater Eston to access goods, services and community amenities locally, in a refreshed, vibrant trading environment.

### 2.3 **Town Centre Policy**

Both our Corporate Plan and Local Plan recognise the importance of town centres for our economy and local residents. The borough is polycentric and all of our major town centres – Redcar, Saltburn, Guisborough, Loftus and Eston - have a variety of challenges to be addressed and opportunities to be realised. They are all important centres of activity, growth and commerce for our local communities which the Council supports and invests in a variety of ways.

2.4 This proposal for Eston would complement several ongoing projects elsewhere in the Borough which form part of our Area Growth Plans 2021-2025 that are aimed at revitalising our town centres. Redcar is subject to a Town Deal with government which will see investment of around £25m for the town. Loftus is the subject of a bid for government funds of £8.5m and an allocation of £3m from Indigenous Growth Fund coming through the Tees Valley Combined Authority (TVCA). Saltburn will see the benefit of significant investment coming through TVCA which will improve car parking, and the visitor experience. Guisborough will also benefit from targeted investment, also through TVCA and the Heritage Lottery Fund, where the Council will be delivering on its promise to create new visitor accommodation and facilities at Guisborough Town Hall, while investing in car parks and public realm to support the delivery of this scheme.

2.5 All of our towns and high streets can access our High Street Support Schemes which have been running since June 2018. These schemes have supported over 160 businesses to locate and grow, helping to create occupied and vibrant town centres, around 14 of which are in Eston.

2.6 Recent studies have shown that one of the biggest barriers to achieving town centre regeneration is fragmented ownership. One long term controlling owner that can respond to the overall needs and wants of the local community can deliver change at pace and one without a purely commercial motive, such as a local authority, can ensure that improvements can be made with a holistic view of place. This is because having multiple land-owners, tenants and other interested parties with potentially contrasting and conflicting views makes it difficult to agree and deliver strategic change efficiently and expediently.

2.7 The Covid 19 experience has also shown the importance of local shopping centres to meeting the needs and wellbeing of our residents, and it is expected that the significance of local places to our well-being will continue to grow. However, the impact of the pandemic may see many owners on the precinct finding it difficult to attract and retain tenants in the short and long term. Many local authorities are seeking to invest in significant assets in their town centres as a means to ensure their towns' overall survival. This re-development proposal will help to secure the prosperity of this key town centre in Greater Eston.



## 2.8 **Eston Precinct**

Whilst the Council has been aware that Eston centre has not been fulfilling its potential for some years, attempts to regenerate the town centre by attracting private investment have not succeeded. Eston Precinct has 20 commercial properties and 12 residential flats in the area proposed for redevelopment. There are several empty retail units and empty residential units, many of which are in a poor condition. The Council own the public areas and much of the car park on Lodge Road. This provides the Council with a significant stake and the ability to enable a development to take place at the site.

- 2.9 2018 saw the investment of over £200,000 in Eston town centre when the cenotaph and surrounding area was uplifted, creating a high-quality space for the town. Eston Precinct itself was subject to significant investment when the public areas were enhanced following the release of the land from the Crown Estate into Council ownership. Whilst this investment was welcome, it has not been enough to turn around the fortunes of the Precinct, which is now over 50 years old and is past its serviceable life to the town.
- 2.10 Various developers and interested parties have prepared outline schemes for the Precinct. However, these have all been financially unviable with a 'gap' between the cost of delivering the scheme and expected returns. It has now been concluded that in order to bridge this gap and deliver a scheme that meets the needs of Greater Eston's residents and stimulates additional growth, the Council needs to allocate funds to make redevelopment viable.
- 2.11 Given the viability gap identified, a study has been undertaken to understand how further development to regenerate the town centre could take place. This has indicated that the only way to enable this to happen is to acquire and demolish all of the properties within the area outlined at Appendix 1, to allow a Council led new development to be delivered.
- 2.12 The development that will be provided has yet to be fully established, however, the Council have had high level discussions with a major retailer who is interested in the site for a new supermarket. Any development opportunity will need to be tested with the market, however this significant interest provides comfort that, should the Council decide to intervene, there is interest in a new scheme at the Precinct.
- 2.13 As well as having a transformative effect on the town itself, initial indications are that a new development could secure around 50 full time equivalent jobs and is likely to see further new investment and growth associated with the increased footfall that a supermarket would bring.

### 2.14 **Development Appraisal Process**

The development appraisal undertaken looked at two options for the redevelopment of the Precinct, one option being a private developer led scheme with the Council providing gap funding to mitigate the significant investment shortfall. The other option looked at the Council acting as developer and delivering the development, retaining ownership and then renting back the buildings to a tenant or tenants.

- 2.15 The appraisal process found that because the Council would not require any developer's profit to deliver the scheme (normally around 15% to 20%), the financial gap and therefore level of gap funding required is significantly less for a Council led scheme.

- 2.16 The appraisal then addressed how TVCA investment could contribute to the scheme and assessed the borrowing requirement, based on attracting a supermarket chain to the site. This showed that if the Council committed £2m TVCA Indigenous Growth Funding to the scheme and allocated £5m borrowing, the development could take place. Furthermore, the appraisal demonstrated that the development could eventually pay for itself over time, and subsequently provide a rental income to the Council. The tables below sets out high level costs for delivering the Council led option and the financial returns:

#### Estimated Capital Costs.

<b>Costs</b>	<b>(£)</b>
<b>Site Assembly</b>	£2,774,912
<b>Construction Costs</b>	£2,795,784
<b>Professional Fees</b>	£527,785
<b>Construction Finance costs (Annual)</b>	£60,262
<b>Client Contingency</b>	£841,257
<b>Total</b>	<b>£7,000,000</b>

#### Scheme Finance

- 2.17 The initial development appraisal shows that the income generated in each year of operation would meet the costs of financing the scheme. This is based on the Council borrowing £5m over a 30-year period which results in a 'mortgage' cost of £211,722 per annum, which would be met by the net revenue generated from rental income.
- 2.18 The development appraisal undertaken included several assumptions that will be tested as the project develops. It has been verified that the site assembly cost assumptions are reasonable; however work is ongoing to test the rental income for both the supermarket and ancillary units with potential occupiers and agents. In due course, a design team will be appointed and site surveys commissioned to test the robustness of the assumed construction costs and further de-risk the project.
- 2.19 The appraisal assumes that the redevelopment will be funded by Council borrowing and the TVCA Indigenous Growth Fund. As no developer's profit is included within the appraisal, it is unlikely that there will be private sector interest in providing capital to facilitate the development. However, subject to Cabinet approval, a marketing exercise to gauge interest from potential tenants will be undertaken, in particular supermarket operators. As part of this exercise, the potential for a capital contribution to the costs can be explored and this could bring down the borrowing requirement.



## 2.20 Site Assembly and next steps

If approval through Cabinet is agreed, talks will commence with the landowners and tenants of the Precinct in order to agree acquisitions. Compulsory purchase implications will be included as part of this consideration, although it is anticipated that any acquisitions can be made through negotiation. Alongside this, a marketing exercise will take place to gauge commercial interest in the site, including the retailer who has already expressed an interest.

- 2.21 A application will be made to TVCA to draw down the £2m funding required from the Indigenous Growth Fund and a full business case will be prepared and assessed through the Council's project management procedures.
- 2.22 The final proposals will be brought back to Cabinet for approval once all of the above has been undertaken to agree the final detailed proposals, including how the development will be delivered and who the tenant(s) of the scheme will be. This will require the procurement of a design team and the associated expenditure.

## 3 Delivery Programme

- 3.1 The following indicative delivery programme has been established for the project.

Action	Date
Site assembly commences and options agreed	Jan 2021 – June 2021
TVCA agree funding	Jan 2021 – March 2022
Site marketing	Feb 2021 – May 2021
Heads of Terms agreed with tenant(s)	April 2021 – August 2021
PMG approve Full Business Case	Sept 2021
Cabinet approve detailed scheme	Sept 2021
Acquisitions commence	Sept 2021
Planning Approval	Spring 2022
Construction tenders	Summer 2022
Start on site	Summer 2022
Completion	Autumn 2023

### Who has been consulted and engaged?

Over recent years there have been several discussions with local members, businesses and residents about various schemes that have come forward for this site.

More recently discussions about a Council led scheme included the Leader, the Cabinet Member for Economic Growth and Eston and Teesville Ward Councillors.

Discussions have also taken place with four of the main owners of property within the Precinct and the idea of the Council purchasing their properties has been met positively (subject to agreement on acquisition cost and other items).

- 3.2 TVCA have been consulted on the proposals to use Indigenous Growth Funding for this scheme and this has been agreed subject to the normal processes.
- 3.3 The proposals have also been consulted on as part of the Area Growth Plan consultations with all Members.

#### 4 What are the risks and resource implications?

Type of Risk/ Implication	Details
Climate Emergency Impact	<p>Design development of Eston Precinct site will put a strong emphasis on sustainability and will follow best practice to minimise energy consumption of building products and operation. Sustainable energy management will be one of the key priorities for this site and the attached car park.</p> <p>The creation of a new high-quality shopping offer in Eston will encourage people to use local facilities; support the local economy and reduce carbon footprint from driving to other places to secure the goods and services.</p>
Health and Safety	<p>The proposed development of the Eston Precinct will be managed by council officers and the consultants and contractor teams in accordance with legislation, best practice principles and as part of our established In-control project management system. Construction and Design Management (CDM) Regulations will be followed to identify, manage and minimise health and safety risks. The Council will own all of the land prior to development taking place.</p>
Social Value	<p>Benefits will be established through the procurement of the contractor and the supermarket operator will create job opportunities for local residents and businesses. Local businesses will benefit from the increased visitor numbers and customers using Eston town centre.</p>
Legal	<p>Legal contracts will be required for various aspects of the project as they develop, from agreements to acquire, consultancy works, construction contracts and option and tenancy agreements for the site. The council's legal and asset resource will be utilised for this where possible, however external support will be required for the site assembly.</p>
Financial	<p>The project will be funded from the TVCA Indigenous Growth Fund with £2m being allocated to this project. There will also be a borrowing requirement of around £5m. As set out in the report, the income from the scheme will offset any borrowing requirements and it is envisaged that the scheme will make a profit at year 15 of operation.</p>
Human Resources	<p>Several council departments will be involved in the development of the Precinct, particularly Growth, Enterprise and Environment, Assets, Legal and Finance. The project is being managed by the Place Development and Investment Team who are regularly consulting with the various departments as the proposals are developed.</p>

Equality and Diversity	There are no anticipated equality and diversity issues. Any benefit flowing from this development will not be restricted in any way.
Other (please specify)	Comprehensive risk register with mitigations and management plans will be developed and will be maintained throughout by the project team. These risks will appertain to health and safety, design and planning, cost, quality, programme and procurement, construction, hand over, in use and operation and communications.

- 4.1 Equality analyses for Cabinet decisions are published alongside the reports in the 'Cabinet and committee papers section' of our website at <https://www.redcar-cleveland.gov.uk/Democracy/DecisionMaking/MeetingCabinet/Pages/cabinet-and-committee-papers.aspx> and should be read in conjunction with the recommendations in the report.

## 5 Appendices and further information

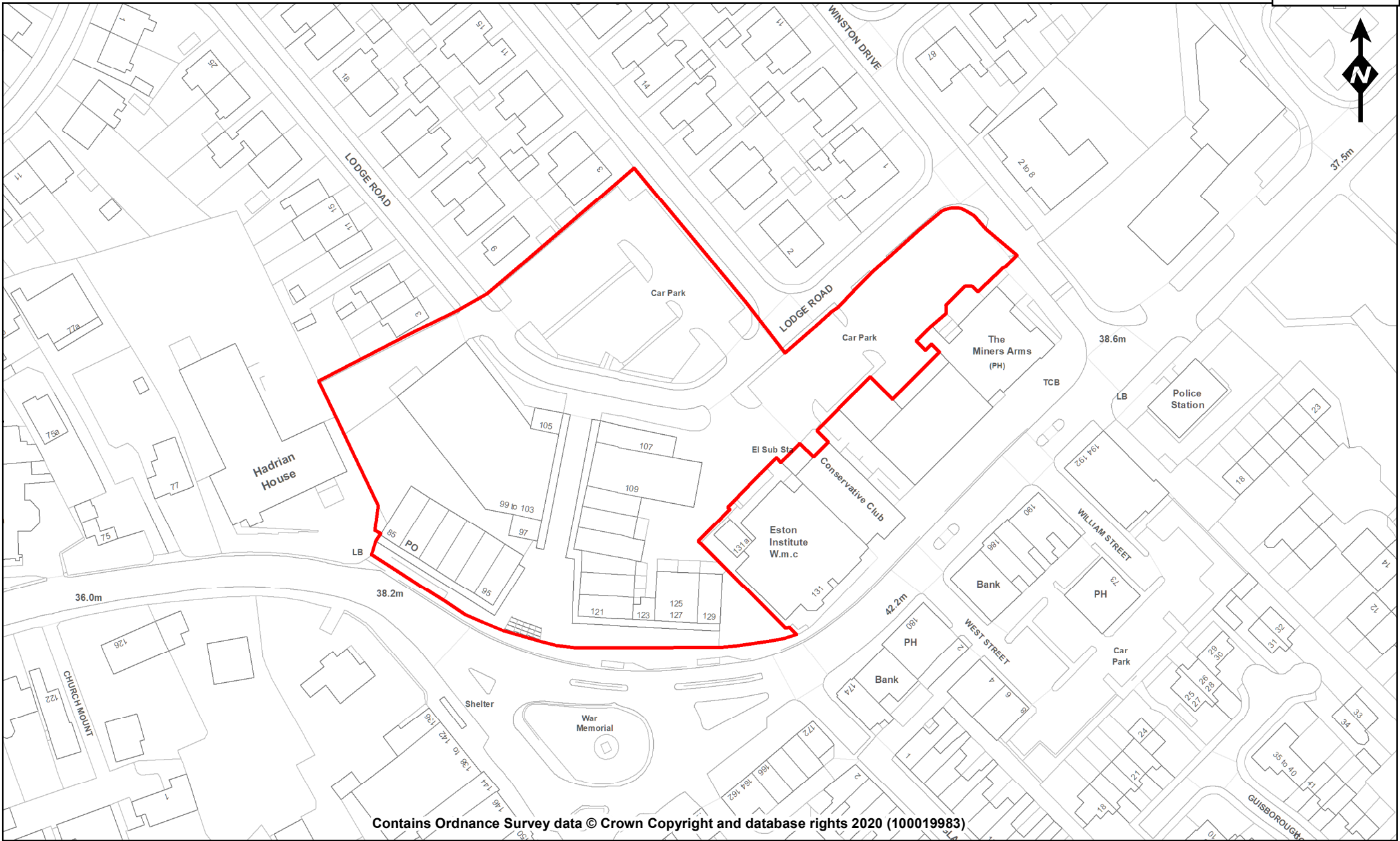
- 5.1 Appendix 1 – Eston Precinct Site Plan

## 6 Background papers

- 6.1 No background papers were used in the production of this report.

## 7 Contact Officer

- 7.1 Name: Angela Brockbank  
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# Eston Precinct Area

Date: 12/11/2020  
 Drawn by: AR  
 Scale = 1:1,250  
 DWG No: N/A

# Member Report

## Redcar Town Deal – Town Investment Plan

### Public



**To:** Cabinet **Date:** 15 December 2020

**From:** Managing Director (Head of Paid Service) **Decision type:** Key - Significant impact

**Portfolio:** Economic Development **Forward Plan reference:** GEE0026

**Priority:** Proud Places

**Ward(s):** All

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#### 1 What is the recommendation?

1.1 It is recommended that Cabinet:

- 1) Endorse the principles of the masterplan for Redcar.
- 2) Endorse the framework for Redcar Town Investment Plan and support its submission to Government by the Redcar Town Board and agree to facilitate the delivery of the projects set out at 8.2.

#### 2 Background

2.1 The Government announced its intention to use its £3.6bn Towns Fund to support 101 towns to design and deliver growth strategies for their areas through Town Deals in late August 2019. Redcar was identified as one of the 101 towns, alongside Darlington, Hartlepool, Middlesbrough and Thornaby in the Tees Valley.

2.2 The Towns Fund aims to drive the sustainable economic regeneration of towns and deliver long term economic and productivity growth. Town Deals must be guided by economic, environmental, and social sustainability — with particular reference to delivering clean, inclusive growth. Proposals must also be cognisant of coronavirus' impact, taking into account the effects of the pandemic, but also maximising opportunities in future years.

2.3 Town Deals are intended achieve these outcomes by aligning and rationalising public investment around local priorities for places. They will focus investments that will make towns more attractive to private investors – transport, skills, quality real estate, local business support – alongside demonstrable local and government support for growth. This will be done through:

- **Urban regeneration**, ensuring towns are thriving places for people to live and work, including by:
  - Increasing density in town centres;

- Strengthening local economic assets including local cultural assets;
  - Site acquisition, preparation, remediation, and/or development; and
  - Making full use of planning tools to bring strategic direction and change.
- **Skills and enterprise infrastructure**
    - Driving private sector investment and small business development; and
    - Ensuring towns have the space to support skills and small business development.
  - **Connectivity**
    - Developing local transport schemes that complement regional and national networks; and
    - Supporting the delivery of improved digital connectivity.
- 2.4 Towns Deal Funding is heavily weighted towards capital investment that will drive long term transformative change. However, a small proportion of the deal will be focused on revenue funding to support the delivery and operation of capital projects. Towns are not competing against each other but need to justify the proportion of the £25m they receive and will draw down funding for their projects through a business case-based process.

### 3 Redcar Town Deal Board

- 3.1 The *Town's Fund Prospectus*, published by MHCLG in October 2019, established that Town Deal Boards would be the vehicle through which the vision and strategy for each Town would be defined. The Prospectus also set out the required make-up of the Board and governance arrangements, including a private sector Chair and a wide range of stakeholders operating within the town. Each Board was tasked with:
- Developing and agreeing an evidenced based Town Investment Plan
  - Developing a clear programme of interventions
  - Coordinating resources and influencing stakeholders
- 3.2 Redcar's Town Deal Board was established by Redcar and Cleveland Borough Council in early 2020, with an inaugural meeting being held in person on 14 January and regular Board meetings subsequently being held remotely. The Board's members have actively engaged throughout - sharing their passion for Redcar, their professional expertise and engaging other stakeholders in the Town Deal process.

### 4 Redcar Town Deal

- 4.1 Redcar's Town Deal proposals have been prepared in accordance with the Towns Fund prospectus launched by the Government in October 2019 and further guidance issued in June 2020. In addition to these documents, the government has provided extensive support through the Towns Hub, which consists of the central towns team within the Cities and Local Growth Unit (CLGU) in MHCLG, towns-focused colleagues in CLGU's regional teams, and the Towns Fund Delivery Partnership. The Redcar Town Deal Board has engaged with these support mechanisms to ensure the Redcar Town Deal's potential can be maximised.
- 4.2 The pursuit of a Town Deal for Redcar aligns with Redcar and Cleveland Borough Council's ambitions and plans for its towns which recognise their importance for our economy and local residents. The borough is polycentric and all of our major towns – Redcar, Saltburn, Guisborough, Loftus and Eston - have a variety of challenges and opportunities to be addressed. All of them are important centres of activity,

growth and commerce, as well as being the places where the majority of our residents live, work and spend their leisure time.

- 4.3 It is anticipated that discussions regarding Redcar's Town Deal will be entered into with the Government following the submission of a Town Investment Plan in January 2021, with the Deal being agreed by spring that year. This is the last of three potential submission dates, and was selected to ensure the most robust case for investment could be produced to meet Redcar's needs. Following the agreement of a Town Deal, we will be required to deliver the Towns Fund investment over a four-year period, although the sustainable growth stimulated will mean the programme has a much longer legacy.
- 4.4 Whilst Redcar was selected by the Government to enter into a Town Deal, its inclusion will complement the investment already being pursued by the Council and TVCA, and other stakeholders in the town such as registered housing providers, Redcar and Cleveland College and private investors of all sizes.

## **5 Vision and Strategy**

- 5.1 Both the masterplan and the Town Investment Plan are built on a vision for Redcar in 10-years' time. This takes into account the barriers identified which have prevented Redcar from fulfilling its potential and the opportunities available to the town. The vision was developed following a public consultation exercise alongside work with key stakeholders in the town, including Council members. It is the beginning of golden thread which runs through Redcar's Town Deal proposals, identifying opportunities and providing the rationale for the programme of projects chosen to deliver it. Key aspects of the vision include Redcar:
- maximising its position on the North East coast and being a key asset in a thriving Tees Valley economy
  - being a town which people aspire to live in, with attractive residential areas, educational and cultural opportunities and a public realm which reflects our pride and investment in our place
  - taking advantage of major local economic opportunities linked to inward investment
  - having a vibrant visitor economy with an exciting offer for thrill seekers and families alike
  - being well connected, with physical and digital infrastructure giving our residents and businesses opportunities to operate on local, regional, national and international scales.
- 5.2 In order to deliver this vision and the tangible outcomes it represents, the Town Deal Board has prepared a strategy for Redcar. This is articulated in the Redcar Masterplan on which the Town Investment Plan is built and continues the golden thread begun by the Town Deal vision into the projects that will deliver it. Key strands of the strategy to make Redcar an aspirational place to invest, live and visit are:
- Ensuring Redcar residents and businesses have the skills and capacity to benefit from the economic growth associated with Teesworks and clean growth
  - Supporting clean growth projects at the town's major employment sites and ensuring clean growth is included in the town's development

- Focusing on the town's geography, history, assets and culture to build a strong visitor economy in a post-covid environment

5.3 The Town Investment Plan will build upon the significant investment that will be delivered through the Council's own Area Growth Plans and the Welcome to Redcar & Cleveland programme, funded through the Tees Valley Investment Plan. This includes the delivery of the Regent Cinema, Phase 1 of the Coatham leisure development and the delivery of a revitalised Redcar Central Station.

## **6 Accelerated Funding**

6.1 £750,000 has already been secured through the Town Deal process, following an invitation made by the Ministry for Housing, Communities and Local Government in July. This enabled Local Authorities to secure funding for capital projects which could be completed that financial year to respond to immediate challenges within the Towns Fund intervention framework.

6.2 In consultation with the Town Deal Board, it was agreed that this funding used for the demolition and site remediation of the former R-kade site at Coatham. The site required demolition and remediation as part of phase 1 of the Coatham Leisure Development and was a key action to secure a new tenant for the site.

6.3 This proposal was successful, and the work is now underway on site.

## **7 Town Investment Plan and Masterplan for Redcar**

7.1 The Town Deal Board's main task during 2020 has been to guide the preparation of a masterplan and Town Investment Plan deliver the agreed vision and strategy for Redcar. These have been researched and prepared alongside industry experts, commissioned by the Council using £162k development funding supplied by MHCLG for this purpose. The consultancy team have worked closely with the Town Deal Board and the Council to combine their knowledge and expertise with the aspirations of local residents, visitors and investors to deliver a plan for sustainable change in Redcar.

7.2 The masterplan for Redcar sets out the challenges and opportunities for the town and suggests how these could be overcome and maximised through a programme of physical and social interventions. It is the foundation of the Town Investment Plan, providing a wider strategic context and demonstrating our wider ambitions for the town to be delivered over a 10-year period. The masterplan seeks to create distinctive quarters and a series of attractions and focal points across Redcar. These will be linked together by improved walking and cycling routes and an improved environment. Although some of these proposals will be included in the Town Investment Plan for funding through the Town Deal, the Council will look to alternative sources of funding for others.

7.3 The Town Investment Plan (visual attached at Appendix 1) will be submitted to Government in January 2021 and will be the document upon which Redcar's Town Deal proposal will be considered and entered into. The Town Investment Plan is a more formal and prescribed document, which includes two sections: section 1 setting out the context, strategy and process planning, and section 2, setting out the detailed project proposals. This includes the investment priorities that will drive Redcar's future economic growth, supported by clear evidence of the need for each



intervention, the outcomes they will produce and their deliverability within the four-year timeframe for the Town Investment Plan.

## 8 Town Investment Plan Projects

8.1 Table 1 shows projects have been selected for inclusion in the Town Investment Plan to be funded through Redcar's Town Deal Fund. It is anticipated that all of the projects can be funded but each project will need to be developed in detail and costs established as part of the business case development. Following the agreement of Heads of Terms for the Town Deal with the Government, each of the projects will be worked up in more detail. A business case for each will be prepared and approved through the Council's usual project management processes, and through MHCLG as required.

8.2 Table 1 Town Deal Project Proposals

	Project	
1a	Attractive High Street	Improvements to how the High Street looks and works to include new street furniture, signage and greenery on both the western end of the High Street and streets linking with the Esplanade.
1b	Enhancing the Esplanade	Widening pavements, slowing traffic, and creating crossing points, which make it easier to walk, cycle and spend time here, and move between the beach and attractions on the south side.
1c	Town Centre Event Space	A new public events space, creating a direct link from Regents Walk and the High Street through to the Esplanade, as well as a focal point which can be used to host events and activities.
1d	Business Grants and Town Centre Management	Increasing the availability of grants to improve shop frontages and fit outs, alongside a Town Centre Management function to support all of the town centre investments.
2a	Station Road Improvements	Co-ordinated improvements in between the Regent Cinema and the station, including paving, seating, a feature public space, greenery and a new cycleway.
2b	New Housing on Station Road	This project will seek to develop a new residential offer close to Redcar Central Station and key local amenities.
3a	Centre for Energy and Skills Planning	A dedicated training and skills offer, focused upon the green economy, which helps to attract investment and create new jobs, alongside skills planning which responds to employers' skills needs and future jobs.
4a	Water Sports Hub at Coatham	This will help to promote Redcar as active, sporty and vibrant, with infrastructure to support outdoor activities, water sports and related events.
4b	Improving Seaside Properties	The exterior of properties would be repainted and re-decorated to create an attractive streetscape.
5a	Indoor Activity Centre and Library Plus	This might include activities, such as bowling, a climbing wall, trampolining and soft play, which help to turn Redcar into a year-round destination. Alongside the reading offer, a new, relocated library on or near the High Street could include access to new technologies, an exciting story-telling area, computer spaces, visitor information and rooms for exhibitions, meetings and other events/functions.

6a	Redcar to Teesworks (South)	Improved walking and cycling links will help to connect people to jobs (including at Teesworks), visitor attractions and education, as well as encourage sustainable travel.
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8.3 This programme has been developed from the longlist of projects included in the Redcar Masterplan, which includes projects where funding is already committed such as Redcar Central Station, the Regent Cinema and Coatham regeneration alongside aspirational projects where funding will be sought in the future. They have been selected because they have the potential to deliver the agreed vision for Redcar, either in their own right or by being the catalyst or facilitator for investment by other stakeholders.

8.4 Each project is deliverable individually; however, the Board is confident that if they are delivered together and at pace, they will create a step change for Redcar resulting in its renaissance as an aspirational place to invest, live and visit. Extensive and detailed consultation with Redcar residents, businesses and wider stakeholders to ensure that they will meet their needs and aspirations has also been crucial to this process.

## 9 Delivery

9.1 The Town Deal Board will continue to oversee the implementation of Redcar's Town Deal once it has been agreed with government and will monitor the outcomes of the investment. The coordination of the Town Investment Plan delivery and the monitoring of outcomes will be led by the Council, and our teams will be instrumental in the delivery of many of the projects. However, this will require ongoing close working with the stakeholders who have been involved up to this point, many of whom will be involved in the delivery of both the Town Investment Plan and the wider masterplan projects.

## 10 Who has been consulted and engaged?

10.1 The dedicated website [www.redcartowndeal.com](http://www.redcartowndeal.com) has been active throughout the Town Deal's preparation to ensure the public and stakeholders can access information. In line with the requirements for all Town Deals, the Redcar Town Deal has also been subject to extensive consultation with residents, businesses and other stakeholders. This has included two periods of public consultation focused on establishing a vision for the town and engaging people in the choice of projects selected for investment through the Town Deal. Other engagement has been more targeted, with particular groups of stakeholders identified by Board Members and Council Officers being asked to contribute their local knowledge and professional expertise.

10.2 The masterplan and Town Investment Plan have been the subject of all Member briefings as they have emerged, as well as briefings with members representing Redcar Wards.

10.3 The proposal to endorse the Town Investment Plan for submission to MHCLG in January 2021 has been considered by Growth, Enterprise and Environment Scrutiny Committee.

## 11 What are the risks and resource implications?

<b>Type of Risk/ Implication</b>	<b>Details</b>
Climate Emergency Impact	All projects set out in the Town Investment Plan will be subject to an outline or a full business case where the impact of the project on the environment will be considered in full.
Health and Safety	All projects will be managed by council officers and the consultants and contractor teams in accordance with legislation, best practice principles and as part of our established In-control project management system. Construction and Design Management (CDM) Regulations are also used to identify, manage and minimise health and safety risks.
Social Value	All projects will seek to ensure that our social values are delivered including ensuring that opportunities are open to local residents and businesses. We will endeavour to buy local and employ local and will use our procurement procedures to ensure that this is maximised.
Legal	Legal contracts will be required for various aspects of the Town Investment Plan projects as they develop, from consultancy works, construction contracts and new operator and tenancy agreements where applicable. The council's legal resource will be utilised for this where possible.
Financial	The finances relating to the Town Investment Plan will be set out in the business cases for each scheme. There will be procedures we will need to follow in line with the funding arrangement with MHCLG.
Human Resources	Several council departments will be involved in the development of the Town Investment Plan projects particularly Highways, the Environment teams, Assets, Legal and Finance. The projects are being managed by the Place Investment Team who are regularly consulting with the various departments as the proposals are developed.
Equality and Diversity	There are no expected equality or diversity issues. Each project will be reviewed to ensure this is the case.
Other (please specify)	Comprehensive risk registers with mitigations and management plans will be developed and will be maintained throughout by the project team. These risks will appertain to health and safety, design and planning, cost, quality, programme and procurement, construction, hand over, in use and operation and communications.

11.1 Equality analyses for Cabinet decisions are published alongside the reports in the 'Cabinet and committee papers section' of our website at <https://www.redcar-cleveland.gov.uk/Democracy/DecisionMaking/MeetingCabinet/Pages/cabinet-and-committee-papers.aspx> and should be read in conjunction with the recommendations in the report.

## **12 Appendices and further information**

12.1 Appendix 1 – The Redcar Town Deal Projects Overview

## **13 Background papers**

13.1 No background papers were used in the production of this report.

## **14 Contact Officer**

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# Member Report

## Arlington Chapel, Loftus Proposals



## Public

<b>To:</b>	Cabinet	<b>Date:</b>	15 <sup>th</sup> December 2020
<b>From:</b>	Managing Director (Head of Paid Service)	<b>Decision type:</b>	Key - Significant impact
<b>Portfolio</b>	Economic Development	<b>Forward Plan reference</b>	GEE0027
<b>Priority</b>	Prosperity for All Attractive and Vibrant Places	<b>:</b>	
<b>Ward</b>	Loftus		

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### 1 What is the recommendation?

1.1 It is recommended that Cabinet:

1. Approve a budget of £687,500 from the Tees Valley Combined Authority Indigenous Growth Fund to cover all costs associated with the release of the Arlington Chapel site in Loftus from the Crown Estate, the demolition of the chapel (subject to planning approval) and preparing the site for future development.
2. Delegate authority to the Managing Director in consultation with the Cabinet Member for Economic Development to make appropriate design amendments and agree the final business case to be submitted to TVCA subject to the Council's InControl Project Management procedures.

### 2 What part of the Corporate Plan does this report deliver and how, and what options have been considered?

#### 2.1 Proposal

The Arlington Chapel project includes the release of the Arlington Chapel in Loftus from the Crown Estate, its demolition (subject to planning permission) and making the site good for future uses. Undertaking this work will contribute to the delivery of key strategic priorities in Our Flourishing Future, particularly Prosperity for All – by delivering a key project in the Loftus Masterplan and; Attractive and Vibrant Places – the development will increase the vibrancy of Loftus and increase footfall in this important town centre in East Cleveland.

2.2 The Arlington Chapel and its curtilage is located in a prominent gateway location on entering Loftus from the east, as shown on the plan at Appendix A. The chapel has been a property of interest for the local community who have long called for the site to be brought back into sustainable use. Over the years the site has been the subject of various regeneration masterplans and funding bids in an attempt to bring the building back into active use, however the viability of the site and therefore the business case to attract funding, has proven problematic. The condition of the

building is a blight on the community, attracting anti-social behaviour and is in a dangerous condition, causing ongoing issues for the adjoining owners.

- 2.3 The property was last purchased by a private developer who had intended to turn the building into residential accommodation with town houses to the rear. The developer secured planning permission for the development, but no further progress was made. To facilitate the proposed development a loan was taken by the previous owners which was secured against the property title as a charge. The developer went into administration and the property came under the Crown Estate. Since then the building has continued to deteriorate and has significant negative impact on Loftus High Street.
- 2.4 As part of the masterplanning process a number of options were considered, from a potential incubator business centre, a cleared site with a public garden area and various housing options. Many of the options were discounted early on as being difficult to deliver or unviable due to cost.
- 2.5 The recommended option in the Loftus Masterplan is that the site is cleared for a potential exemplar housing scheme in the future. The ambition is that the housing scheme could be carbon neutral and will assist in meeting the Council's ambitious zero carbon by 2030 target. The community felt that having housing on this site was appropriate for its setting and would help attract new residents to Loftus and increase footfall on the High Street.

### **3 Funding**

- 3.1 The delivery of the Arlington Chapel project will be a key element of the Loftus Masterplan and supports the work that will underpin the Future High Streets Fund programme for Loftus, should the outstanding bid be successful. However, the success of this project is not dependent on the successful outcome of the Future High Street bid, and can be delivered independently.
- 3.2 The Loftus Masterplan (2020) has indicated that dealing with the Arlington Chapel is a key activity of any regeneration of the high street. It is considered that the Arlington Chapel site is so important to deliver for the town, that it should not have to rely on the Future High Streets competitive bid, but should be part of the a funding ask from the Indigenous Growth Fund coming through the Tees Valley Combined Authority to ensure it was delivered. This approach is supported by the Loftus Regeneration Group.
- 3.3 It is therefore the intention that the funding for the Arlington Chapel site will be through the £3m allocation that was agreed at Cabinet in June 2020 from the TVCA Indigenous Growth fund.

### **4 Acquisition of the Arlington Chapel**

- 4.1 The Council has liaised with Crown Estate to discuss the purchase the property. The Crown Estate has responded to recommend the property can be disposed to the Council for £1 plus legal fees, subject to the removal of the charge, the value of which is £236,049.18. The transfer of the land will also be subject to an overage payment which would be triggered if the Council subsequently sell the land. The overage payment is to be 50% of any excess (less the Council's reasonable legal and surveyors costs of sale) of the actual sale proceeds **above** the total monies that have been invested by the Council - which would equate to the final demolition

costs, fees and the charge, therefore approximately **£687k** as noted in the estimated costs below.

## **5 Title Charge**

- 5.1 To clear the title, the Council must address the charge prior to agreement with the Crown Estate. A charge of £236,049.18 currently sits on the title. The charge was added to the title in October 2012 and could be subject to an inflation percentage increase. The Council have been liaising with the charge holder since 2018. The charge holder has agreed to accept £236,049.18 in full and final settlement subject to cabinet approval.
- 5.2 Once the charge has been removed, the Crown Estate have indicated they will be able to release the site into Council ownership for a nominal sum on the terms described.

## **6 Building Condition**

- 6.1 Two building surveys have been undertaken. The latter survey focussed on the structural integrity of the building together with a demolition plan and structural shoring design to support the adjoining buildings. Since the first report was produced the building has deteriorated further and has suffered deterioration due to the theft of roofing tiles.

## **7 ADJOINING OWNERS**

- 7.1 The building is situated on a terraced street in Loftus, the chapel is fully connected the neighbouring residential property and the Sunday School outbuilding connected to the Arlington Hotel public house. Both properties will be subject to party wall rights if the building is to be demolished or significantly developed.
- 7.2 Formal party wall procedures can only be commenced by a party that has an interest in the property. As the Council do not own or have a legal interest in the property, only informal discussions with the adjoining owners have taken place to obtain a view whether they would be supportive of redevelopment and demolition of the existing site.
- 7.3 The Council will need to appoint a party wall surveyor to act independently to form party wall agreements with the adjoining owners. This will also require building condition surveys of the adjoining properties to be undertaken before and after any works.

## **8 DEMOLITION AND PLANNING**

- 8.1 Once the building has been transferred from the Crown Estate, the Council will seek to ensure the property is in a safe condition and progress an application to demolish as soon as practicable. While the chapel is not listed, it falls within the Loftus conservation area and is a building of historic value. Whilst the intention is that the property will be demolished, if consent is not forthcoming, alternative uses will need to be revisited.

## **9 COSTS**



Item	Cost	Notes
<u>Acquisition</u>		
Property Charge	£236,049	Charge on the title
Purchase Price and legal Fees	£5,001	Based £5k legal fees and £1 'sale' cost
<u>Party Wall</u>		
Party Wall Surveyor, awards and surveyor costs	£2,650	Initial review, preparation and service of notices, agree schedule and liaison with adjoining owners' surveyors
Party Wall Settlement (if required)	£50,000	Contingency sum to address party wall settlement costs (budget estimate only)
<u>Demolition</u>		
Planning Application Fees	£500	Estimate
Preparation of documents	£2,000	Structural survey and shoring design complete (budget estimate only)
Demolition	£200,000	Budget developed by structural engineer in December 2019
Demolition client contingency	£20,000	10% contingency
Extra over to store and retain stone	£30,000	Estimated additional capital cost, storage cost excluded - to be used in other Loftus projects
Making the site safe and potential funds for alternative use (to note any alternative use would need additional funding)	£141,305	
<b>Total</b>	<b>£687,500</b>	

## 10 CONSULTATION

10.1 There have been a number of groups and organisations who have been consulted on this as part of the development of the Loftus Masterplan. They include:

- Loftus ward Councillors
- Loftus Regeneration Group
- Loftus Accord
- Loftus Walking Group
- Temperance Business Association
- Local businesses
- Loftus Scout Group
- Thirteen Group
- Beyond Housing

- Public consultation was carried out on the proposals set out in the Masterplan
- Adjoining owners of the chapel

10.2 A full consultation report was produced as part of the creation of the Loftus Masterplan.

## 11 RISK

11.1 What are the risks and resource implications?

Type of Risk/ Implication	Details
Climate Emergency Impact	The project will involve demolition and redevelopment of a derelict site. There is the opportunity to specify sustainable modern methods of construction to ensure that development is delivered sustainably, and the end product is efficient to operate.
Health and Safety	Health and safety related to the careful demolition of this building and ensuring neighbouring properties are adequately supported. This project and is being managed by council officers and the consultants and contractor teams in accordance with legislation, best practice and as part of our established In-control project management system. Construction and Design Management (CDM) Regulations are also used to identify, manage and minimise health and safety risks. Covid 19 risk management protocols will also in place and considered in contractors method statements.
Social Value	Social value will be gained through the future development of the site once the building has been demolished. Benefits will be established through the procurement of a development partner to deliver the site that will benefit the wider local community.
Legal	Legal contracts will be required for various aspects of the projects as they develop, from consultancy works, construction contracts and development agreements. Council legal resource will be utilised for this where possible.
Financial	The project will be funded from the TVCA Indigenous Growth Fund £3m allocation. This will be utilised to acquire the site and enable it for future development.
Human Resources	The project will be led by the Place Investment Team, supported by Building Services, Assets, Legal and Finance. The Place Investment Team will regularly consult with the various service areas as the project develops.
Equality and Diversity	There are no expected equality or diversity issues. Through any tender process, contractors will be specifically requested to put forward proposals on how they will cater for equality, diversity and social value.
Other (please specify)	A project specific risk register has been drafted that was going to be used as supporting information within the Future High Street Fund, however the Arlington project wasn't included in this funding ask. This register will be reviewed again and updated once the project progresses.

11.2 Equality analyses for Cabinet decisions are published alongside the reports in the 'Cabinet and committee papers section' of our website at <https://www.redcar-cleveland.gov.uk/Democracy/DecisionMaking/MeetingCabinet/Pages/cabinet-and-committee-papers.aspx> and should be read in conjunction with the recommendations in the report.

## 12.0 **BACKGROUND PAPERS**

12.1 Loftus Masterplan

## 12 **APPENDICIES AND FURTHER INFORMATION**

12.1 **Appendix A – Site Plan**  
**Appendix B – Building Condition Images**

## 13 **CONTACT OFFICER**

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**APPENDIX A – SITE PLAN**



## APPENDIX B – BUILDING CONDITION



1 / View down street



2 / View across road towards chapel and school house



3 / View of Chapel from rear



4 / View between Chapel and School house



# Member Report

## Annual Energy & Carbon Report 2019-2020



### Public

**To:** Cabinet **Date:** 9<sup>th</sup> November 2020  
**From:** Managing Director (Head of Paid Service) **Decision type:** For information  
**Portfolio:** Corporate Resources **Forward Plan reference:**  
**Priority:** Cleaner and Greener  
**Ward(s):** All

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#### 1 What is the recommendation?

- 1.1 It is recommended that Cabinet note the continued positive progress being made towards our 2030 carbon neutral target by;
- Reducing the overall consumption of gas and electricity;
  - Increasing the use of renewable energy;
  - Increasing the use of low energy technologies, such as LED lighting;
  - Installing better and improved insulation to keep our buildings warm, and;
  - Working to targets and initiatives set out by Government.

#### 2 What part of the Corporate Plan does this report deliver and how, and what options have been considered?

- 2.1 The Council is required to encourage energy efficiency and carbon reduction in order to contribute to meeting the UK carbon reduction targets as set out in the Climate Change Act 2008, this also delivers on the corporate plan to achieve a Cleaner and Greener Environment within our Borough.
- 2.2 The Climate Change Act places legally binding targets for greenhouse gas emission reductions in the UK and abroad of at least 80% by 2050, and reductions in carbon emissions of at least 26% by 2020, against a 1990 baseline. The Council's performance data is attached as Appendix 1.
- 2.3 Reducing our energy use, and therefore our carbon emissions, has a direct impact on our financial resources. Energy is an increasingly expensive commodity over the last few years and reducing energy use means minimising our costs and also avoiding potential increased costs.
- 2.4 The main findings in the attached Annual Report are that:

The Council's Greenhouse Gas report (GHG) demonstrates, CO<sub>2</sub> emissions across all energy and fuel consumption, have reduced by 47% measured against the

Councils performance in 2018-2019, and by a total of 69% (51% with school academies included) from the 2014-2015 baseline year, surpassing our 25% target (see section 6.0 in the appendix for further details).

The success of reducing the Councils carbon emissions by such a large step is primarily due to the Council sourcing all the electricity we consume from the Teesside Wind Farm off the coast of Redcar. However, in addition to this, there continues to be a reduction in gas consumption throughout the Councils property estate by the introduction of more efficient heating systems and increased use of insulation in our buildings.

Diesel consumption through vehicle use, is now at the lowest level in the last 5 years, through the increased use of electric vehicles in the Councils fleet, replacing diesel vehicles as they reach the end of the operational use.

- 2.5 Introduced as a replacement to the now abolished Carbon Reduction Commitment (CRC) the Climate Change Levy (CCL) is now being applied to all utility bills. The CCL is a tax on energy delivered to all non-domestic users with the overall aim to encourage energy efficiency and reduce the UK's carbon emissions (see point 7.0 in the appendix for further details).

The CCL rates on our gas consumption is set to rise significantly between 2020-22, by 40%. This is a result of the Government aiming to align the CCL rates for both gas and electricity. This increase will result in an increased annual energy cost of approximately £17,500 on gas usage if the current consumption rate continues.

- 2.6 To continue to reduce energy the Council consumes and as a result increasingly become more energy efficient, the following actions and projects have been implemented in the last financial year:

- Reporting zero carbon in our Scope 2 emissions, due to our electricity being generated from a renewable source.
- Our street-lighting electricity usage has decreased by 24,324kWh by installing more energy efficient lighting systems.
- Upgrading the lighting systems to LED at Chaloner Primary School, Grangetown Neighbourhood Centre and Saltburn Family Hub.
- Replacing the external security lighting with LED at Greengates Family Hub, Skelton Youth Centre and the 25K Centre.
- Upgrading the BMS (Building Management System) at Guisborough Library, Skelton Civic Centre and Grangetown Family Hub giving greater control on heating levels and timings.
- Increased introduction of smart meters and robust procedures in Energy Management allow us to continue keeping estimated bills, consumption queries and energy wastage to a minimum.

2.7 Projects and initiatives are ongoing, with the following projects in progress for completion by the end of March 2021, including:

- LED Lighting replacement schemes at:
  - 25K Youth and Community Centre
  - Golden Boy Green
  - Jervaulx Care Home
  - Skelton Civic Hall
- Installation of Solar Photo Voltaic (PV) Panels including battery storage systems at South Tees Business Centre.
- Installation of an improved Building Management System at R&C House to give greater control of heating temperatures and timings.

2.8 To demonstrate the energy efficiency improvements the Council is having by introducing new technology and energy saving measures, (please see section 9.15 in the appendix) the average Display Energy Certificate for our buildings has improved from a D93 to D86 since 2013.

2.9 As part of this report the Council looks to inform on the carbon emissions of the following sectors within the Borough as a whole, including:

- Industry and Commercial;
- Domestic, and;
- Transport.

The sector which is now the largest CO<sub>2</sub> contributor for the Borough on a whole has changed from 'Electricity from Industry & Commercial' to 'Gas from Industry & Commercial'. Despite this, the CO<sub>2</sub> emissions from the Borough on a whole continue to reduce across all three reporting sectors; Industry & commercial, domestic and transport. This information can help guide on the where to target in reaching our Borough's carbon neutral status (please see section 13 in appendix for further details).

2.10 In addition to sourcing clean renewable energy, the Council has also pledged its commitment in tackling climate change by:

- Signing up to the UK100, as a signatory the Council are committing to become a borough that is carbon-free by shifting to 100% clean energy by 2030;
- Working with Government on their currently voluntary Emissions Reduction Pledge 2020 to develop and implement the business case measuring and reducing energy use, costs and carbon emissions.

2.11 The Council's Climate Change Task and Finish Group are continuing to develop a recently presented Environmental Policy. The strategy is divided into key priority themes to target areas including:

- Energy and Emissions;
- Sustainable Transport;
- Air Quality;
- Water Management;



- Waste Management, and;
- Natural Environment.

2.12 This policy will be brought to Cabinet for approval early next year and will be key in terms of tackling climate change throughout the Borough in either reducing carbon emissions at source or by implementing carbon offsetting measures. However, as well as this policy, practical measures are being developed and discussed at the Climate Change Task and Finish Group, which includes:

- The creation of environmentally friendly homes which would be low carbon, modular buildings, on small developments with solar panels and ground heating.
- The introduction and development of District Heating schemes for homes, working with industry and commercial enterprises.
- Improvements to public transport networks across the Borough by introducing electrically powered buses and rail networks.

### 3 Who has been consulted and engaged?

3.1 This report is for information only. However, the Energy Team work closely with colleagues across the Council, to implement energy and carbon saving initiatives. In addition, they share best practice with other local authorities and organisations. All results are communicated to Government and published directly on our website.

### 4 What are the risks and resource implications?

Type of Risk/ Implication	Details
Climate Emergency Impact	This report shows in detail the progress being made in achieving the 2030 carbon neutral target.
Health and Safety	There are no Health and Safety concerns related to this report.
Social Value	By reducing the carbon emissions within our Borough, there will be cleaner and greener environment for our residents to live and tourists to experience when visiting.
Legal	Two items discussed in the report are legislative reporting requirements. All of our obligations are met through the production of this annual report.
Financial	Our actions to reduce our carbon emissions are resulting in minimising energy costs, and; The Carbon Management Programme is supported by capital allocation already in place, to achieve revenue savings.

Human Resources	There are no Human Resource implications within this report.
Equality and Diversity	There are no Equality or Diversity implications within this report.
Other (please specify)	Not Applicable

- 4.1 Equality analyses for Cabinet decisions are published alongside the reports in the 'Cabinet and committee papers section' of our website at <https://www.redcar-cleveland.gov.uk/Democracy/DecisionMaking/MeetingCabinet/Pages/cabinet-and-committee-papers.aspx> and should be read in conjunction with the recommendations in the report.

## 5 Appendices and further information

- 5.1 There is one appendix to this Member Report – Annual Energy and Carbon Report 2019-2020.

## 6 Background papers

- 6.1 No background papers other than published works were used in writing this report.

## 7 Contact Officer

- 7.1 Name: Stewart Kerr  
Position: Energy Management Specialist  
Address: Fairway House  
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Email: [Stewart.kerr@redcar-cleveland.gov.uk](mailto:Stewart.kerr@redcar-cleveland.gov.uk)

Remember that each Cabinet report will need to be accompanied by a completed checklist and an equality analysis.

The checklist is available on the Council intranet at <http://intranet/intra.nsf/web+full+list/51a719dd128c34908025755f004fd597?opendocument>

The equality analysis proforma can be downloaded at <http://intranet/intra.nsf/Web+Full+List/02CBC87D1F11E89F80257380002E2D1D?OpenDocument>



## **Redcar & Cleveland Borough Council**

**Corporate Resources Directorate  
Asset Management Team  
Energy Management**

## **Annual Energy and Carbon Report** **2019-20**



Proud partners of the  
**Emissions Reduction Pledge 2020**



**HM Government**

## **1.0 This report brings together all our energy and carbon emissions reporting and results from our own operations for the financial year of 2019-20.**

- 1.1 Redcar & Cleveland Borough Council has responsibility to report and comply on various elements of our performance regarding energy efficiency and carbon reduction.
- 1.2 The Government also reports on emission levels across the UK, and although there is a greater time lag in the release of these results, this information assists us in understanding our overall performance, in reducing emissions across the Borough.
- 1.3 We have taken significant steps as a Local Authority to reduce our energy consumption and therefore our carbon emissions. In each of the sections below the overall trend is downwards, although there are fluctuations from year to year.

## **2.0 A large proportion of our energy is used to condition our buildings and light our road network**

- 2.1 Weather conditions can significantly affect our energy use. 2019-20 was slightly colder than the rolling five-year average, and we experienced a milder-than-average December-March period, resulting in buildings consuming less gas than normal.
- 2.2 Gas consumption is now our main source of our carbon emissions because our electricity consumption is being sourced from a wholly renewable source. As a result, gas consumption contributes to 47% of our total carbon footprint.
- 2.3 Our electricity consumption reduces further in 2020/21, as our PFI street-lighting provider has completed a programme of replacing the stock of streetlights with low energy LED, which will have an additional positive impact on reducing our footprint.

## **3.0 We have signed up to the UK100<sup>1</sup> and the Governments' Emissions Reduction Pledge 2020<sup>2</sup>**

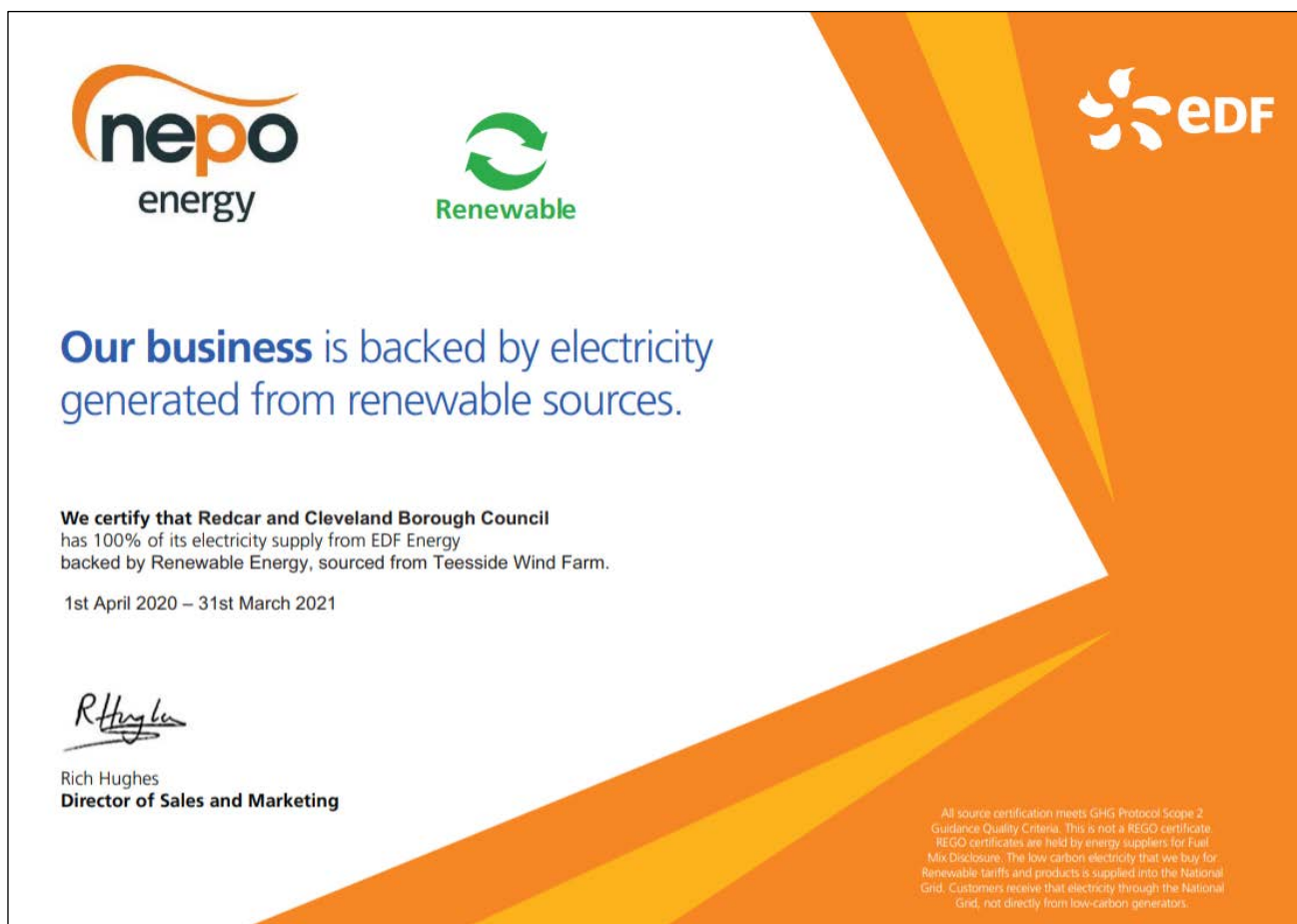
- 3.1 As a signatory of the UK100, we have committed to becoming a borough that is carbon-neutral by shifting to 100% clean energy by 2050. As a Local Authority, in 20?? we declared a climate emergency and changed the target year to 2030.
- 3.2 The scheme will support the delivery of our corporate plan priority, a 'Clean and Safe Environment' as the projects required to achieve the transition to 100% clean energy will reduce carbon emissions in the Borough and minimise our impact on global warming and climate change, as well as having a positive impact on the local environment and air quality.

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<sup>1</sup> <https://www.uk100.org/>

<sup>2</sup> <https://www.gov.uk/government/publications/emissions-reduction-pledge-2020-emissions-reporting>

- 3.3 The actions required to deliver this transition are currently being considered by a task and finish group on Climate Change.
- 3.4 We have already completed one of our actions by sourcing our electricity from 100% renewables via our current supplier.
- 4.0 Our electricity is sourced from Teesside Wind Farm<sup>3</sup>**
- 4.1 Through our new electricity supplier EDF Energy, we have requested our electricity to be sourced from 100% renewables. We can request that electricity generated is specifically sourced from Teesside Wind Farm, owned by EDF Energy and situated just off our coastline.
- 4.2 Having our electricity sourced from renewables kick-starts our commitment to becoming a clean energy borough as part of the UK100. It also allows us to reduce our own emissions further when submitting our annual carbon footprint.
- 4.3 Below is confirmation from our electricity supplier EDF that our electricity is generated from Teesside Wind Farm.



<sup>3</sup> <https://www.edf-re.uk/our-sites/teesside>

## 5.0 Emissions Reduction Pledge 2020

- 5.1 In the Government's Clean Growth Strategy, a voluntary target was set to reduce greenhouse gas emissions across the public and higher education sectors by 30% by 2020-21, compared to a 2009-10 baseline.
- 5.2 The recently released scheme, known as the 'Emissions Reduction Pledge 2020' is aiming to establish a common approach to emissions reporting, as many sectors and local areas have set their own targets.
- 5.3 The voluntary target and reporting framework, will help with organisations not currently reporting emissions and provide accurate and consistent emissions data, plus encourage future action on reduction targets.
- 5.4 The 2020 pledge requires organisations to commit to a common set of objectives;
- Develop and implement the business case for measuring and reducing energy use, costs, and carbon emissions.
  - Implement the Emissions Reduction Pledge 2020, using regular measurement to inform management action.
  - Report its annual energy use to BEIS through existing reporting mechanisms where possible (such as the GHG report on page 5).
  - Share best practice in their local area and within the sectors.
- 5.5 As the council already collects and reports its own emissions data, the scheme encourages us to continue with this method, and submit the data to BEIS (Department for Business, Energy & Industrial Strategy).
- 5.6 BEIS will then collate all emissions data from 2018-20 and publish overall sector and sub-sector performance against the 30% target. Our 2018-19 submission was sent in October 2019.
- 5.7 The below table shows a summary of our submitted emissions data for 2018-19;

<b>Emissions</b>	(Base Year) 2009-10	2018-19	2019-20	2020-21
Scope 1	9,919	4,997		
Scope 2	11,794	4,520		
Scope 3	8,258	9,417		
<b>Total</b>	<b>29,971 t/CO<sub>2</sub></b>	<b>18,933 tCO<sub>2</sub></b>		
<b>Reduction</b>		<b>-36.8%</b>		

- 5.8 The link for more details on the Emissions Reduction Pledge 2020 is found here; <https://www.gov.uk/government/publications/emissions-reduction-pledge-2020-emissions-reporting-in-public-and-higher-education-sectors>

## **6.0 Annual Greenhouse Gas Emissions Report**

- 6.1 The Government recognises the pivotal role local authorities have in reducing emissions at the local level. In recent years, increasing emphasis has been placed on the role of regional bodies and Local Government in contributing to energy efficiency improvements, and hence reductions in carbon emissions.
- 6.2 The Department for Energy and Climate Change (DECC) and the Local Government Association (LGA) agreed and signed an updated Memorandum Of Understanding in July 2013 that recognises councils' have a unique insight and reach into communities and can ensure carbon reduction policies and programmes benefit communities and protect the most vulnerable.
- 6.3 In 2011, the Minister for Climate Change, Greg Barker wrote to chief executives of local councils in England requesting that each local authority publish its Greenhouse Gas Emissions (GHG) report by the end of July 2011 for the 2009-10 and 2010-11 periods and annually thereafter. This is to support the localism agenda by ensuring local authorities are accountable to their local people for their greenhouse gas emissions.
- 6.4 This method of reporting replaces the previous requirement under the framework of National Indicator 185 and covers all greenhouse gases (for example methane and nitrous oxide), and not just Carbon Dioxide. These emissions combined are expressed as Carbon Dioxide equivalents, or 'CO<sub>2</sub>e'. The decision to change from NI185 to GHG reporting was to take account of several issues, including;
- Ensuring the data collection and publication is in line with international reporting standards.
  - Reducing the burden of data collection on local authorities partly through aligning the data with the CRC Energy Efficiency Scheme.
  - Aiming to embed accountability for local authorities' own carbon emissions at local authority level.
- 6.5 The BEIS (Department for Business, Energy & Industrial Strategy) that replaced DECC, compiles all local authority reports on an annual basis and provides a summary of the data, split down regionally. This allows a degree of comparison of progress between local authorities, nationally and in each geographical area.
- 6.6 Our GHG report for 2019-20 has been adjusted to reflect our use of renewables as a source for electricity generation, as recommended by the Defra Environmental Reporting Guidelines 2013;



## Redcar & Cleveland Borough Council

# Annual Greenhouse Gas Emissions (GHG) Report 2019-20

### 1. Introduction

Redcar and Cleveland Borough Council is committed to reducing its impact on the environment and acknowledges the threat posed by climate change, and the response that needs to be taken by the Council, its partners, and citizens of the borough.

We recognise the importance of mitigation through reducing our emissions but equally of the need to adapt to the changes that will take place. We have plans, strategies, and programmes in place to ensure appropriate action is taken.

### 2. Company Information

Redcar & Cleveland Borough Council is the administrative body for the borough of Redcar & Cleveland. Redcar & Cleveland is the largest borough in the Tees Valley covering 93 square miles and has a total population of 135,200 (Census 2011).

Registered address: Redcar & Cleveland Borough Council, Redcar & Cleveland House, Kirkleatham Street, Redcar, TS10 1RT

### 3. Reporting period

The reporting period is from the 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020.

### 4. Reasons for Change in Emissions

Our overall total reported emissions have decreased due to a combination of factors, including

- Our 100% renewable electricity contract
- reducing our electricity, gas, and water consumption
- reducing our street-lighting consumption
- the decrease in the Defra electricity carbon factor and
- the removal of emissions data when a school converts to academy status during the reporting year

### 5. Quantification and Reporting Methodology

We have reported on all the emission sources applicable to our operations required under the Companies Act 2006 Regulations 2013, as well as emissions that are good practice to include (Scope 3 emissions). Out of the seven greenhouse gases that contribute to climate change and require reporting, our operations predominantly emit three of them: carbon dioxide (CO<sub>2</sub>), methane (CH<sub>4</sub>) and nitrous oxide (N<sub>2</sub>O). To consolidate the emissions of all these greenhouse gases, we combine them and use the internationally recognised unit of measure, which is carbon dioxide equivalent (CO<sub>2</sub>e)

For the methodology we have followed the Defra Environmental Reporting Guidelines 2013 and the BEIS Methodology Paper for Emission Factors Final Report 2016. The 2019 standard UK conversion factors published by Defra have been used to calculate the emission totals and are presented in tonnes of CO<sub>2</sub> equivalent (t/CO<sub>2</sub>e).

### 6. Organisational boundary

We have used the 'financial control' boundary as recommended in the Defra guidance. This is where we report on all sources of emissions with which we can direct the financial and operating policies of the operation. We are not reporting on emissions where we do not have financial and operational control (such as academies and leisure centres).

### 7. Operational scopes

We have reported our scope 1 and 2 emissions, as well as a significant number of our scope 3 emissions which are only optional but considered to be good practice to include.

Scope 2 emissions – Location & Market based reporting (Duel scope)



In previous years we reported our Scope 2 emissions (namely our electricity consumption) using the **location-based method**. This is where we convert our electricity consumption into tonnes of CO<sub>2</sub> (t/CO<sub>2</sub>e) using the UK grid average carbon factor. This factor is derived from all energy sources used to generate electricity each year within the UK (fossil fuels, renewables, imports and nuclear).

Defra guidance also suggests we disclose our Scope 2 emissions that relate to the contract we use to purchase our electricity – this is known as the **market-based method**. Reporting Scope 2 with this method allows us to report the 100% renewable fuel mix we request from our supplier as part of our carbon neutral aspirations.

This means in our forthcoming reporting years, our Scope 2 emissions using the market-based method will be zero. However, the guidance requires us to report on both methods; therefore, for reporting, **location-based** scope 2 emission are shown in (brackets), above the **market-based** emissions reported underneath.

## 8. Intensity Ratio

The Intensity ratio allows us to compare emissions data for each year with an appropriate metric. As our core function is to deliver services to the citizens of the borough, our intensity ratio is the number of households within Redcar & Cleveland. This gives us a 'Tonnes of CO<sub>2</sub>e per household' figure, which we can use to measure our performance against the base year figure.

## 9. Base year

Our 2014-15 base year total had been updated from previous GHG reports due to the inclusion of our Well to Tank (WTT) Electricity emissions that were previously not reported. This ensured we reported the complete lifecycle account of our electricity consumption. 2014-15 was selected as our base year as it was the first year all the new buildings constructed as part of our Regeneration Masterplan became fully operational, and we had a full year's data collated. This base year gave us the most up to date and accurate data to compare our year-on-year annual performance in emissions from our operations.

In the next reporting period 2020-21, we will re-baseline and use the total emissions from 2019-20 as our baseline year, as this is the first year we have reported our electricity emissions using the market-based approach (zero Scope 2 emissions) due to our electricity being generated from local renewables.

## 10. Targets

Our original target was to reduce emissions by 25% from the 2014-15 base year over the next 5 years. Commencing in 2015-16, the targets were set at 5% per year over that period.

## 11. Performance

The table on page 8 suggests from the 2014-15 base year of 20,795t/CO<sub>2</sub>, we have reduced our emissions in 2019-20 by 14,422t/CO<sub>2</sub> which equates to an overall reduction of 69.3% (using the market-based reporting method).

Despite the increase in the number of households within the borough from 2014-15, our intensity ratio indicates we have reduced our total carbon emissions per household from 0.233 to 0.098t/CO<sub>2</sub> (a 57.9% reduction).

## 12. External Assurance Statement

The data submitted within this report has not been externally verified; however the procedures and methodology used in recording & monitoring the data through the councils' Energy Management software Systemslink, has been to a standard that has previously satisfied the Carbon Trust to accredit us with their 'Carbon Trust Standard', which is considered to be a much respected award within the Energy Management industry.

## 13. Electricity

**Electricity purchased for own use or consumption:** 14,915 MWh

**Renewable electricity generated from owned or controlled sources:** 232.9 MWh

**Electricity exported to the grid:** 0 MWh

## 14. Heat Generation

**Renewable heat generated from owned or controlled sources:** 0.92 MWh

**Renewable heat exported to external sources:** 0 MWh

## GHG emissions data for period 1 April 2019 to 31 March 2020

		Tonnes of Carbon dioxide equivalent (t/CO <sub>2</sub> e)					
		(Base year) 2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Scope 1 (direct emissions)</b>	Natural Gas	4,196.5	3,959.3	3,555.3	3,378.8	2,806.7	2,609.3
	Diesel (100% mineral)	2,123.2	2,136.8	2,045.5	1,974.9	2,015.2	1,932.7
	Gas Oil	41.6	39.6	39.6	58.2	110.9	35.9
	Petrol (CH <sub>4</sub> & N <sub>2</sub> O emissions only)	16.6	18.4	15.6	12.5	10.6	12.1
	Biomass (CH <sub>4</sub> & N <sub>2</sub> O emissions only)	1.3	2.1	1.3	1.0	0.3	0.0
	Refrigerants	13.8	43.0	17.5	14.6	31.3	58.5
	<b>Total</b>	<b>6,392.9</b>	<b>6,199.3</b>	<b>5,674.8</b>	<b>5,440.0</b>	<b>4,943.7</b>	<b>4,648.5</b>

<b>Scope 2 (energy indirect)</b>	(Location based emissions) Purchased Electricity	10,168.9	8,990.3	7,906.1	6,172.2	4,458.6	(3,812.2) 0.0
	<b>Total</b>	<b>10,168.9</b>	<b>8,990.3</b>	<b>7,906.1</b>	<b>6,172.2</b>	<b>4,458.6</b>	<b>(3,812.2) 0.0</b>

<b>Scope 3 (other indirect)</b>	Well to Tank-Fuels	1,035.4	1,008	916	989.2	885.7	801.2
	Well to Tank-Biomass	3.5	5.2	3.8	2.9	0.7	0.0
	T&D Losses-Electricity (Location based emissions)	889.2	742	715.1	577.1	380.1	323.6 (576.9)
	Well to Tank-Electricity	1,684.0	1,451	1,294.8	1,076	717.6	0.0
	Water supply	45.3	40.4	41.1	39.6	34.4	29.6
	Water treatment	84.6	73	77.1	73.4	60.6	49.5
	Business travel	490.8	504.9	581	559.8	571.3	520.4
	<b>Total</b>	<b>4,232.8</b>	<b>3,823.9</b>	<b>3,628.8</b>	<b>3,318.0</b>	<b>2,650.3</b>	<b>(2,301.3) 1,724.4</b>

<b>Total annual emissions</b>	(Location based emissions)	<b>20,795</b>	<b>19,013</b>	<b>17,210</b>	<b>14,930</b>	<b>12,053</b>	<b>(10,762) 6,373</b>
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<b>Intensity Ratio - (Total No. of Borough Households)</b>	<b>63,003</b>	<b>63,340</b>	<b>63,716</b>	<b>63,966</b>	<b>64,364</b>	<b>64,782</b>
<b>Tonnes of CO<sub>2</sub>e per household</b>	<b>0.330</b>	<b>0.300</b>	<b>0.270</b>	<b>0.233</b>	<b>0.187</b>	<b>0.098</b> (0.166)

<b>Outside of Scopes</b>	Petrol (CO <sub>2</sub> emissions)	0.5	0.6	0.5	0.4	0.3	0.4
	Biomass (CO <sub>2</sub> emissions)	37.9	56.3	35.4	27	6.1	0.0
	<b>Total</b>	<b>38.4</b>	<b>56.9</b>	<b>35.9</b>	<b>27.4</b>	<b>6.4</b>	<b>0.4</b>

Appendix – Operational Scopes

**Scope 1 emissions - (Direct)**

Natural Gas	Data sourced from utility bills collated in the councils' Energy Management software SystemsLink	These emissions are from the gas supplies within all our building portfolio.
Diesel	Data sourced from the Stock Reconciliation Report from the Transport Dept.	These emissions are from the vehicles that use fuel from central tanks 1 and 2 at the councils' fuel depot.
Gas Oil	Data sourced from the Stock Reconciliation Report from the Transport Dept.	
Petrol	Data sourced from the council's fuel card provider	These emissions are from our vehicles/plant that use fuel at petrol stations using council fuel cards. The petrol used is considered to be an 'average biofuel blend'
Biomass - wood pellets	Data sourced from delivery invoices collated in the Energy Management software SystemsLink	<p>The council has two biomass boilers; one supplying heat to a primary school and one at a school for children with special needs.</p> <p>The emissions accounted for here are the N<sub>2</sub>O and CH<sub>4</sub> emissions only, as the CO<sub>2</sub> value is set as '0' to account for the CO<sub>2</sub> absorbed during their growth, which offsets the CO<sub>2</sub> released during combustion of the fuel at source.</p> <p>The CO<sub>2</sub> released during combustion of the fuel is accounted for within the 'Outside of Scopes' table but excluded from the councils' total.</p>
Refrigerant	Data sourced from the Property Services Dept	These emissions are from the topping up of refrigerants within the air-conditioning units installed in buildings the council is responsible for maintaining.

**Scope 2 emissions - (Indirect)**

UK Electricity	Data sourced from utility bills collated in the councils' Energy Management software SystemsLink	<p>These emissions are classed as indirect and are for the electricity supplied to the grid that the council purchases and consumes within our portfolio. This includes buildings, streetlighting, CCTV, Feeder Pillars, Traffic signals, ticket machines &amp; electric vehicle charging points.</p> <p>These emissions do not include the emissions associated with the transmission and distribution of electricity which are accounted for within Scope 3.</p> <p>The UK Electricity carbon factor published by Defra is prone to fluctuate from year to year as the fuel mix consumed in UK power stations changes. This year the factor has decreased by 10% from the previous year, reflecting the UK's increased use of renewables within its fuel mix, and the closing of coal-fired power stations.</p> <p><u>Location-Based reporting method</u> This method uses the <b>UK grid average</b> carbon factor to convert electricity consumption to tonnes of carbon; Example. 2019-20: Electricity consumption = 14,914,635 kWh x 0.2556 = <b>3,812t/CO<sub>2</sub>e</b></p> <p><u>Market-Based reporting method</u> This method uses the carbon factor based on the <b>100% renewables</b> generation source of the current EDF Energy NEPO electricity contract; Example. 2019-20: Electricity consumption = 14,914,625 kWh x 0.0000 = <b>0.0t/CO<sub>2</sub>e</b></p>
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### Scope 3 emissions - (Other indirect)

Well to Tank (WTT)	Data sourced from Scope 1 & 2 consumption totals	Well to tank (WTT) emissions are to account for the upstream emissions associated with extraction, refining and transportation of the raw fuel sources to the council's site (or asset), prior to their combustion.
WTT - Biomass	Data sourced from Scope 1 consumption totals	Transmission and distribution (T&D) emissions are included to report the emissions associated with grid losses (the energy loss that occurs in getting the electricity from power plant to the organisations that purchase it).
T&D - UK Electricity	Data sourced from Scope 2 consumption totals	Although these emissions are not compulsory to report, it is good practice to include them to give a total 'lifecycle' account of the emissions across each activity.
Water Supply	Data sourced from utility bills collated in the councils' Energy Management software SystemsLink	Water supply emissions account for all water supplies delivered through the mains supply network to our buildings, allotments, cemeteries, conveniences, & watering points.
Water Treatment	Data sourced from utility bills collated in the councils' Energy Management software SystemsLink	Water treatment emissions account for all water supplies delivered through the mains supply network to our buildings, cemeteries & conveniences, which then return back into the sewerage system via the main drains to be treated.  These emissions exclude supplies that are unmeasured (ie no meter).
Business Travel	Data sourced from the Management Information Systems (MIS) Team	These emissions are from the annual total mileage claims made by council employees.

### Outside of scopes

Petrol (CO <sub>2</sub> emissions)	Data sourced from Scope 1 consumption totals	These emission factors are used to account for the direct CO <sub>2</sub> impact of burning biomass and biofuels. The emissions are labelled 'outside of scopes' because the scope 1 impact of these fuels has been determined to be a net '0' (since the fuel source itself absorbs an equivalent amount of CO <sub>2</sub> during the growth phase, and is then offset when CO <sub>2</sub> is released through combustion when the fuel is used).
Biomass (CO <sub>2</sub> emissions)	Data sourced from Scope 1 consumption totals	Full reporting of this fuel when it is from a biogenic source has the 'outside of scopes' CO <sub>2</sub> value documented to ensure complete accounting for the emissions created - but is not included in the councils' total emissions.

## 7.0 Climate Change Levy (CCL)<sup>4</sup>

- 7.1 The Climate Change Levy was introduced in 2001 and is a tax on energy delivered to all non-domestic users in the UK. The aim of which is to encourage more energy efficiency in the way a business operates and to reduce the UK's carbon emissions.
- 7.2 In previous years, the rates were always higher for electricity when compared to the gas CCL rates, as shown below in Table 1;

Table 1

Utility	April 2016	April 2017	April 2018	April 2019
Electricity (p/kwh)	0.559p	0.568p	0.583p	0.847p
Gas (p/kwh)	0.195p	0.198p	0.203p	0.339p

- 7.3 The Government have announced their plans to align the CCL rates for electricity and gas consumption more closely together as a means of offsetting the cost of closing down the Carbon Reduction Commitment (CRC) from 2018-19; meaning the electricity CCL rate is likely to decrease or freeze over the next few years and the gas rate is to significantly increase.
- 7.4 The councils' electricity and gas supplies are subject to the Climate Change Levy if the full vat rate of 20% is applicable; and the rates set by HM Revenues & Customs for the next three years are shown below in Table 2;

Table 2

Utility	April 2020	April 2021	April 2022
Electricity (p/kwh)	0.811p	0.775p	0.775p
Gas (p/kwh)	0.406p	0.465p	0.568p

- 7.5 The figures indicate the rates will have increased from 2016 levels by 39% for electricity, and by 191% for gas by April 2022. This increase places an additional emphasis on the importance of reducing our consumption, as it will mean our energy will incur increased costs if we do not act to reduce.
- 7.6 Table 3 below indicates the likely increase in our CCL costs if we do not aim to reduce our energy consumption;

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<sup>4</sup> <https://www.redcar-cleveland.gov.uk/News/Pages/Council-determined-to-lead-by-example-on-climate-change.aspx#:~:text=Wind%20power%20and%20new%20street,energy%20efficiency%20and%20climate%20change.&text=A%20motion%20passed%20by%20councillors,Borough%20carbon%20neutral%20by%202030.>

Table 3

Utility (Figures from 2019-20)	April 2020		April 2022		Diff
	CCL Rate	Cost	CCL Rate	Cost	
Electricity – 14,914,635 kWh	0.811p	£120,958	0.775p	£115,588	-4.4%
Gas – 14,192,807 kWh	0.406p	£57,623	0.568p	£80,615	+39.9%
	<b>Total:</b>	<b>£178,581</b>	<b>Total:</b>	<b>£196,203</b>	<b>+9.9%</b>

## 8.0 Utility contracts

8.1 Our utility contracts are procured via NEPO (North East Procurement Organisation), and as a member authority we can access NEPO's framework solutions for the supply of electricity, gas, water and liquid fuels.

8.2 Procured using fully flexible agreements, our utility contracts are compliant with all PCR (Public Contract Regulation) legislation. NEPO are also one of the largest public sector energy buyers, ensuring the rates the council pays for energy are consistently below the national average, and provide best value.

8.3 The additional benefits of utilising the NEPO energy contracts include;

- Fixed priced contracts with various payment terms
- Dedicated Account Management team
- Transparent annual billing rates
- Energy cost forecasting
- Online query management system
- Provision of AMR (Automatic Meter Reading) and access to its data

8.4 Table 3 below shows the energy contracts we currently access and their corresponding supplier;

Table 3

	Electricity	Gas	Water	Liquid Fuel
<b>Contract Start Date:</b>	01/04/2019	01/04/2020	01/04/2017	01/08/2016
<b>Contract End Date:</b>	31/03/2023	31/03/2024	31/03/2021	31/07/2021
<b>Current Suppliers:</b>	EDF Energy	Corona Energy	Wave	Oil NRG Ltd

8.5 In 2019, NEPO appointed Corona Energy as the sole supplier of its next Gas Framework Agreement, which commenced from 1<sup>st</sup> April 2020. The contract is anticipated to assist NEPO members who sign up to the agreement to reduce gas consumption and promote energy efficiency.

8.6 One of the other key requirements of the contract is to deliver social value benefits, via a range of initiatives designed to support social value within the North East, such

as school engagement programmes, apprenticeship placements, employment initiatives and support for local community projects.

## 9.0 Energy Performance of Buildings Directive

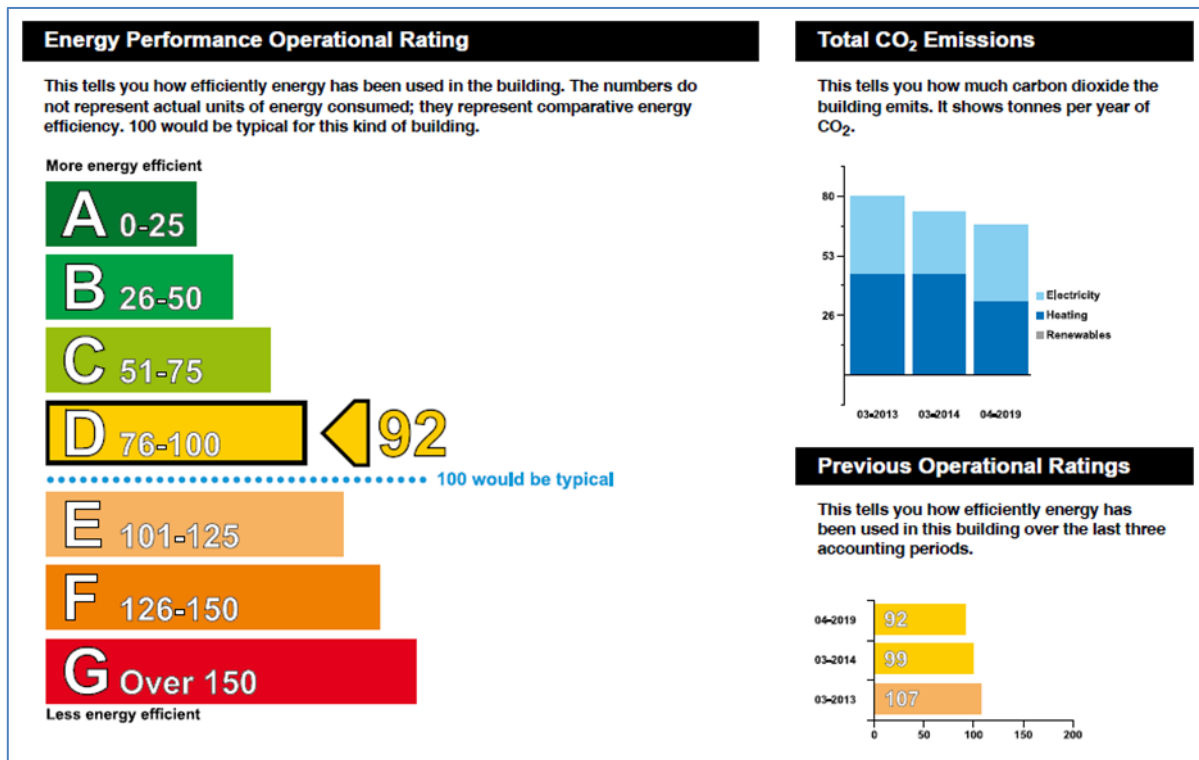
- 9.1 The Energy Performance of Buildings Directive (EPBD) was approved by member states of the EU in December 2002 and came into force in January 2003. The principal objective of the Directive is to promote the improvement of energy efficiency of buildings within the EU through cost-effective measures and energy certification. The Directive was transposed into UK legislation in 2007 for implementation and is known as the Energy Performance of Buildings Regulations.
- 9.2 When introduced, the Regulations required all public buildings over 1000m<sup>2</sup> to display an energy certificate that provides information to the public such as how efficient the users are operating the building.
- 9.3 In the UK, these are called Display Energy Certificates (DECs). In 2012 the building floor area threshold was reduced to 500m<sup>2</sup> and reduced further in July 2015 when all public buildings over 250m<sup>2</sup> from that date must have a valid DEC on display.
- 9.4 The Energy Team manages the Councils' obligations for Display Energy Certification. Two members of the team are qualified DEC assessors and carry out a rolling programme of certificate renewals on an annual basis.
- 9.5 Keeping this requirement in-house has not only brought significant cost savings to the Council, but also an income stream, as other public bodies such as the NHS, academies and partners such as SLM have requested DECs for the buildings they occupy to be carried out by our in-house assessors.

Table 4

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Total DECs	104	103	86	81	84	61	54
Average Rating	93	89	89	88	88	88	86
Average Band	D	D	D	D	D	D	D

- 9.6 Table 4 above shows an annual comparison of our building estate covered by DECs (excluding academies and leased out buildings) which allows us to measure progress in making our buildings more energy efficient.
- 9.7 A DEC shows the energy performance of a building based on its previous 12 months consumption of energy. The operational rating is a numerical indicator of the actual annual carbon emissions from the building.

- 9.8 The various types of energy consumption from occupying a building are brought together on a common basis so that performance of one building can be compared with that of another.
- 9.9 The common unit in the UK to compare are CO<sub>2</sub> emissions, and the rating is shown on a scale from A to G, where A is the lowest CO<sub>2</sub> emissions (best) and G is the highest CO<sub>2</sub> emissions (worst).
- 9.10 An example of a DEC rating is shown on the picture below;



- 9.11 The number of buildings that are included in the table for 2019-20 decreased by 6; this is largely due to the number of sites that the council no longer occupies.
- 9.12 Table 5 shows how the DEC's are split into each respective rating band;

Table 5

DEC Rating	A	B	C	D	E	F	G
2019-20	0	6	12	21	14	1	0
2018-19	0	5	11	28	14	2	1



9.13 Table 6 shows the best performing council and school buildings in 2019-20;

Table 6

	Council building	DEC Rating	School building	DEC Rating
1	Marske Library	B44	Kirkleatham Hall School - Swimming Pool	B30
2	Guisborough Pool	B47	Laurence Jackson School - Leisure Centre	B31
3	Seafield House	B48	Westgarth Primary School - Lower	B49
4	Skelton ALC + YC	B49	Overfields Primary School	C53
5	Saltburn Library	B49	Normanby Primary School	C54

9.14 Table 7 shows the poor performing council and school buildings;

Table 7

	Council building	DEC Rating	School building	DEC Rating
1	Redcar Beacon	F142	Outwood Academy Redcar – Practical Block	G200
2	Loftus Leisure Centre	E125	Nunthorpe Academy - Sports Block	G188
3	West Locality Base	E119	Ings Farm Primary School	F132
4	Loftus YC	E118	Highcliffe Primary School	E119
5	Grangetown Children's Centre	E116	KTS Academy+	E111

9.15 As is evident in table 4, our average DEC rating has reduced from a D93 in 2013-14 to a D86 in 2019-20. This provides a good indication we are progressing well overall with making our building portfolio more energy efficient.

9.16 Poor energy ratings are used to prioritise energy efficiency works, and to assist with decisions on property retention and disposal, to continually improve the energy efficiency of our building portfolio.

## 10.0 Carbon Reduction Target

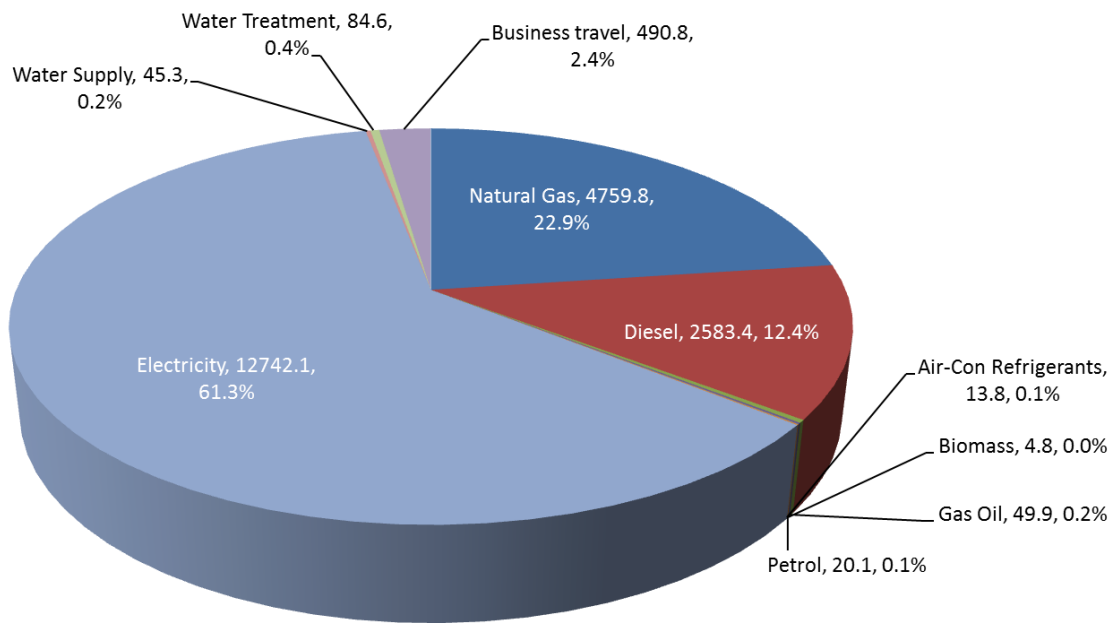
10.1 Our 5-year carbon reduction target has now been achieved, which was to reduce our CO<sub>2</sub> emissions by 25% between 2015 and 2020.

10.2 The base line year used to evaluate performance was the 2014-15 total of 20,795 tonnes/CO<sub>2</sub>. This means our 25% reduction target was 5,199t/CO<sub>2</sub> over the five years.

10.3 In Graph 1 shown below, we can see how our 2014-15 base year emissions were split across our operations;

Graph 1

**Breakdown of the 2014-15 base year CO<sub>2</sub> emissions (20,795 Tonnes)**

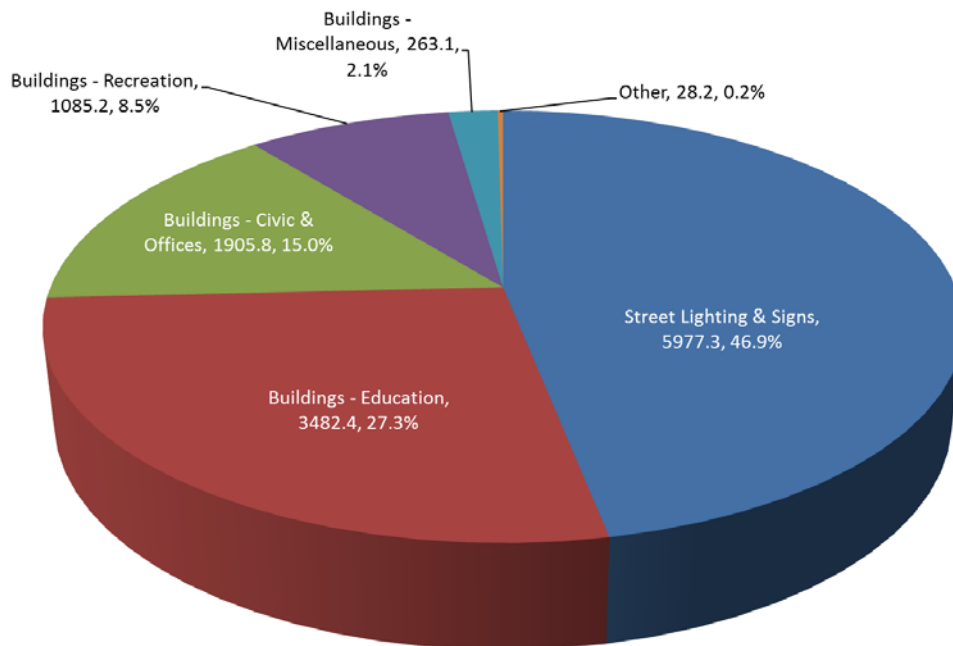


10.4 The graph above shows that it was our electricity usage that was the main source of our emissions.

10.5 In Graph 2 below, we can see how our electricity usage was split across our operations;

Graph 2

**Breakdown of the 2014-15 base year Electricity CO<sub>2</sub> emissions (12,742 Tonnes)**



- 10.6 The data from these graphs shows that our aim in reducing emissions should primarily focus on reducing our electricity usage from our street-lighting and buildings. This will predominantly come from upgrading existing lighting systems to low energy LED and Solar PV panels.
- 10.7 We have been aiming to reduce our annual emissions by 5% a year in order to achieve the overall target of 5,199t/CO<sub>2</sub>; however, progress may fluctuate slightly year on year. We surpassed the target in 2017-18, with a total footprint of 14,930t/CO<sub>2</sub> showing a combined savings total of 5,865t/CO<sub>2</sub>.
- 10.8 In 2019-20 (Year 5), we have reduced our footprint even further with an annual total footprint of 6,373t/CO<sub>2</sub>; showing a reduction of 5,680t/CO<sub>2</sub> from the previous year 2018-19.
- 10.9 This makes our total savings achieved since 2014-15 a combined total of 14,422t/CO<sub>2</sub> - a 69% reduction. If we take into consideration the emissions from the schools that have converted to academy during this time, our savings total would be 10,612t/CO<sub>2</sub> - a 51% reduction.
- 10.10 The reduction in 2019-20 is an accumulation of the following actions;
- Reporting zero carbon in our Scope 2 emissions, due to our electricity being generated from a renewable source.
  - Our street-lighting electricity usage has decreased by 24,324kWh.
  - Reducing our electricity consumption in our three main admin buildings (Redcar & Cleveland House, Belmont House & Seafield House) by 107,297 kWh.
  - Reducing our electricity consumption in Redcar Leisure and Community Heart by 79,076 kWh.
  - Upgrading the lighting systems to LED at Chaloner Primary School, Grangetown Neighbourhood Centre and Saltburn Family Hub.
  - Replacing the external security lighting with LED at Greengates Childrens Centre, Skelton Youth Centre and the 25K Centre.
  - Installing electric heater replacements to Lockwood Primary School.
  - Upgrading the BMS (Building Management System) at Guisborough Library, Skelton Civic Centre and Grangetown Family Hub.
  - Six primary schools and a secondary school converting to academy.
  - Our high proportion of smart meters and robust procedures in Energy Management allow us to continue keeping estimated bills, consumption queries and energy wastage to a minimum.

- The carbon factor that is used to convert kilowatt hours of electricity (kWh) into tonnes of carbon (t/CO<sub>2</sub>e) has significantly dropped again this year due to the UK increasing the amount of renewable sources of energy within its fuel mix, in place of coal-powered power stations. Further information on how this influences our emissions' reporting is provided in Section 10.0 - Electricity carbon factors.

10.11 Table 9 below shows the percentage split of the 2019-20 savings achieved compared to 2018-19;

Table 9

<b>Split of 2019-20 reductions achieved:</b>	<b>t/CO<sub>2</sub></b>	<b>%</b>
Electricity Renewables contract	4389.1	77.3%
Electricity carbon factor	843.6	14.9%
Gas consumption	248.7	4.4%
Fuel consumption	189.8	3.3%
Business travel	50.9	0.9%
Water consumption	15.9	0.3%
Biomass usage	0.9	0.0%
Air-Con Unit top-ups (CFC's)	+58.5	+1.0%

**Total emissions reduced: 5,680 100.0%**

10.12 All maintained schools are included within the scope of reporting emissions. However, if they convert to academy status, we will no longer be including them after the date of conversion.

10.13 The projects we are continuing to implement include;

- Reducing our streetlighting consumption by at least 50% by upgrading to LED
- Improve the lighting in all our buildings by upgrading to LED
- Optimise our lighting control by installing more occupancy sensors
- Replacing inefficient gas boilers with high-efficient condensing models
- Improve the heating controls in our buildings by installing remote BMS (Building Management Systems)
- Complete the programme of buildings that still require cavity wall insulation
- Improve the efficiency in cooling our data centres
- Upgrading insulation when carrying out roof upgrades
- Increase our energy use from renewable sources

- Investigate the effectiveness and viability of battery storage to enable us to go 'off-grid' during peak rate periods

## 11.0 Electricity carbon factors

11.1 We use carbon factors to help us convert our utility and fuel usage into tonnes of CO<sub>2</sub> for our reporting obligations. They are updated annually by DEFRA, with each published set of factors used for reporting on each corresponding year.

11.2 Example;

In 2019-20, the Redcar & Cleveland Leisure and Community Heart used 1,111,168 kWh of electricity. To calculate the emissions from this usage, we multiply it by the electricity factor published for 2019 which was 0.316 kg/CO<sub>2</sub>e;

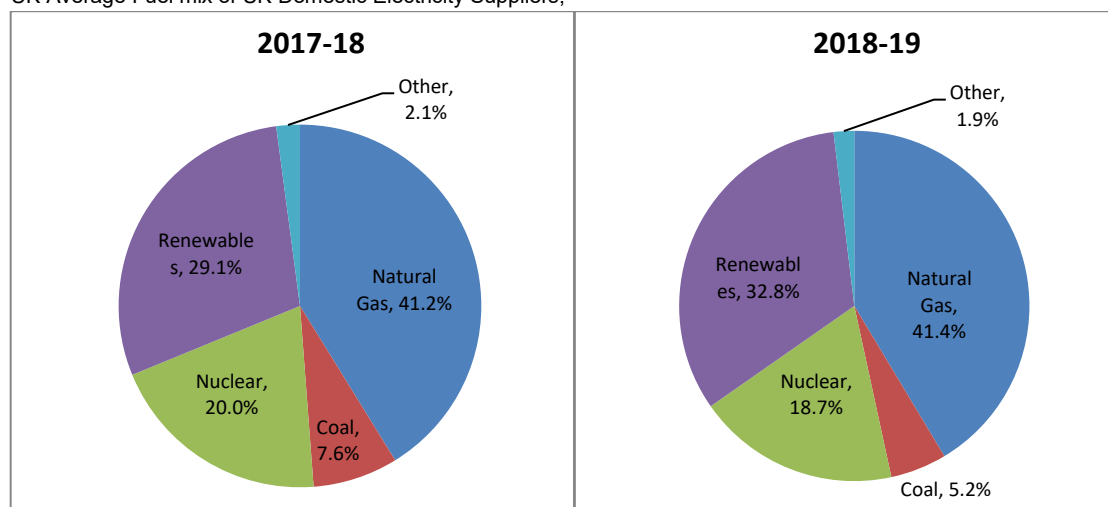
$$\begin{aligned}
 1,111,168 \times 0.316 &= 351,129 \text{ kg/CO}_2\text{e} \\
 \text{Converted into tonnes} &= 351.1 \text{ tonnes/CO}_2\text{e}
 \end{aligned}$$

11.3 Most factors remain almost the same value each year with only minor adjustments from continuous improvements in the methodology. However, the UK electricity factor can fluctuate quite significantly, as the fuel mix used to generate the electricity changes year to year.

11.4 The increase in the use of renewable sources of energy over recent years has changed the UK's fuel mix significantly. The below comparison shows the UK's average fuel mix of UK domestic electricity suppliers in 2017-18 (Graph 3), compared to the latest figures in 2018-19 (Graph 4) and shows the use of renewables continues to increase annually whilst the use of coal declines;

Graph 3

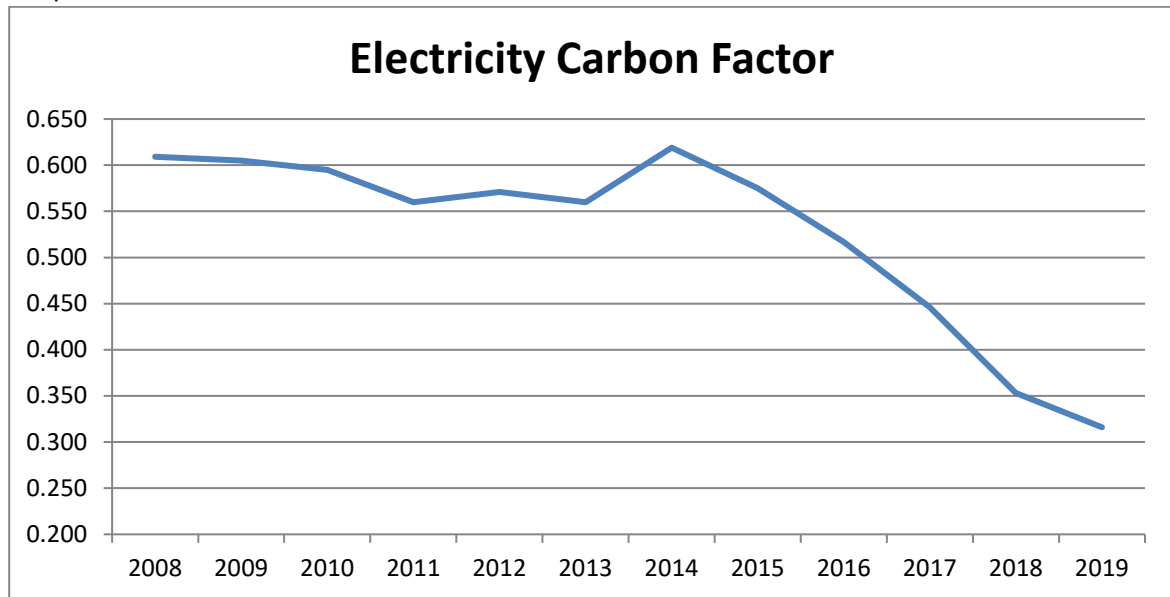
UK Average Fuel mix of UK Domestic Electricity Suppliers;



Source: <http://electricityinfo.org/>

11.5 This has led a decrease in the annually published electricity carbon factor that we use for reporting emissions from our electricity consumption, as shown below in graph 5;

Graph 5



11.6 This reduction in the electricity carbon factor assists us with reducing our overall emissions further. Although the reduction is not considered to be as a consequence of our actions, we still allow it to be included into our reporting as we consider the Green Levy costs contained within our electricity bills that we pay, as an investment into the UK's use of renewable sources of energy.

11.7 Therefore, we feel that the council is justified in reflecting this indirect investment into our emission reporting obligations. We also use these carbon factors as advised by the DEFRA Environmental Reporting Guidelines 2013.

11.8 As our electricity is now coming from 100% renewables, we are also now able to use a much lower carbon factor in our emission reporting for 2019-20.

11.9 In previous years we reported our Scope 2 emissions (namely our electricity consumption) using the **location-based method**. This is where we convert our electricity consumption into tonnes of CO<sub>2</sub> (t/CO<sub>2</sub>e) using the UK grid average carbon factor as shown above.

11.10 Defra guidance also suggests we disclose our Scope 2 emissions that relate to the contract we use to purchase our electricity – this is known as the **market-based method**. Reporting Scope 2 with this method allows us to report the 100% renewable fuel mix we request from our supplier as part of our carbon neutral aspirations.

11.11 This means in our forthcoming reporting years, our Scope 2 emissions using the market-based method will be zero. However, the guidance requires us to report on both methods; therefore, for reporting, **location-based** scope 2 emission are shown in (brackets), above the **market-based** emissions reported underneath.

An example of this is shown in the 2019-20 emissions below;

		2017-18	2018-19	2019-20
<b>Scope 2 (energy indirect)</b>	(Location based emissions) Purchased Electricity t/CO <sub>2</sub>	6,172.2	4,458.6	(3,812.2) 0.0

## 12.0 Renewable Technology

12.1 In 2019-20, the number of buildings that have Solar PV panels remained at 29, with 25 installations accredited to receive an income from the Government's Feed-in-Tariff (FiT) scheme over a 20-year period. There are 17 schools out of a total of 59 within the borough with Solar PV, generating a 29% coverage on school buildings (academies included).

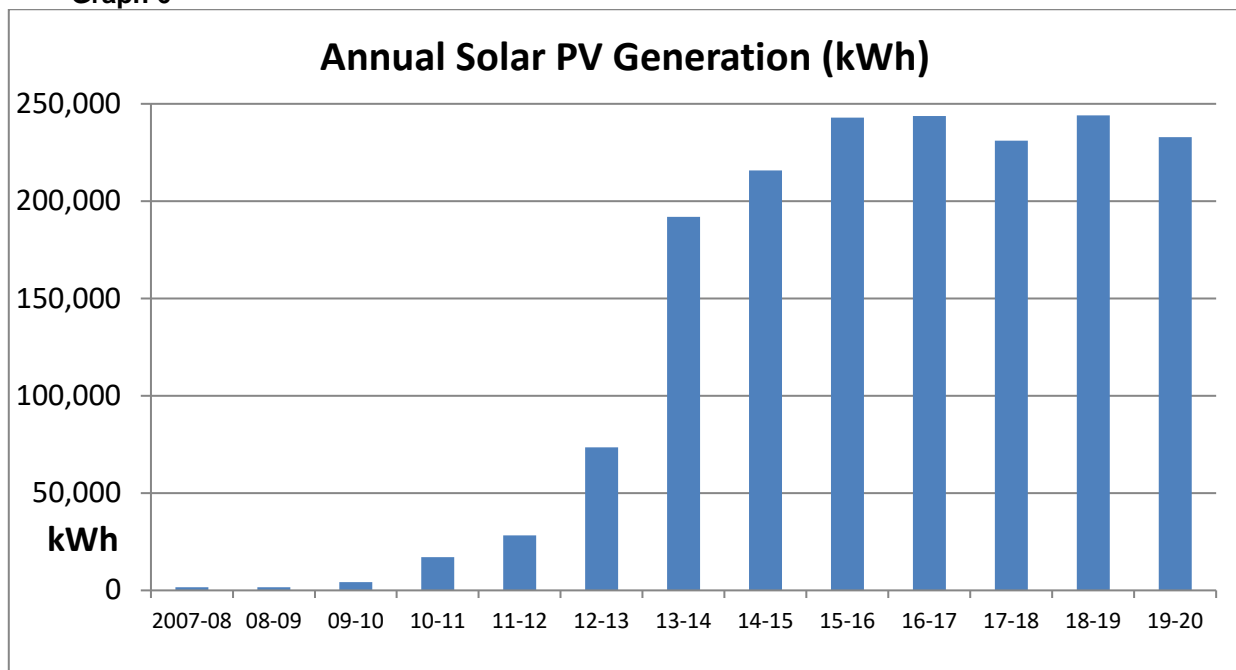
12.2 The buildings we have solar PV installed are shown below in Table 10;

Table 10

25K Centre	Redcar L&C Heart	Overfields Primary School
Adult Learning Centre - Skelton	The Palace Hub	Riverdale Primary School
Children's Centre - Redcar Coast	Belmont Primary School	Saltburn Learning Campus
Civic & Learning Centre - Eston	Errington Primary School	Skelton Primary School
Guisborough Pool	Green Gates Primary School	St Joseph's CV Academy
Jervaulx Road	Handale Primary School	Teesville Primary Academy
Kirkleatham - Bellamy Pavilion	Highcliffe Primary School	Wheatlands Primary School
MyPlace	JE Batty Primary School	Whitecliffe Primary Academy
Pinchinthorpe Visitors Centre	Lockwood Primary School	Wilton Primary Academy
Redcar & Cleveland House	Newcomen Primary School	

12.3 Graph 6 (over the page) shows the annual total of electricity generated from our portfolio of Solar PV since our first installation at Wilton Primary School in 2007;

Graph 6



- 12.4 The net capacity of Solar PV installed remained at 326kW, which is generating an average of almost 240,000 kWh of electricity per year. We are aiming to increase our capacity further if the technology remains financially viable.
- 12.5 The income received from the Feed-in-Tariff scheme was a combined total of £53.1k for 2019-20. From the £614.9K currently invested in Solar PV, a total of £371.9K has already been received back by the council, showing a current Return on Investment of 60.5%. The FiT income is expected to pay back the Carbon Management investment within the next seven years.
- 12.6 Carbon Management funding also enabled the council to invest in the installation of a CHP (Combined Heat & Power) unit at the Redcar & Leisure Community Heart building during its construction in 2012-14.
- 12.7 CHP is the use of a heat engine to generate electricity at the same time as being a buildings' main source for heat. To fully benefit from CHP, it is best practice to keep it running as much as possible during the buildings' operating hours.
- 12.8 This will ensure the building uses as much of its own generated electricity as possible, as opposed to drawing the power from the mains grid.
- 12.9 The CHP at The Heart is demonstrating to be an excellent investment, as it is currently saving the building approximately 36% of its annual electricity usage.
- 12.10 It is also showing a cost avoidance for the council of between £50-70k per annum in electricity costs, as shown below in Table 11;



Table 11

	2015-16	2016-17	2017-18	2018-19	2019-20
CHP running hours	5,311	4,809	5,177	4,752	4,338
Electricity generated from CHP (kwh)	591,723	530,712	569,081	410,010	418,411
Total approximate costs avoided	£71,007	£63,685	£68,290	£49,201	£55,021
Total carbon emissions avoided (t/CO <sub>2</sub> )	340.2	274.3	253.7	144.7	9.1*

\*lower figure due to reduction in carbon factor for renewables electricity contract

12.11 It is therefore considered essential that the CHP remains operational as much as possible throughout the year to maintain the benefits demonstrated above to the council.

### 13.0 Local Authority carbon emission estimates

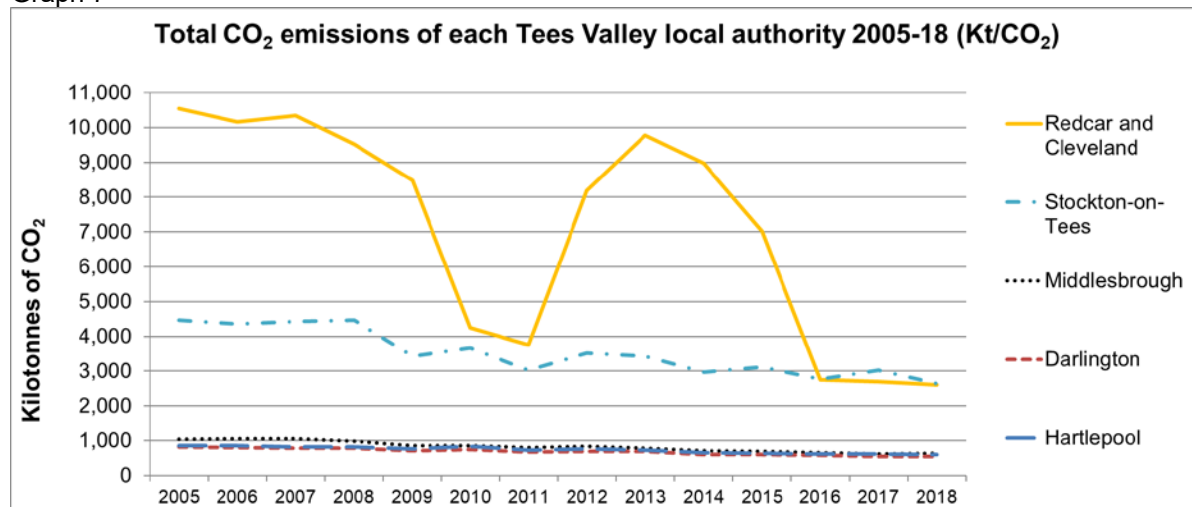
13.1 The UK compiles an annual inventory of its greenhouse gas (GHG) emissions to monitor progress against domestic and international targets such as the Kyoto Protocol. The information that the government compiles each year combines data from the UK's GHG inventory with data from several other sources, including local energy consumption statistics, to produce a nationally consistent set of carbon emissions estimates at local authority level.

13.2 The statistics cover emissions from the following sectors in each Local Authority area;

- Industry and commercial
- Domestic
- Transport

13.3 Graph 7 below shows the total CO<sub>2</sub> emissions of the five Tees Valley Local Authority areas from 2005 to 2018;

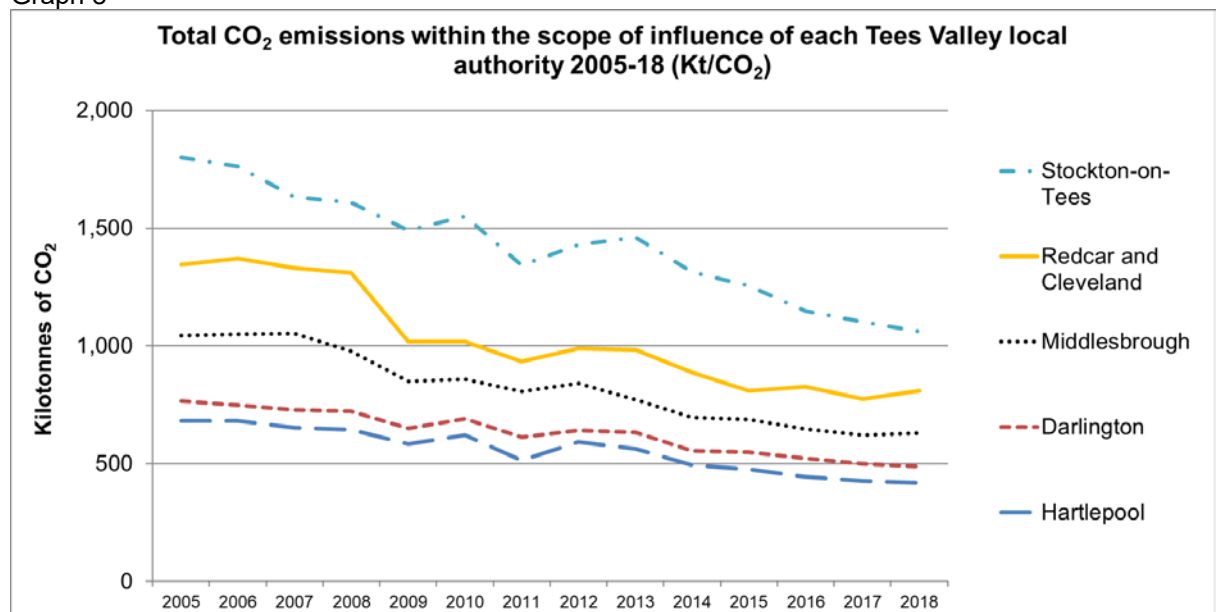
Graph 7



This data was derived from the Department of Climate Change June 2020 publication "UK local authority and regional carbon dioxide emissions national statistics: 2005-2018; available here: <https://www.gov.uk/government/collections/uk-local-authority-and-regional-carbon-dioxide-emissions-national-statistics>

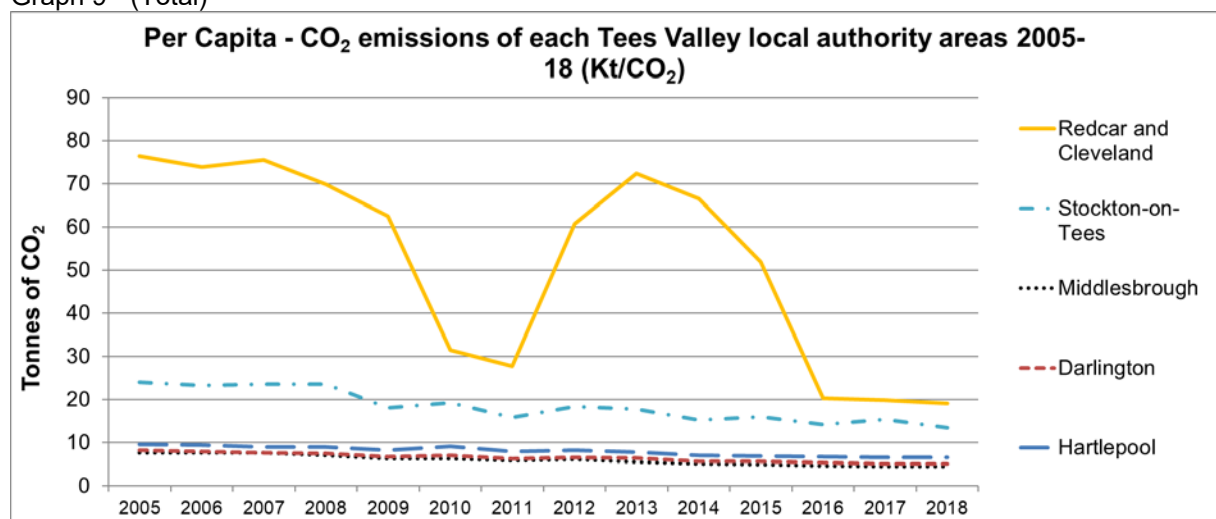
- 13.4 Since the release of the data in 2014, central government have also provided a subset dataset of emission statistics which have removed all emissions not considered within the scope of influence of local authorities - such as emissions from industrial sites that are already participating in the EU Emissions Trading Scheme.
- 13.5 As Redcar & Cleveland have a number of these sites within the borough, the removal of these has a significant influence on our emissions total within the subset dataset.
- 13.6 Graph 8 below shows the total CO<sub>2</sub> emissions within the scope of influence of each Tees Valley local authority;

Graph 8

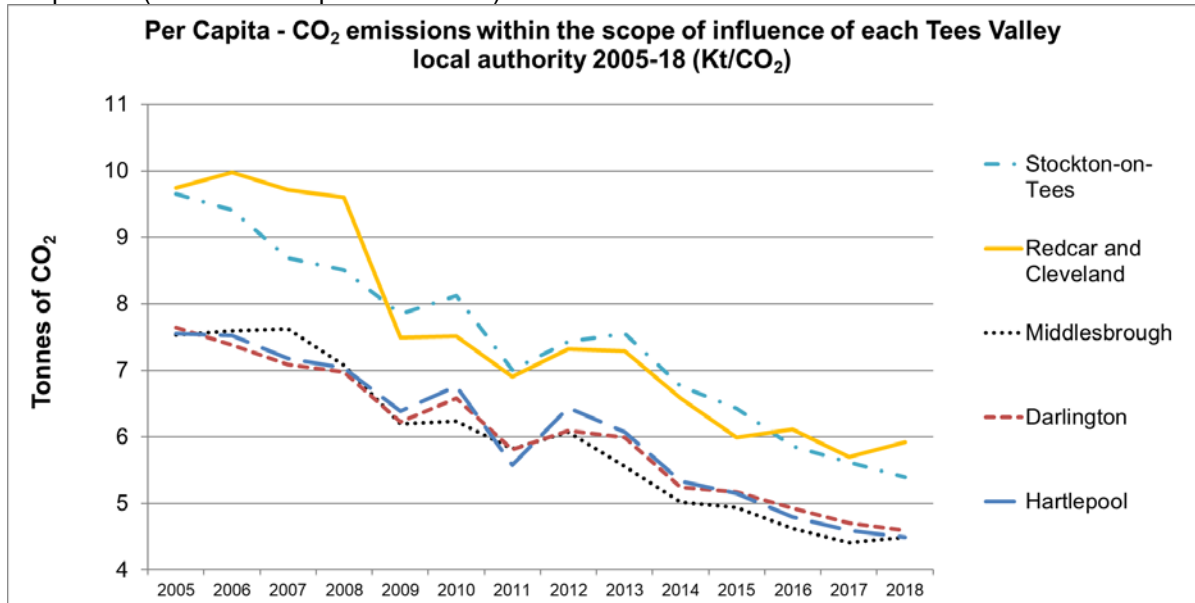


- 13.7 The data is also presented as a 'per capita' result, i.e. emissions of CO<sub>2</sub> in tonnes per member of the population in each area, as shown below in Graphs 9 and 10;

Graph 9 - (Total)

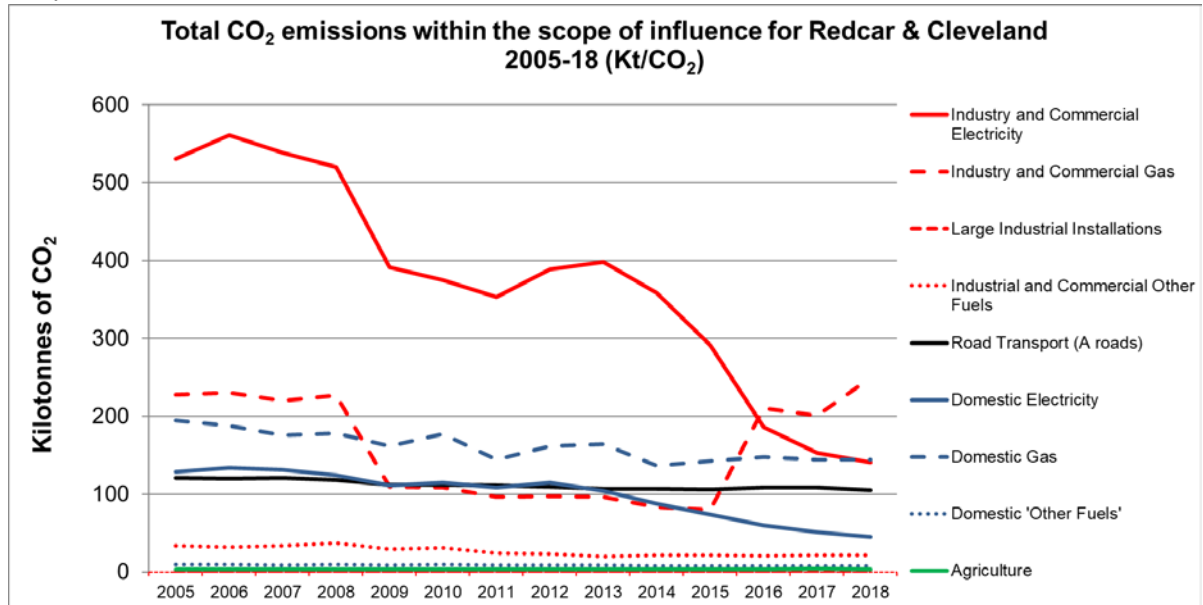


Graph 10 - (Within the scope of influence)



- 13.8 The graphs above show the latest published results and tracks progress since 2005. The difference in scale between emissions for Redcar and Cleveland, in comparison with our Tees Valley neighbours, demonstrates the effect of how the industrial and commercial sectors influence total emissions in Redcar & Cleveland (and Stockton-on-Tees).
- 13.9 Emissions are continuing to show a downward trend with a 75% reduction in the boroughs' total CO<sub>2</sub> emissions since 2005 (down from 10,543 to 2,603 Kt/CO<sub>2</sub>), and a 75% reduction in CO<sub>2</sub> emissions per capita (per member of population) down from 76.3 tonnes/CO<sub>2</sub> per member of the boroughs' population down to 19.0 t/CO<sub>2</sub>.
- 13.10 Graph 11 below provides the split in emissions for the sectors that are calculated for the borough that make up the total emissions as shown in Graph 8 above;

Graph 11



- 13.11 The significant drop in emissions for the borough from 2014 onwards highlights the effect the closure of SSI has had in the area regarding our local CO<sub>2</sub> emissions.
- 13.12 We can use the data in graph 11 to help identify the cause of the spike in emissions in graphs 8 and 10, which comes from an increase in Industrial and Commercial Gas usage, and shows a spike in emissions from 200.5 Kt/CO<sub>2</sub> in 2017, to 249Kt/CO<sub>2</sub> in 2018.

# **ADULTS & COMMUNITIES DIRECTORATE**

## **DELEGATED DECISIONS**

**(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)**

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.


Choose an item.

<b>Reference</b>	ADCOM-20-031
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Public Health Funeral Services
<b>Delegated Power Number</b>	452: To implement an optional extension under existing contract terms
<b>Date of Exercise</b>	16/09/2020
<b>Cabinet Member</b>	CLlr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
<p>Approval was given in September 2017, to award a contract to Dignity Funerals Ltd (trading as Stanway &amp; Garnett Funeral Service) to provide Public Health Funeral Services.</p> <p>The contract was awarded for 3 years, from 01/11/17 to 31/10/20, with a 1 year optional extension period. We are now seeking a decision to implement the 1 year optional extension available under the contract.</p>
<b>Decision Considerations</b>
<p>Redcar and Cleveland Borough Council is responsible for making funeral arrangements for anybody who dies within their boundary if:</p> <ul style="list-style-type: none"> <li>• No funeral arrangements have been made;</li> <li>• no relatives of the deceased can be found, or</li> <li>• the relatives of the deceased cannot or will not arrange a funeral.</li> </ul> <p>This responsibility is placed on the Council by Section 46 of the Public Health (Control of Disease) Act 1984. The Act also states that the Council may recover all their costs incurred in making the funeral arrangements from the estate (property and possessions) of the deceased.</p> <p>From commencement of the current contract in October 2017, Dignity Funerals Limited have a proven track record of delivering a discreet, efficient and effective service.</p>
<b>Full details of decision:</b>
<p>Approval is required to implement the optional 1 year extension period to Dignity Funerals Limited (Trading as Stanway &amp; Garnett funeral Service).</p> <p>Contract Extension period: 1 October 2020 - 30 September 2021</p> <p>Original term: 1 October 2017 – 30 September 2020, with 1 x 1 year optional extension period.</p>
<b>Financial detail:</b>
<p>Annual Extension Contract Value: £10,000</p> <p>Full Contract Value: £42,800.00</p> <p>Budget resource to be met from core Adult Social Care budget. Where the deceased had funds, the Council will endeavour to recover those funds from their estate.</p> <p>Cost Centre: 10539</p>

<b>Delivering Social Value</b>	
<p>The contract will contribute to ensuring Social Value is achieved in accordance with the Council's Social Value Charter as follows;</p> <ul style="list-style-type: none"> <li>• The funeral provider is based within the Borough and therefore employs and trains local people. They also use local florists and the local crematorium.</li> <li>• The funeral home is easily accessible by public transport from all areas of the Borough.</li> <li>• The funeral provider offers environmental options, if the deceased has expressed a wish for such a funeral.</li> <li>• The provider invests in their staff, ensuring that appropriate training and accreditation is given.</li> </ul>	
<b>Reasons for Decision:</b>	
<p>For continuation of a Public Health Funeral service in the event of a Redcar and Cleveland Borough Council resident passing away and;</p> <ul style="list-style-type: none"> <li>• No funeral arrangements have been made;</li> <li>• no relatives of the deceased can be found, or</li> <li>• the relatives of the deceased cannot or will not arrange a funeral.</li> </ul>	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
<p>No alternatives have been considered due to the specialist nature of the service, and the Statutory duty that is placed upon the Council in respect of Public Health Funerals.</p>	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<b>Background Papers:</b>	
<p>State where any additional papers may be held, any background information (if applicable).</p>	
<b>Officer Name (Print)</b>	Michelle Graham
<b>Officer Signature</b>	



<b>Submission date</b>	<b>16.09.2020</b>
<b>Procurement Approval</b>	

**Delegated Power Record**

<b>Reference</b>	ADCOM-20-031
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Public Health Funeral Services
<b>Delegated Power Number</b>	452: To implement an optional extension under existing contract terms
<b>Date of Exercise</b>	16/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson
<b>Reference</b>	

**Signatures**

Cllr Ovens approved via email

..... Date 16/10/2020

**CABINET MEMBER FOR ADULTS**

..... Date 01/10/2020

**CHIEF FINANCE OFFICER**

..... Date 01/10/2020

**CHIEF LEGAL OFFICER**

..... Date 03/11/2020

**CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-20-032
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Supported Living - 6 & 11 Lowestoft Way, Redcar
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	23/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
6 & 11 Lowestoft Way, Redcar, has provided a supported housing service for people with learning disabilities and the support to tenants has been provided by Real Life Options for a number of years. There are established support relationships with tenants and as there is communal shared support a contractual basis for the support provision needs to be established. This accommodation and support service is not suitable for immediate procurement through tender as the current provider has existing relationships with tenants and there will need to be a consultation on the change in arrangements. Tenants have consistency of core provision and also have increased choice and control over any additional individual support that is provided
<b>Decision Considerations</b>
Contractual arrangements have been in place for the service up to 30 <sup>th</sup> June 2020. Due to the Cyber-attack in February 2020 and the COVID-19 situation from March 2020 it was not possible to complete actions to put new contractual arrangements in place.  Awarding a further contract for the service will ensure continuity for existing tenants in a service which has demonstrated value for money, improved quality, and consistency.  A continuation of the current service provision will allow the joint procurement of a number, of services and create efficiencies.
<b>Full details of decision:</b>
Approval is requested to award a contract to Real Life Options for the provision of support at 6 & 11 Lowestoft Way, Redcar from 7th October 2020 to 6th November 2021.
<b>Financial detail:</b>
No 11 Lowestoft Way, contract value £127,593.92 from 7th October 2020 to 6th November 2021.  No 6 Lowestoft Way, contract value £118,832.33 from 7th October 2020 to 6th November 2021.
<b>Delivering Social Value</b>
Supported living schemes provide the opportunity for people with learning disabilities to live as citizens in the community and to contribute through learning, employment and leisure opportunities
<b>Reasons for Decision:</b>

The tenants at 6 & 11 Lowestoft Way, Redcar have lived at the property for a number of years. This gives them security of tenure of their accommodation and greater choice and control over their support provision. Supported living represents a more efficient and effective model of care and support for people in the community and the consistency and continuity of this can be maintained.

**Details of alternative options considered (if any) and reasons for rejection:**

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

n/a

<b>Officer Name (Print)</b>	Julia Grayson
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<b>Officer Signature</b>	
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<b>Submission date</b>	<b>05/10/2020</b>
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<b>Procurement Approval</b>	Request complies with the Councils Contract Procedure Rules
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## Delegated Power Record

<b>Reference</b>	ADCOM-20-032
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Supported Living - 6 & 11 Lowestoft Way, Redcar
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	23/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

## Signatures

..... Date **23/11/2020**

**CABINET MEMBER FOR ADULTS**

—

..... Date **29/10/2020**

**CHIEF FINANCE OFFICER**

.....

..... Date **19/10/2020**

**CHIEF LEGAL OFFICER**



..... Date **24/11/2020**

**CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.



## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-20-033
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Supported Living Scheme - The Shore, Ellerbeck
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	22/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Key - Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date.

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
<p>The Shore is a supported living scheme in Ellerbeck, Ormesby for twelve residents with learning disabilities where social care support is currently provided by Sanctuary.</p> <p>The current contract period which was awarded to Sanctuary is for three years from 1st October 2015 to 30th September 2018 with the option to extend for a further two periods of 12 months. The two optional extension periods have now been taken.</p> <p>Approval is now being sought to award a contract to Sanctuary for a further 13 months, from 1 October 2020 to 6 November 2021.</p> <p>This additional contract term will allow the contract end date to align with that of other services to enable a joint procurement and achieve greater efficiency.</p>
<b>Decision Considerations</b>
<p>Supported Living Schemes provide security of tenure and flexible person-centred support in the community as a preferred option to residential care. The Shore has consistently been occupied near full capacity and has supported people to more independent living.</p>
<b>Full details of decision:</b>
<p>Approval is requested to award a contract to Sanctuary by exercise of an exemption under the Contract Procedure Rules.</p> <p>The period of the contract will be from 1 October 2020 to 6 November 2021 with a value of £227,120.</p>
<b>Financial detail:</b>
<p>The value of the contract award to Sanctuary 1 October 2020 to 6 November 2021 is £227,120.</p> <p>To be funded from Cost code: 10540.</p>
<b>Delivering Social Value</b>
<p>Supported living schemes provide the opportunity for people with learning disabilities to live as citizens in the community and to contribute through learning, employment and</p>

leisure opportunities.	
<b>Reasons for Decision:</b>	
The Shore continues to provide stable accommodation in the community for people with learning disabilities and meets their needs in an efficient model of person-centred care and support.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
<b>Officer Name (Print)</b>	Julia Grayson
<b>Officer Signature</b>	
<b>Submission date</b>	<b>05/10/2020</b>
<b>Procurement Approval</b>	

## Delegated Power Record

Reference	ADCOM-20-033
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Safe & Supportive Communities
Delegation Title	Supported Living Scheme – The Shore, Ellerbeck
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
Date of Exercise	22/09/2020
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

### Signatures

..... Date 23/11/2020

CABINET MEMBER FOR ADULTS

\_\_\_\_\_

..... Date 29/10/2020

CHIEF FINANCE OFFICER

\_\_\_\_\_

..... Date 20/10/2020

CHIEF LEGAL OFFICER



..... Date 24/11/2020

CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-20-034
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Supported Living Scheme – Grosmont Close
<b>Delegated Power Number</b>	452 – To implement an optional extension under existing contract terms
<b>Date of Exercise</b>	22/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

**Urgency** (For Key Decisions not included in Forward Plan only)

Not Applicable

**Background to Decision:**

Changes to legislation and national guidance require models of care to be transformed to allow people in receipt of social care to have greater choice and control. This has led to a strategic approach to reduce the local capacity in residential care and increase the amount and range of supported living options.

This approach also supports the required changes in services as current residential care homes become less viable due to changes in people's needs and preferences, lack of accessibility and the requirement to support people in the least restrictive environment.

The requirement to develop new models of care has been identified for the last 5 years in commissioning strategies and this has been reflected in our communications with providers through the Market Position Statements.

As supported living involves a partnership between registered housing and social care providers, we have been required to be flexible in our approach to building capacity in recent years. This reflects the complexity of the availability of capital investment, land availability and location, uncertainty around legislative changes for supported housing and balancing need with supply.

We currently have a continued demand for the expansion of supported living and have invited providers to undertake suitable developments at risk in consultation with the Council so that appropriate specialist supported living units are provided and linked to providers with the required skills.

Grosmont is a new purpose-built supported living scheme on Grosmont Close in Redcar. The scheme has been developed by Home Group in consultation with Council and will cater for 12 individuals with learning disabilities, mental health issues and physical disabilities. The scheme consists of 8 flats and 4 bungalows (2 of the bungalows are specifically designed for wheelchair users) within a supportive community close to facilities.

The service will provide the care and support to help the tenants to live as independently as possible, with the intention for people to be supported to move on to more independent accommodation in the future where possible. Similar schemes developed in recent years have demonstrated good outcomes for individuals and long-term efficiencies in the provision of care and support.

A contract was awarded to Homegroup for an initial one-year period from 1<sup>st</sup> October 2019 to 30<sup>th</sup> September 2020 with the option to extend for a further period of 12 months.

Approval is now being sought to take the second 12-month extension from 1<sup>st</sup> October 2020 to 30 September 2021 with an additional 5 weeks to 6 November 2021.

**Decision Considerations**

Supported Living Schemes a less restrictive environment, provides security of tenure, offers flexible person-centred support and evidences better outcomes in the community as a preferred option to residential care.

There is a strategic need to increase the number and range of supported living services to meet demand and replace residential care services that are no longer fit for purpose, as identified in the Supported Living Needs Assessment.

This development responds to the required increase in supported living provision during the transition phase between a reliance on residential care and a more balanced accommodation and support provision.

This development acknowledges the need to work with providers who are able to make capital investment at risk and deliver high quality services.

There is now greater stability in the wider supported housing environment and future development can be undertaken in a more stable and consistent context.

We are currently aligning supported housing services with a view to establishing a long-term approach through a framework that will maintain quality and consistency. This development tests a number of factors to inform the approach to procurement of supported housing that will align the complexities of partnerships and the need for the Council to be a key partner in all developments.

**Full details of decision:**

A contract was awarded to Homegroup for an initial one-year period from 1<sup>st</sup> October 2019 to 30<sup>th</sup> September 2020 with the option to extend for a further period of 12 months.

Approval is now being sought to take the second 12-month extension from 1<sup>st</sup> October 2020 to 30 September 2021 with an additional 5 weeks to 6 November 2021. The additional 5 weeks extension period will allow alignment with other contract end dates and allow a combined procurement process that will be more efficient.

**Financial detail:**

The value of the annual contract for the core hours is, £212,700.

The value of the contract extension to 6 November 2021, is £232,823.

The total contract value including the extension period is £445,523.

To be funded from Cost code: 10540

**Delivering Social Value**



Supported living schemes provide the opportunity for people with learning disabilities to live as citizens in the community and to contribute through learning, employment and leisure opportunities	
<b>Reasons for Decision:</b>	
Supported living represents a more efficient and effective model of care and support for people in the community and the consistency and continuity of this can be maintained.	
There is a need to expand the number and range of supported living units available for vulnerable people in Redcar and Cleveland.	
This scheme represents a high-quality development which meets the identified needs of local people and will contribute to reduce the dependency on residential care.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
The traditional alternative provision of residential care is no longer supported by national policy where there is no clear requirement for restrictions to be in place.	
Individual tenancies do not provide the level of background support or intensive individual support for the majority, of people in a safe or cost-effective way.	
Development of supported housing requires a partnership between the Council, housing providers, social care providers and a complex alignment of factors to ensure that a development is successful.	
Alternative options would be considered on an individual basis where the service was not able to meet needs or where a tenant expressed an alternative preference.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
Documents are saved electronically in Adult Commissioning folders	
<b>Officer Name (Print)</b>	Julia Grayson
<b>Officer Signature</b>	
<b>Submission date</b>	<b>05/10/2020</b>

<b>Procurement Approval</b>	
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## Delegated Power Record

<b>Reference</b>	ADCOM-20-034
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Supported Living Scheme – Grosmont Close
<b>Delegated Power Number</b>	452 – To implement an optional extension under existing contract terms  453 - Power to vary the terms of an existing contract, where there is provision within the contract to do so
<b>Date of Exercise</b>	22/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

### Signatures

..... Date 23/11/2020

**CABINET MEMBER FOR ADULTS**

..... Date 29/10/2020

**CHIEF FINANCE OFFICER**

..... Date 21/10/2020

**CHIEF LEGAL OFFICER**

..... Date 24/11/2020

**CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

Choose an item.

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-20-035
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Housing Related Support – Home Group Queen Street, Redcar
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	22/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

**Urgency** (For Key Decisions not included in Forward Plan only)

Not Applicable

**Background to Decision:**

Home Group (Stonham) is a Social Landlord who operate an 8 bedded accommodation unit with shared facilities in Queen Street Redcar that provides a Housing Related Support Scheme for people with learning disabilities and mental health issues. The service provides adults the opportunity to live with some independence in the community and develop skills and confidence to move to permanent accommodation in the community. This reduces admissions to residential care and the long-term need for social care provision in the community.

Home Group (Stonham) provide intensive housing management and a concierge service funded via housing benefit and an on-call service at times when no staff are on the premises. Additional hours of support are provided to enable people to build on their strengths and act as a preventative service. By using the same service provider, we ensure continuity of support and value for money.

This service makes significant savings for the authority by preventing admission to residential care and improving the move on opportunities to reduce long term reliance on social care services. The Local Authority have full nomination rights.

Contractual arrangements have been in place for the service up to 31<sup>st</sup> March 2020. Due to the Cyber-attack in February 2020 and the COVID-19 pandemic from March 2020 it was not possible to complete actions to put new contractual arrangements in place.

Awarding a further contract for the service will ensure continuity for existing tenants in a service which has demonstrated value for money, improved quality, and consistency.


A continuation of the current service provision will allow the joint procurement of a number of services and create efficiencies.

**Decision Considerations**

Supported living provides security of tenure and flexible person-centred support in the community as a preferred option to residential care. Queen Street has been consistently occupied at near full capacity and tenants have successfully moved on into long-term tenancies in the community.

**Full details of decision:**

Approval is requested to award a contract to Homegroup for the provision of a supported housing scheme at Queen Street, Redcar from 7th October 2020 to 6 November 2021.

<b>Financial detail:</b>	
The total contract value from 7th October 2020 to 6 November 2021 is £50,050.	
<b>Delivering Social Value</b>	
Supported living provides the opportunity for people with learning disabilities and mental health issues to live as citizens in the community and to contribute through learning, employment, and leisure opportunities.	
<b>Reasons for Decision:</b>	
Queen Street continues to provide stable accommodation in the community for people with learning disabilities and meets their social care needs in an efficient model of person-centred care and support. The service also supports people to gain the skills and abilities to live more independently in the community and supports tenants to move-on to permanent tenancies. This reduces the long-term reliance and cost on social care services.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
Papers are held electronically in Adult Commissioning folder	
<b>Officer Name (Print)</b>	Julia Grayson
<b>Officer Signature</b>	
<b>Submission date</b>	<b>05/10/2020</b>
<b>Procurement Approval</b>	Request complies with the Councils Contract Procedure Rules  

## Delegated Power Record

<b>Reference</b>	ADCOM-20-035
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Housing Related Support – Queen Street
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	22/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

## Signatures

..... Date 23/11/2020

**CABINET MEMBER FOR ADULTS**

..... Date 29/10/2020

**CHIEF FINANCE OFFICER**

..... Date 20/10/2020

**CHIEF LEGAL OFFICER**

..... Date 24/11/2020

**CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.



## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-20-036
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Supported Living – Potens 6 High Street, Loftus
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	22/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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**Background to Decision:**

6 High Street Loftus was a registered residential care home for people with learning disabilities which de-registered to provide seven individual tenancies. Potens as the current landlord offers support to residents in the home as part of their tenancy, although tenants still have choice to pick an alternative support provider from our preferred provider list.

There are established support relationships with tenants and a contractual basis for the support provision. This accommodation and support service is not suitable for procurement through tender as the property is under the control of Potens, it is therefore not open to competitive bidding. Tenants have consistency of core provision and also have increased choice and control over any additional individual support that is provided. Contractual arrangements have been in place for the service up to 30th June 2020. Due to the Cyber-attack in February 2020 and the COVID-19 situation from March 2020 it was not possible to complete actions to put new contractual arrangements in place.

**Decision Considerations**

Awarding a further contract for the service will ensure continuity for existing tenants in a service which has demonstrated value for money, improved quality, and consistency.

A continuation of the current service provision will allow the joint procurement of a number of services and create efficiencies.

**Full details of decision:**

Approval is requested to award a contract to Potens for the provision of support at 6 High Street, Loftus from 7th October 2020 to 6 November 2021.

**Financial detail:**

The contract value for the period 7th October 2020 to 6 November 2021 is £84,988.

**Delivering Social Value**

Supported living schemes provide the opportunity for people with learning disabilities to live as citizens in the community and to contribute through learning, employment and leisure opportunities

**Reasons for Decision:**

Most of the tenants at 6 High Street, Loftus have lived at the property for a number of years. The deregistration from a residential care home in 2014 gave them security of tenure of their accommodation and greater choice and control over their support provision. Supported living represents a more efficient and effective model of care and

support for people in the community and the consistency and continuity of this can be maintained.

**Details of alternative options considered (if any) and reasons for rejection:**

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Documents are held electronically in Adult Commissioning folder

**Officer Name (Print)** Julia Grayson

**Officer Signature**

**Submission date** 05/10/2020

**Procurement Approval**

Request complies with the Councils contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	ADCOM-20-036
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Supported Living – Potens 6 High Street, Loftus
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	22/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

## Signatures

..... Date **23/11/2020**  
**CABINET MEMBER FOR ADULTS**

..... Date **29/10/2020**  
**CHIEF FINANCE OFFICER**

..... Date **20/10/2020**  
**CHIEF LEGAL OFFICER**



..... Date **24/11/2020**  
**CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-20-037
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Supported Living Scheme – The Bridging’s, Eston
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	21/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Key - Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	ADD0004
<b>Date Decision Published in Forward Plan</b>	09/01/2020

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

#### **Background to Decision:**

The Bridging's in Eston was registered as a care home. The provider sold the property and it is now operated by the care provider 1<sup>st</sup> Enable. The company deregistered this home on 6th April 2020 into Supported Living as the current model fits much more with a Supported Living Scheme. The current residents will remain in the homes and be supported to live as independently as possible.

A delegated power to issue a contract was submitted on 6<sup>th</sup> February 2020, however this was not processed due to the cyber-attack.

Approval is now being sought for an exemption to procurement rules by issuing a Supported Living Scheme contract to, 1st Enable following the deregistration from care homes to supported living schemes to allow stability for the residents.

#### **Decision Considerations**

Supported Living Schemes provide security of tenure and flexible person-centred support in the community as a preferred option to residential care.

There is a strategic need to increase the number and range of supported living services to meet demand and replace residential care services that are no longer fit for purpose, as identified in the Supported Living Needs Assessment.

This need has been expressed through Commissioning Strategies and to the market through our Market Position Statement documentation.

This development reflects the required increase in supported living provision during the transition phase and acknowledges the need to work with providers who are able to make capital investment at risk and deliver high quality services.

We are currently aligning supported housing services with a view to establishing a long-term approach through a framework that will maintain quality and consistency.

#### **Full details of decision:**

Approval is requested to award a contract to 1<sup>st</sup> Enable for the provision of support at The Bridgings, Eston from 7<sup>th</sup> October 2020 to 6<sup>th</sup> November 2021.

#### **Financial detail:**

The Bridging's Eston (11 residents)

The value of the full contract (estimated) is £208,358 per annum.

The contract value for period 7<sup>th</sup> October 2020 to 6<sup>th</sup> November 2021 is £225,721 (estimated).

To be funded from Cost Centre 10540.

The budget will be reduced from the Care Homes budget and added to the Supported Living budget code due to the deregistration.

Currently 6 residents are paid for by other local authorities, and the costs attached are for the full provision. This means R&C are not currently responsible for this full cost, however this may change over time if the individual moves one from the services

**Delivering Social Value**

Supported living schemes provide the opportunity for adults with a range of support needs such as mental health, learning disabilities, and autism to live as citizens in the community and to contribute through learning, employment, and leisure opportunities.

**Reasons for Decision:**

Supported living represents a more efficient and effective model of care and support for people in the community and the consistency and continuity of this can be maintained.

**Details of alternative options considered (if any) and reasons for rejection:**

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Documents are saved electronically in the Adult Commission folder

<b>Officer Name (Print)</b>	Julia Grayson
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<b>Officer Signature</b>	
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<b>Submission date</b>	<b>05/10/2020</b>
<b>Procurement Approval</b>	Request complies with the Councils Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	ADCOM-20-037
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Supported Living Scheme – The Bridging’s, Eston
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional.
<b>Date of Exercise</b>	21/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

## Signatures

.....

.....

**Date 23/11/2020**

**CABINET MEMBER FOR ADULTS**

.....

**Date 29/10/2020**

**CHIEF FINANCE OFFICER**

.....

Date 20/10/2020

**CHIEF LEGAL OFFICER**



.....

Date 24/11/2020

**CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES**

<b>Call-In (Key Decisions Only)</b>	
Choose an item.	
Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-20-038
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Housing Related Support – Pearl Street
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	22/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Choose an item.
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

**Urgency** (For Key Decisions not included in Forward Plan only)

Not Applicable

**Background to Decision:**

Home Group (Stonham) is a Social Landlord who operate 14 units of accommodation and support at Pearl Street, Saltburn that provide Housing Related Support for people with mental health issues and learning disabilities. The service provides adults the opportunity to live with some independence in the community and develop skills and confidence to move to permanent accommodation in the community. This reduces admissions to residential care and the long-term need for social care provision in the community.

Home Group (Stonham) provides 62.5 hours of housing support service funded via housing benefit and additional hours of support are provided to enable people to build on their strengths and act as a preventative service. By using the same service provider, we ensure continuity of support and value for money. This service makes significant savings for the authority by preventing admission to residential care and improving the move on opportunities to reduce long term reliance on social care services. The Local Authority have full nomination rights.

Contractual arrangements have been in place for the service up to 31<sup>st</sup> March 2020. Due to the Cyber-attack in February 2020 and the COVID-19 pandemic from March 2020 it was not possible to complete actions to put new contractual arrangements in place.

Approval is now being sought for an exemption to procurement by issuing a contract for the provision of support at Pearl Street, Saltburn by Homegroup.

Awarding a further contract for the service will ensure continuity for existing tenants in a service which has demonstrated value for money, improved quality, and consistency.

A continuation of the current service provision will allow the joint procurement of a number of services and create efficiencies.

**Decision Considerations**

This Housing Related Support scheme provides security of tenure and flexible person-centred support in the community as a preferred option to residential care. Pearl Street has been consistently occupied at near full capacity and some tenants have successfully moved on into long-term tenancies in the community. The move on potential of tenants is currently limited by the available hours of additional support.

**Full details of decision:**

Approval is requested to award a contract to Homegroup (Stonham) for the provision of support at Pearl Street, Saltburn from 7th October 2020 to 6 November 2021.

**Financial detail:**

The value of the contract 7th October 2020 to 6 November 2021 is £55,250.

<b>Delivering Social Value</b>	
Supported living provides the opportunity for people with learning disabilities and mental health issues to live as citizens in the community and to contribute through learning, employment, and leisure opportunities.	
<b>Reasons for Decision:</b>	
Pearl Street continues to provide stable accommodation in the community for people with mental health issues and learning disabilities and meets their social care needs in an efficient model of person-centred care and support. The service also supports people to gain the skills and abilities to live more independently in the community and supports tenants to move-on to permanent tenancies. This reduces the long-term reliance and cost on social care services.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
Supported living has been developed as a less restrictive accommodation and support option to residential care. This service also enables people with learning disabilities to make informed choices about their long-term accommodation with appropriate support based on a period of development and assessment.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
Papers are held electronically in Adult Commissioning Team folder	
<b>Officer Name (Print)</b>	Julia Grayson
<b>Officer Signature</b>	
<b>Submission date</b>	<b>05/10/2020</b>
<b>Procurement Approval</b>	Request complies with the Councils Contract Procedure Rules

## Delegated Power Record

Reference	ADCOM-20-038
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Safe & Supportive Communities
Delegation Title	Housing Related Support – Pearl Street
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
Date of Exercise	22/09/2020
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

## Signatures

~~Cllr Ovens approved via email~~

.....

Date 23/11/2020

CABINET MEMBER FOR Choose an item.

.....

Date 29/10/2020

CHIEF FINANCE OFFICER

.....

Date 20/10/2020

CHIEF LEGAL OFFICER

.....

Date 24/11/2020

CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-20-039
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Community Rehabilitation and Crisis Safe House
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	30/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services



<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
<p>The Community Rehabilitation and Crisis Safe House provides short to medium term accommodation and support for people with Mental Health and/or Drug/Alcohol issues. There are 8 rehabilitation beds with an average length of stay of around two years and 2 crisis beds to prevent admission and facilitate discharge from inpatient services.</p> <p>In addition, a single short break bed is operated within the service to support people who live with family carers or who have temporary needs.</p> <p>Contractual arrangements have been in place with the Richmond Fellowship for the service up to 30 June 2020. Due to the Cyber-attack in February 2020 and the COVID-19 pandemic from March 2020 it was not possible to complete actions to put new contractual arrangements in place.</p> <p>Awarding a further contract to the Richmond Fellowship for the service will ensure continuity for existing tenants in a service which has demonstrated value for money, improved quality, and consistency.</p> <p>A continuation of the current service provision will allow time to carry out a procurement process for a joint number of services which will create efficiencies.</p>
<b>Decision Considerations</b>
<p>This service has been effective in supporting people to move on to more independent living in the community. The rehabilitation beds are fully occupied and there is demand beyond the current capacity of the service. The crisis beds are used as an effective resource and occupancy is currently around 70%.</p>
<b>Full details of decision:</b>
<p>Approval is requested for an exemption under the procurement rules to award a contract to the Richmond Fellowship for the provision of support at Community Rehabilitation and Crisis Safe House, Redcar.</p> <p>The contract period will be from 7 October 2020 to 6 November 2021.</p>
<b>Financial detail:</b>
<p>Total contract value for 8 rehabilitation beds for the period 7 October 2020 to 6 November 2021 is £175,500.</p>
<b>Delivering Social Value</b>
<p>Supported living provides the opportunity for people to live as citizens in the community and to contribute through learning, employment, and leisure opportunities.</p>
<b>Reasons for Decision:</b>

The rehabilitation, crisis and short break beds provide short to medium term accommodation and support to reduce and prevent admission to inpatient and residential services. The beds provide support in the community as a key aspect of the pathway to maintain people living as independently as possible.

Awarding a further contract for the service will ensure continuity for tenants to live as independently as possible, with the intention for people to be supported to move on to more independent accommodation in the future where possible. Which has demonstrated value for money, improved quality, and consistency.

**Details of alternative options considered (if any) and reasons for rejection:**

N/A

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Paperwork is held electronically in the Commissioning Team folder

<b>Officer Name (Print)</b>	Julia Grayson
<b>Officer Signature</b>	-
<b>Submission date</b>	<b>30/09/2020</b>
<b>Procurement Approval</b>	Request complies with the Councils Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	ADCOM-20-039
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Community Rehabilitation and Crisis Safe House
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
<b>Date of Exercise</b>	23/09/2020
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

## Signatures

..... Date 23/11/2020

**CABINET MEMBER FOR ADULTS**

..... Date 13/11/2020

**CHIEF FINANCE OFFICER**

..... Date 22/10/2020

**CHIEF LEGAL OFFICER**

..... Date 24/11/2020

**CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

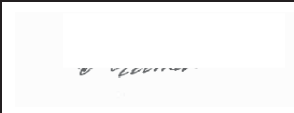
If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-20-040
<b>Corporate Plan Priority</b>	Proud Places
<b>Delegation Title</b>	Destination Management Plan for Redcar and Cleveland
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	20/10/2020
<b>Cabinet Member</b>	Cllr Wayne Davies
<b>Assistant Director</b>	Fran Anderson

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
The previous Visitor Destination Plan expired this year. A clear vision is needed to excite, encourage and stimulate the tourism sector to become an attractive high quality all year round visitor destination securing significant economic growth and opportunities. This 5 year Destination Management Plan will set out the strategic direction and management for the planning, development and marketing of tourism within Redcar and Cleveland.
<b>Decision Considerations</b>
The Destination Management Plan will include the following investment projects; Kirkleatham Walled Garden, Coatham, Redcar Central Station, Regent Cinema and the Town Deal Fund if Redcar and Cleveland are to be successful bidders.
<b>Full details of decision:</b>
Approval is requested to award a contract to Blue Sail to provide a 5 year Destination Management Plan for Redcar and Cleveland.  The contract is scheduled to commence on 2 November 2020 with the DMP to be produced by 1 April 2021. Reviews of the DMP will then be required at the end of year one, (1 April 2022) and mid-way (September 2023).
<b>Financial detail:</b>
Total cost of the contract is £31,475.00 which includes two reviews of the DMP. Funding for the Destination Management Plan is from revenue code 11273.
<b>Delivering Social Value</b>
Social Value – Blue Sail will consider local employment opportunities whilst working this project Buy Local – Blue Sail will work with businesses and commit to some spend through local suppliers. Think Local – Blue Sail will consider how communities can help visitors. A great to live – Blue Sail aim to target investment in the tourism sector to attract new investment.
<b>Reasons for Decision:</b>
A competitive procurement process was carried out via the NEPO Portal. Blue Sail achieved the highest score when assessed against the evaluation criteria of quality and price.
<b>Details of alternative options considered (if any) and reasons for rejection:</b>
N/A
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>
This must be left blank. Business Support will seek this information from the Cabinet Member.

<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers: N/A</b>		
<b>Officer Name (Print)</b>	Stephanie Costello	
<b>Officer Signature</b>	:	
<b>Submission date</b>	20.10.2020	
<b>Procurement Approval</b>		Complies with Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	ADCOM-20-040
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Proud Places
<b>Delegation Title</b>	Destination Management Plan for Redcar and Cleveland
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	20/10/2020
<b>Cabinet Member</b>	Cllr Wayne Davies
<b>Assistant Director</b>	Fran Anderson

## Signatures

..... **Date 13/11/2020**

**CABINET MEMBER FOR ECONOMIC GROWTH**

..... **Date 13/11/2020**

**CHIEF FINANCE OFFICER**

..... **Date 06/11/2020**

**CHIEF LEGAL OFFICER**

..... **Date 16/11/2020**

**CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES**



**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	PUBH-20-247
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Food Bank and community support provision
<b>Delegated Power Number</b>	<b>9</b> The determination of grant aid to the voluntary sector and other bodies within the Council's overall Medium-Term Financial Plan and Medium Term Plan and associated policies and strategies
<b>Date of Exercise</b>	12/10/2020
<b>Cabinet Member</b>	Cllr Steve Kay
<b>Assistant Director</b>	Fran Anderson

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Non-Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services

<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

### Background to Decision:

Footprints in the Community (FITC) is a Charitable Incorporated Organisation which aims to establish a variety of services under one umbrella to help address poverty and isolation in Redcar and surrounding areas, and to provide a network of support to local people and organisations. The service provides a vital resource in the local community through various initiatives and support and has provided support to significant local people over the past few years.

FITC currently operates the Redcar area Food Bank, which is part of Trussell Trust's national network of food banks. The aim of the project is to provide short-term relief for people experiencing financial and food poverty and to support individuals in accessing information and further support.

The Food bank normally provides a minimum of 3 days emergency food and support to people experiencing crisis. Food parcels are available on a referrals only basis via a range of agencies. Additional support is offered to clients from the distribution centre, such as financial support, healthy eating on a budget, fuel poverty etc and signposting to other services. The aim is to ensure that longer term solutions are found and that people do not become reliant on emergency provision. FITC also provides a Community Café at one of its distribution centres.

NOTE : Due to current Covid restrictions, FITC has had to adjust its operations since April 2020, but has continued to provide support wherever possible to those in need of their services. Information on current support is provided below.

### Decision Considerations

Redcar area food bank is the largest of the FITC projects and is also the central point from which other projects have evolved and developed. In the last two years, the foodbank project has provided emergency food to over 9,000 individuals. In addition, the lunch box project has provided over 1400 packed lunches to children during the school summer holidays over the past four years.

### Impacts of Covid-19 : April – September 2020

The beginning of April 2020 saw huge changes for Footprints in the Community due to Covid-19 restrictions and they made the difficult decision to close some of their projects for an interim period to enable them to put all their efforts into those projects which would be most needed during Lockdown.

**Foodbanks** : From 1 April FITC set up a delivery service (with the help of volunteers) as all their foodbank centres had to close their doors due to restrictions imposed. Since April 2020 they have fulfilled over 359 vouchers feeding a total of 778 people, compared to the same period last year of 183 vouchers and 352 individuals. They began gradually reopening the foodbank centres in August 2020 in a controlled manner.

Their Next Step Shop also operated by delivery instead and has just began re-opening. Men's and Women's Shed were closed for 4 months and are now slowly getting members back.

FITC have genuine concerns about the future of their Footprints café and the loss of some volunteers due to their own health vulnerabilities in relation to Covid-19.

FITC is continuing to address the poverty agenda which is being exacerbated due to job losses and reduction in salaries caused by Covid-19 restrictions. Their funding from the lottery comes to an end in October, and although they have a continuation funding application in with them, this has been put on hold for 3 months due to Covid-19. They have been given a donation to tide them over until that application is looked at, but this is obviously a cause for concern for them

**Full details of decision:**

To provide grant funding for the purpose of provision of emergency food parcels (and wider support) to local people in crisis to Footprints in the Community, (Registered charity number 1153121 – registered in England and Wales).

The grant period will cover 1<sup>st</sup> April 2020 – 31 March 2021.

**Financial detail:**

To award a grant of £25,000 to Footprints in the Community.

Funding from public health budget code : 10842/A0208.

**Delivering Social Value**

This proposal contributes to the Council's Social Value Charter as follows:

Enabling communities and citizens to thrive

**Reasons for Decision:**

FITC continues to provide much needed support within our borough, significantly for people living in poverty but also for those with wider social needs. The number of people accessing the food bank support clarifies the demand for the service, and it is anticipated that this need will increase as the pandemic continues to impact on lives locally. FITC has a strong referral process in place with a range of partners and a good volunteer programme to implement their projects.

**Details of alternative options considered (if any) and reasons for rejection:**

We cannot ignore the needs caused by poverty within our communities. We are unable to provide the services supported by Footprints in the Community in-house, and it is not appropriate to go to tender as FITC provide enhanced services around the food bank and have excellent coverage across the borough.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

**Details of any dispensation granted in respect of any conflict of interest:**

**Background Papers:**

<b>Officer Name (Print)</b>	Katrina Jackson
<b>Officer Signature</b>	
<b>Submission date</b>	<b>10/11/20</b>
<b>Procurement Approval</b>	N/A

## Delegated Power Record

<b>Reference</b>	PUBH-20-247
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Food bank and supporting community food provision.
<b>Delegated Power Number</b>	<b>9</b> The determination of grant aid to the voluntary sector and other bodies within the Council's overall Medium-Term Financial Plan and Medium-Term Plan and associated policies and strategies
<b>Date of Exercise</b>	22/10/2020
<b>Cabinet Member</b>	Cllr Steve Kay
<b>Assistant Director</b>	Fran Anderson

### Signatures

..... Date 26/11/2020

**CABINET MEMBER FOR HEALTH AND HOUSING**

..... Date 13/11/2020

**CHIEF FINANCE OFFICER**

..... Date 11/11/2020

**CHIEF LEGAL OFFICER**

..... Date 10/11/2020

**MANAGING DIRECTOR**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

# **CHILDREN AND FAMILIES DIRECTORATE**

## **DELEGATED DECISIONS**

**(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)**



## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	CF-20-030
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Children and Young Peoples Advocacy
<b>Delegated Power Number</b>	453: In accordance with the Council's Contract Procedure Rules 9.17:  Power to vary the terms of an existing contract, where there is provision within the contract to do so
<b>Date of Exercise</b>	24/09/2020
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Tracey Hill

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services

<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
<p>Independent Advocacy is a statutory function that is made available to support children and young people to have their voices heard during statutory social care and educational procedures. We have a statutory duty to provide this for Redcar and Cleveland Children and Young People.</p> <p>In 2016, Stockton Borough Council led on a procurement process on behalf of the Tees Valley Local Authorities and a contract was awarded to NYAS to deliver this service from 1 November 2016.</p> <p>The current contract is due to end on the 31<sup>st</sup> October 2020. Stockton Borough Council (as lead authority) and the participating Tees Valley Local Authorities, had intended to undertake a full procurement process to re-procure the services. Due to COVID 19 it was not possible to commence a process within appropriate timescales, and it was therefore agreed to seek approval to vary the scope of the Advocacy contract with NYAS and to vary the term to extend for 12 months.</p>
<b>Decision Considerations</b>
Varying the existing contract will enable the service specification to be updated and allow time for a full procurement exercise to be undertaken for the next contract to start on 1 <sup>st</sup> November 2021.
<b>Full details of decision:</b>
Approval is requested to vary the contract specification and contract term with NYAS, from 1 November 2020 to 31 <sup>st</sup> October 2021, to deliver Children’s and Young Peoples Advocacy services.
<b>Financial detail:</b>
<p>For Redcar and Cleveland Borough Council:</p> <p>Anticipated Contract Value from 1<sup>st</sup> November 2020 until 31<sup>st</sup> October 2021 = £17,500</p> <p>Total Contract Value from 1 November 2016 until 31<sup>st</sup> October 2021 = £87,500</p>

Budget Code: 10288 from revenue funding.

**Delivering Social Value**

Although the contract commenced prior to the introduction of the Social Value Charter, it supports the Council's top priorities of ensuring safer and supportive communities for our children.

**Reasons for Decision:**

It is a statutory requirement to deliver independent advocacy services for Redcar and Cleveland Children and Young People.

**Details of alternative options considered (if any) and reasons for rejection:**

We are unable to offer this service in house as it requires an independent body.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

State where any additional papers may be held, any background information (if applicable)

**Officer Name (Print)** Emma Russell

**Officer Signature**

**Submission date** 24/09/2020

**Procurement Approval**

Request complies with the Councils Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	CF-20-030
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Safe & Supportive Communities
<b>Delegation Title</b>	Children and Young Peoples Advocacy
<b>Delegated Power Number</b>	453: In accordance with the Council's Contract Procedure Rules 9.17:  Power to vary the terms of an existing contract, where there is provision within the contract to do so
<b>Date of Exercise</b>	24/09/2020
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Tracey Hill

## Signatures

..... Date 13/11/2020

CABINET MEMBER FOR CHILDREN

..... Date 26/10/2020

CHIEF FINANCE OFFICER

..... Date 09/10/2020

CHIEF LEGAL OFFICER

..... Date 13/11/2020

CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

# **GROWTH, ENTERPRISE & ENVIRONMENT DIRECTORATE**

## **DELEGATED DECISIONS**

**(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)**

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	GEE-20-313
<b>Corporate Plan Priority</b>	Proud Places
<b>Delegation Title</b>	Award of contract for Skelton Heritage Building Façade Improvement Works – Phase 2
<b>Delegated Power Number</b>	455 – Exemption to Contract Procedure Rules on the basis of nature of the market
<b>Date of Exercise</b>	10/09/2020
<b>Cabinet Member</b>	Cllr Wayne Davies
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

### Background to Decision:

As part of their Townscape Heritage (TH) Programme, the National Lottery Heritage Fund (NLHF) awarded a Grant of £952,200 for a Townscape Project in the village of Skelton-in-Cleveland. The total scheme will cost £1,528,248, with the balance being provided by

SCVP itself, Redcar & Cleveland Borough Council, the Skelton & Gilling Estate (major local landowners) Skelton & Brotton Parish Council and property owners.

The Project is being managed by a Partnership Board comprising the Key Stakeholders - Skelton Villages Civic Pride, Skelton & Brotton Parish Council, Tees Valley Rural Community Council, Redcar & Cleveland Borough Council, the Skelton & Gilling Estate, local residents, shopkeepers and churches.

This Project itself involves the restoration of the Victorian Skelton High Street, concentrating on property facades and the public realm of the High Street and its environs.

The improvements to the shop front have been programmed to be delivered over a two-phase approach, with up to fifteen properties hoping to be improved during this time. The Phase 1 Programme improved eight business properties, but due to contractual delays; the impacts of the coronavirus and a small dip in interest, the likelihood is that only three or at most four business properties will be assisted in the Phase 2 Programme. This will result in a total of eleven or twelve properties benefiting from this business improvement programme. The estimated value for the Phase 2 works of £150,000, with a scheduled contract completion date of the end of December of 2020.

As part of the partnership agreement the Contracts for this work will be let and administered on behalf of Skelton Townscape Heritage Partnership Board by Redcar & Cleveland Borough Council.

**Considerations:**

Contract Procedure Rules & NLHF funding requirements.

**Full details of decision:**

Approval is sought to undertake a direct contract award to WB Construction to deliver this Phase 2 Programme work, on the basis that the previous contractual arrangement (signed off under EG-19-190 in October 2019) was never executed by the Council and WB Construction. This was not due to any issue with the Council or WB it related to issues with the businesses themselves, wrangling with freeholders and COVID-19.

The original contract value and the number of businesses earmarked to be delivered in the previous Phase 2 contract are so different now that it makes more economic and practical sense to scrap this original contract and award a separate contract.

The original tender exercise was an open procurement process, but due to time constraints and the value of the new revised Phase 2 contract, it would be more effective to follow a direct contract award route. This approach would be welcomed considering it's a whole year since the last procurement process was concluded (September 2019). The opportunity to seek an exemption to the expected procurement process would be preferred.

**Financial detail:**

The contract is a part of the Skelton Townscape Heritage scheme which received its pre-commencement project sign off at the 25<sup>th</sup> July 2016 Capital Programme Group. The funding is capital and cash flowed by RCBC, but claimed retrospectively on a quarterly grant claim to the heritage lottery on a 69.30% intervention rate. The remaining funding



is provided by Skelton and Brotton Parish Council, Skelton Villages Civic Pride and Skelton and Gilling Estate.

The estimated capital value for these Phase 2 works is £150,000.

**Delivering Social Value**

The tenderer being recommended for award has signed up the Councils Social Value Charter. They have committed to use local sub-contractors and create opportunities for the local workforce where possible given the short timescale of the project. WB Construction Ltd will review the opportunity to use apprentices on site and agree to work within the conservation and heritage confines of the project.

**Reasons for Decision:**

This is an externally funded project by the National Lottery Heritage Fund (NLHF) and the recommendation is to award this contract to prevent further delays to the project. WB Construction were the winning contractor for the original tender by scoring the highest on quality and price.

The proposed approach to undertake a direct award contract to WB Construction for this revised contract has been presented to the NLHF for comments and approval and they have confirmed that they are happy with this proposed approach. This has also been agreed by the Council's Legal and Procurement leads.

**Details of alternative options considered (if any) and reasons for rejection:**

The Council could undergo a new procurement process based on the revised requirements. This is not being recommended due to the amount of work already invested in the project by WB Construction and the further delays this would bring to the delivery of this externally funded project.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

State where any additional papers may be held, any background information (if applicable).

<b>Officer Name (Print)</b>	LAWRENCE KERRIGAN
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<b>Officer Signature</b>	
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<b>Submission date</b>	10 September 2020
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**Procurement  
Approval**

This request complies with Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	GEE-20-313
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Proud Places
<b>Delegation Title</b>	Award of contract for Skelton Heritage Building Façade Improvement Works – Phase 2
<b>Delegated Power Number</b>	455 – Exemption to Contract Procedure Rules on the basis of nature of the market
<b>Date of Exercise</b>	10/09/2020
<b>Cabinet Member</b>	Cllr Wayne Davies
<b>Assistant Director</b>	Andrew Carter

## Signatures

..... **Date 17/09/2020**  
**CABINET MEMBER FOR ECONOMIC GROWTH**

..... **Date 11/09/2020**  
**CHIEF FINANCE OFFICER**

..... **Date 11/09/2020**  
**CHIEF LEGAL OFFICER**

..... **Date 11/09/2020**  
**CORPORATE DIRECTOR FOR GROWTH, ENTERPRISE AND ENVIRONMENT**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	GEE-20-328
<b>Corporate Plan Priority</b>	Cleaner & Greener
<b>Delegation Title</b>	Award of contract for wheeled bins
<b>Delegated Power Number</b>	450 – Award of contract
<b>Date of Exercise</b>	30/09/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

### Background to Decision:

The Council requires wheeled bins to provide its residents with a means to dispose of their household waste. This decision covers these household waste bins.

The current contract has ended and therefore a procurement process has been undertaken

**Decision Considerations**

Contract Procedure Rules

**Full details of decision:**

Approval is requested to award a contract to AC Weber for the provision of wheeled bins (household bins i.e. 140,240,360 litre) for a period of 1 October 2020 – 31 March 2022. This award is made under ESPO 860 framework.

The bins will be supplied with a 125khz RFID tag to future proof our bin collections and allows us to interrogate real-time actual data relating to bin collections, recycling rates, number of bins collected, average weights etc.

**Financial detail:**

The contract award value over the contract period is approximately £157,000 this will be funded from budget code C2000 C20257

**Delivering Social Value**

The winning bidder has signed the social value charter as part of the procurement process and demonstrates social awareness. They have proposed to work with the Council to promote recycling with provision of some products to distribute to schools during educational sessions they would provide to the children

**Reasons for Decision:**

The winning bidder scored the highest overall in terms of price and quality after a procurement process on a compliant framework. The goods are required on an ongoing basis and the process was awarded on 50% price and 50% quality to ensure that high quality bins were provided that would have longevity.

**Details of alternative options considered (if any) and reasons for rejection:**



There are no alternative options as the goods are required

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

<b>Background Papers:</b>	
State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Jamie Windross
<b>Officer Signature</b>	
<b>Submission date</b>	<b>8<sup>th</sup> October 2020</b>
<b>Procurement Approval</b>	Complies with Contract Procedure Rules 

## Delegated Power Record

<b>Reference</b>	GEE-20-328
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Cleaner & Greener
<b>Delegation Title</b>	Award of contract for wheeled bins
<b>Delegated Power Number</b>	450 – Award of contract
<b>Date of Exercise</b>	30/09/2020
<b>Cabinet Member</b>	ClIr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

## Signatures

..... Date 16/10/2020

**CABINET MEMBER FOR NEIGHBOURHOODS**

..... Date 15/10/2020

**CHIEF FINANCE OFFICER**

..... Date 09/10/2020

**CHIEF LEGAL OFFICER**

..... Date 14/10/2020

**CORPORATE DIRECTOR FOR GROWTH, ENTERPRISE AND ENVIRONMENT**

<b>Call-In (Key Decisions Only)</b>	
Choose an item. Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.



## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	GEE-20-329
<b>Corporate Plan Priority</b>	Cleaner & Greener
<b>Delegation Title</b>	Award of contract for purchase of RFID tags for wheeled bins
<b>Delegated Power Number</b>	450 – Award of contract
<b>Date of Exercise</b>	30/09/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

The Council requires has a vast bin number of bins across the borough, none of which are currently tagged this will future proof our bin collections and allows us to interrogate real-time actual data relating to bin collections, recycling rates, number of bins collected, average weights etc.

**Decision Considerations**

Contract Procedure Rules

**Full details of decision:**

Approval is requested to award a contract to AC Weber for the one-off purchase of approximately 150,000 of RFID tags to be retrofit by Council staff to wheeled bins across the borough

This has been priced as part of a further competition process under ESPO Wheeled Bins framework exercise but is being treated as a separate decision to the bin purchase.

**Financial detail:**

The contract award value for the supply of the RFID chips approximately £101,000  
This will be funded from budget code C2000 C20257

**Delivering Social Value**

The winning bidder has signed the social value charter as part of the procurement process and demonstrates social awareness. They have proposed to work with the Council to promote recycling with provision of some products to distribute to schools during educational sessions they would provide to the children

**Reasons for Decision:**

The winning bidder scored the highest overall in terms of price and quality after a procurement process on a compliant framework. This was taking into account the cost of the new bins (under a separate decision) and the cost of the RFID tags.

**Details of alternative options considered (if any) and reasons for rejection:**

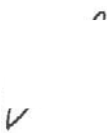

This decision could not be approved and the Council will not retrofit to current bin stock which would mean that new stocks would have RFID tags and old stock would not.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

<b>Background Papers:</b>	
State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Jamie Windross
<b>Officer Signature</b>	
<b>Submission date</b>	<b>8<sup>th</sup> October 2020</b>
<b>Procurement Approval</b>	Complies with Contract Procedure Rules 

## Delegated Power Record

<b>Reference</b>	GEE-20-329
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Cleaner & Greener
<b>Delegation Title</b>	Award of contract for purchase of RFID tags for wheeled bins
<b>Delegated Power Number</b>	450 – Award of contract
<b>Date of Exercise</b>	30/09/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

## Signatures

..... Date 20/10/2020  
**CABINET MEMBER FOR NEIGHBOURHOODS**

..... Date 16/10/2020  
**CHIEF FINANCE OFFICER**

..... Date 15/10/2020  
**CHIEF LEGAL OFFICER**

..... Date 14/10/2020  
**CORPORATE DIRECTOR FOR GROWTH, ENTERPRISE AND ENVIRONMENT**

<b>Call-In (Key Decisions Only)</b>	
Choose an item. Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	GEE-20-330
<b>Corporate Plan Priority</b>	Cleaner & Greener
<b>Delegation Title</b>	Stray Dog Kennel Provision
<b>Delegated Power Number</b>	452 – Extend a contract
<b>Date of Exercise</b>	15/10/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

The Council has a statutory responsibility to deal with stray dogs abandoned in the borough under section 149 of the Environmental Protection Act 1990. The Council must provide or appoint provision to house stray dogs for 7 clear days from the date of seizure including responsibility for any veterinary treatment and kennelling costs during this period.

The current provider is Maxi's Mates who have provided this service from November 2016. Maxi's Mates are a registered charity who have set up a purpose built kennel, the only one of its kind within the borough to handle the anticipated quantity of dogs. The kennel also provides an out of hours service, covering weekends and bank holidays. There are no other suitable kennels within the borough who can provide this service.

Following discussions with Maxi's Mates they have indicated that they would be willing to extend the contract for the additional 12 months.

**Decision Considerations**

Maxi's Mates are the only kennel in the area that offer to work in partnership with the Council to provide this out of hours service covering bank holidays and weekends.

**Full details of decision:**

Approval is requested to extend the contract by 12 months as per the option to do so in the contract (31<sup>st</sup> October 2020 to 31<sup>st</sup> October 2021).

**Financial detail:**

It is expected that the annual cost for kennelling will be £12k p/a dependent on the amount of stray dogs being housed. Funds available from existing revenue budget.

**Delivering Social Value**


Maxi's Mates are a registered charity located within the borough and have signed up to Redcar and Cleveland's Social Value Charter. The extension to the contract with this supplier will contribute to the Council's social value charter principles of Think Local, Employ Local and Buy Local.

**Reasons for Decision:**

This will ensure that the statutory responsibility of dealing with and picking up and kennelling stray dogs are met

**Details of alternative options considered (if any) and reasons for rejection:**

Currently no other options available

<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Mark Newton
<b>Officer Signature</b>	
<b>Submission date</b>	<b>15.10.2020</b>
<b>Procurement Approval</b>	Complies with Contract procedure Rules 

## Delegated Power Record

<b>Reference</b>	GEE-20-330
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Cleaner & Greener
<b>Delegation Title</b>	Stray Dog Kennel Provision
<b>Delegated Power Number</b>	452 – Extend a contract
<b>Date of Exercise</b>	15/10/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

# Signatures

.....

Date 29/10/2020

**CABINET MEMBER FOR** Choose an item.

.....

Date 27/10/2020

**CHIEF FINANCE OFFICER**

.....

Date 15/10/2020

**CHIEF LEGAL OFFICER**

.....

Date 15/10/2020

**CORPORATE DIRECTOR FOR GROWTH, ENTERPRISE AND ENVIRONMENT**

<b>Call-In (Key Decisions Only)</b>	
Choose an item.	
Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.



## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	GEE-20-339
<b>Corporate Plan Priority</b>	Cleaner & Greener
<b>Delegation Title</b>	Award of a contract to Rapid Vision Systems for the provision of 5 Nomad Cameras for the Safer Streets Project
<b>Delegated Power Number</b>	455 – Exemption to contract procedure Rules on the grounds of nature of the market
<b>Date of Exercise</b>	28/10/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

On 26 January 2020, the Home Office announced the launch of the Safer Streets Fund for £25m which aims to prevent acquisitive crimes like theft, robbery and burglary.

The OPCC submitted a bid in partnership with local councils, Cleveland Police, Cleveland Fire Brigade and Victim Care and Advice Service and were successful in receiving £1,034,696.

The project will target the Newport area of Middlesbrough, Hartlepool's Burn Valley, including Oxford Road and adjacent 'ladder' streets, and South Bank in Redcar and Cleveland – areas selected due to their disproportionately high levels of crime.

The South Bank area of Redcar & Cleveland is receiving £110,250.00 with Redcar & Cleveland Borough Council receiving £76,750.00 which is detailed in the below table

Deliverable Category	Cost
CCTV	£ 25,000.00
Alley gates	£ 3,750.00
Void property screening	£ 10,000.00
Community Link Worker	£ 38,000.00
<b>Total</b>	<b>£ 76,750.00</b>

**Decision Considerations**

Contract procedure rules

**Full details of decision:**

Approval is requested to appoint Rapid Vision Systems to supply 5 X Nomad cameras for installation in South Bank as part of the Safer Streets Grant Funded Project supported by the Police and Crime Commissioner. This is a one-off supply contract with an ongoing airtime cost annually as detailed below.

**Financial detail:****GRANT NUMBER/REFERENCE: Safer Streets Working Group - South Bank- 00241861**

The one-off supply of cameras is £25k with the annual cost of the 4G Airtime (10Gb Per Month - £1,550.00 for 2 years. Total cost for cameras plus 2 years is £28,100

**Delivering Social Value**

Due to the nature of this requirement the delivery of social value through this one-off contract is limited

**Reasons for Decision:**

The decision to procure Rapid deployment camera from Rapid Vision Systems was to ensure that the cameras would interface with existing software systems that control our existing stock ensuring effective and efficient operation

Rapid Vision Systems have provided Rapid Deployment camera for use by RCBC Community Safety Groups successfully and significant investment and resources have been dedicated to effective operation including specific software on several key officers laptops to enable monitoring and review of footage that can be used for evidential purposes.

Following the cyber-attack, and more stringent requirements for software applications it is recommended that we continue to use systems that are embedded and interface with our IT systems and requirements.

**Details of alternative options considered (if any) and reasons for rejection:**

We have considered alternative suppliers but due to issues with software not meeting the requirements of IT and continuing issues they have been discounted

Any new supplier/equipment would require additional software packages at na additional cost not covered by the Grant Funding

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**



This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

State where any additional papers may be held, any background information (if applicable)

<b>Officer Name (Print)</b>	Jay Hosie
<b>Officer Signature</b>	
<b>Submission date</b>	<b>28-Oct-20</b>
<b>Procurement Approval</b>	Complies with Contract Procedure Rules 

## Delegated Power Record

<b>Reference</b>	GEE-20-339
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Cleaner & Greener
<b>Delegation Title</b>	Award of a contract to Rapid Vision Systems for the provision of 5 Nomad Cameras for the Safer Streets Project
<b>Delegated Power Number</b>	455 – Exemption to contract procedure Rules on the grounds of nature of the market
<b>Date of Exercise</b>	28/10/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

## Signatures

..... Date 02/11/2020

**CABINET MEMBER FOR NEIGHBOURHOODS**

..... Date 13/11/2020

**CHIEF FINANCE OFFICER**

..... Date 03/11/2020

**CHIEF LEGAL OFFICER**

..... Date 29/10/2020

**CORPORATE DIRECTOR FOR GROWTH, ENTERPRISE AND ENVIRONMENT**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	GEE-20-344
<b>Corporate Plan Priority</b>	Cleaner & Greener
<b>Delegation Title</b>	Award of contract to Lloyd Ltd for purchase of 1 x Wessex RMX500 Large Drag Behind Grass Mower
<b>Delegated Power Number</b>	455 – Exemption on the grounds of nature of the market
<b>Date of Exercise</b>	05/11/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
<p>A decision is requested to approve the purchase of this large grass mower intended for large open green spaces to be used in conjunction with a tractor. This vehicle was new at the start of this year's grass cutting season and was being used on a hire basis. The vehicle reduced some of the larger area cutting time down from 3 days to half a day. The purchase cost has been adjusted to remove the hire costs that have already been paid for this vehicle for this period therefore can't be beaten from a value for money perspective from another supplier.</p>
<b>Decision Considerations</b>
<b>Contract procedure rules</b>
<b>Full details of decision:</b>
<p>Following a hire period from March 2020 – October 2020, the final purchase price has been reduced to remove the already paid hire costs for this vehicle.</p>
<b>Financial detail:</b>
<p>Balance to pay £17,200 ex vat This is to be funded from capital funds code C2000 C20100</p>
<b>Delivering Social Value</b>
<p>This is a one-off purchase of a piece of equipment and therefore no social value can be gained in this particular case.</p>
<b>Reasons for Decision:</b>
<p>The equipment is required for the running of the service and to reduce cutting time in large open spaces. The purchase also represents value for money.</p>
<b>Details of alternative options considered (if any) and reasons for rejection:</b>
<p>The equipment could not be purchased elsewhere at the same cost due to the hire costs already paid being taken into account on the final balance.</p>

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.


**Background Papers:**

State where any additional papers may be held, any background information (if applicable)

<b>Officer Name (Print)</b>	Gareth Healy
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<b>Officer Signature</b>	
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<b>Submission date</b>	<b>05/11/2020</b>
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<b>Procurement Approval</b>	Complies with Contract Procedure Rules 
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## Delegated Power Record

<b>Reference</b>	GEE-20-344
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Cleaner & Greener
<b>Delegation Title</b>	Award of contract to Lloyd Ltd for purchase of 1 x Wessex RMX500 Large Drag Behind Grass Mower
<b>Delegated Power Number</b>	455 – Exemption on the grounds of nature of the market
<b>Date of Exercise</b>	05/11/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

## Signatures

..... Date 17/11/2020

**CABINET MEMBER FOR NEIGHBOURHOODS**

..... Date 13/11/2020

**CHIEF FINANCE OFFICER**

..... Date 06/11/2020

**CHIEF LEGAL OFFICER**

..... Date 09/11/2020

**CORPORATE DIRECTOR FOR GROWTH, ENTERPRISE AND ENVIRONMENT**

<b>Call-In (Key Decisions Only)</b>	
Choose an item. Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	GEE-20-345
<b>Corporate Plan Priority</b>	Clean and safe environment
<b>Delegation Title</b>	Award contract to Environment Agency for project management services in relation to the EA medium Term Plan Programme 2020/21
<b>Delegated Power Number</b>	455 – Exemption of Contract Procedure Rules on the grounds of nature of the market
<b>Date of Exercise</b>	05/11/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
The Council have a programme of works in partnership with the Environment Agency, this plan is called the Medium-Term Flood Alleviation Programme. This programme has a number of long-term studies and programmes of work that require payment back to the EA following our receipt of funding from the Environment Agency. The plan is on a 6 yearly cycle and this will be running from now for another 6 years from 2021.
<b>Considerations:</b>
Contract Procedure Rules
<b>Full details of decision:</b>
Approval is requested to allow the payment for this year's programme to the EA for a value of £115, 000 for 2020/21
<b>Financial detail:</b>
The estimated annual value of this contract is £115,000 this will be spent from funding already claimed from the Environment Agency and held by the Council.
<b>Delivering Social Value</b>
Improvements to flood resilience to better protect residents and the highway network during adverse weather events and prevent flooding to both.
<b>Reasons for Decision:</b>
The decision should be supported as this will prevent potential future flooding and protect residents' homes from flooding. Funding has already been received from the Environment Agency.
<b>Details of alternative options considered (if any) and reasons for rejection:</b>
There is no alternative option available the Council must procure the project management services from the Environment Agency as part of the funding arrangement. The Council can not procure these services from elsewhere.
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>
This must be left blank. Business Support will seek this information from the Cabinet Member.
<b>Details of any dispensation granted in respect of any conflict of interest:</b>

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

**Officer Name (Print)** Nigel Hill

**Officer Signature**

**Submission date** 5/11/2020

**Procurement Approval**

This request complies with the Council's Contract Procedure Rules.

## Delegated Power Record

<b>Reference</b>	GEE-20-345
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Clean and safe environment
<b>Delegation Title</b>	Award contract to Environment Agency for project management services in relation to the EA medium Term Plan Programme 2020/21
<b>Delegated Power Number</b>	455 – Exemption of Contract Procedure Rules on the grounds of nature of the market
<b>Date of Exercise</b>	05/11/2020
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

## Signatures

..... Date 19/11/2020  
**CABINET MEMBER FOR ECONOMIC GROWTH**

..... Date 13/11/2020  
**CHIEF FINANCE OFFICER**

..... Date 06/11/2020  
**CHIEF LEGAL OFFICER**

..... Date 09/11/2020  
**CORPORATE DIRECTOR FOR GROWTH, ENTERPRISE AND ENVIRONMENT**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	GEE-20-351
<b>Corporate Plan Priority</b>	Proud Places
<b>Delegation Title</b>	Bridge inspection at South Bank Station
<b>Delegated Power Number</b>	DP 453 in accordance with the Council's Contract Procedure Rules 9.17:  Power to vary the terms of an existing contract, where there is provision within the contract to do so
<b>Date of Exercise</b>	16/11/2020
<b>Cabinet Member</b>	Cllr Wayne Davies
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date.  To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable



<b>Background to Decision:</b>
<p>Cleveland County Council provided a steel footbridge from Normanby Road to Smith's Dock Road at South Bank Railway Station, which also serves as the only access to island Platform 2. The bridge is now in the ownership of the Council.</p> <p>A conditional inspection report carried out by Hartlepool Borough Council found that the bridge was in moderate condition, but that observed defects tended to be in critical areas. Repair or replacement was advised within 5 years. This inspection sought will advise on the best course of action to follow.</p>
<b>Decision Considerations</b>
Contract Procedure Rules
<b>Full details of decision:</b>
To vary the Structural Inspections NEC3 contract with Capita Property & Infrastructure contract to undertake a Principal Inspection and Estimation of Repair Costs for the South Bank Railway Station Footbridge at an estimated cost of £19.5k.
<b>Financial detail:</b>
Budget C20105 – Bridge Assessment & Strengthening
Budget projection £19,105.34.
<b>Delivering Social Value</b>
The footbridge provides the link for residents to get to employment, education and other destinations by train. It also provides direct pedestrian access to the employment areas along the south bank of the River Tees at this point. Loss of this link will cause significant difficulties for local people, commuters and others.
<b>Reasons for Decision:</b>
<p>To gain an informed understanding of the bridge condition. Prompt inspection of this Council owned asset over a live railway is required to allow timely intervention to be arranged as required, including up to complete replacement. The inspection needs to be undertaken in the 2020/21 financial year.</p> <p>The inspection will need to be fully compliant with Network Rail's procedures covering these works.</p> <p>Access to platform 2 via the bridge needs to be maintained from both sides when the train service is operating.</p>
<b>Details of alternative options considered (if any) and reasons for rejection:</b>
None. Inspection by a suitably qualified structural engineer is required.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

South Bank Station Conditional Inspection Report, Hartlepool Borough Council

<b>Officer Name (Print)</b>	Simon Houldsworth
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<b>Officer Signature</b>	
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<b>Submission date</b>	16 November 2020
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<b>Procurement Approval</b>	The variation complies with Contract Procedure Rules
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## Delegated Power Record

<b>Reference</b>	GEE-20-351
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Proud Places
<b>Delegation Title</b>	Bridge inspection at South Bank Station
<b>Delegated Power Number</b>	DP453 – Variation to contract
<b>Date of Exercise</b>	16/11/2020
<b>Cabinet Member</b>	Cllr Wayne Davies
<b>Assistant Director</b>	Robert Hoof

## Signatures

..... Date **24/11/2020**

**CABINET MEMBER FOR** Choose an item.

..... Date **17/11/2020**

**CHIEF FINANCE OFFICER**

..... Date **17/11/2020**

**CHIEF LEGAL OFFICER**

..... Date **17/11/2020**

**CORPORATE DIRECTOR FOR GROWTH, ENTERPRISE AND ENVIRONMENT**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.


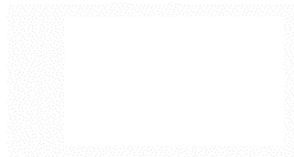
Choose an item.

<b>Reference</b>	GEE-20-354
<b>Corporate Plan Priority</b>	Proud Places
<b>Delegation Title</b>	Award of contract to Bloom to provide Highways Area Growth Plan consultancy services via Capita Property & Infrastructure
<b>Delegated Power Number</b>	450 – Award of Contract
<b>Date of Exercise</b>	16/11/2020
<b>Cabinet Member</b>	Cllr Wayne Davies
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
There is a requirement to appoint external Engineering and Quantity Surveying support through Capita Property & Infrastructure, to assist the Economic Growth Directorate with delivery of Highways and Engineering schemes within the Area Growth programme.
<b>Decision Considerations</b>
Contract Procedure Rules
<b>Full details of decision:</b>
Approval is requested to appoint Bloom to provide various consultancy services across the Highways Area Growth Plan, via a direct award to Capita Property & Infrastructure. This contract under the Bloom framework is to start in November 2020 for a list of distinct services across a range of schemes, predicted end date is May 2021.
<b>Financial detail:</b>
The total value of the services is <b>£160,000.00</b> . This total included a 3% contingency. The services will be paid from capital development budget 10607 R4400 and then journalled to the appropriate project code funded from the Tees Valley Combined Authority's <i>Indigenous Growth</i> and <i>Welcome to Redcar and Cleveland</i> Funds. As part of this appointment there is a limit on liability of £1,565,140.
<b>Delivering Social Value</b>
The delivery of the services will assist the Council in meeting its objectives in respect of the Great Place to Live objective of the charter. Capita Property & Infrastructure have signed up to the Council's Social Value charter.
<b>Reasons for Decision:</b>
The Place Investment Team has an increasing workload which will be particularly acute over the next six months and support is required to help maintain the current delivery programme.  This appointment will address a lack of resource to deliver on Engineering specific projects with potential for over £3m of investment into the borough.

<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
<p>The Council could carry out a full procurement process but these services are required as a matter of urgency and value for money has been demonstrated by Capita on this and other schemes.</p> <p>The Council could employ temporary or permanent staff but this would have a lead in time and the Council would need to commit to a set period of employment. This proposal maintains maximum flexibility for the Council but brings in required resource.</p>	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	James Gordon, Place Investment Project Lead
<b>Officer Signature</b>	
<b>Submission date</b>	<b>16<sup>th</sup> November 2020</b>
<b>Procurement Approval</b>	<p>Complies with Contract Procedure Rules</p> 

## Delegated Power Record

<b>Reference</b>	GEE-20-354
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Proud Places
<b>Delegation Title</b>	Award of contract to Bloom to provide Highways Area Growth Plan consultancy services via Capita Property & Infrastructure
<b>Delegated Power Number</b>	450 – Award of Contract
<b>Date of Exercise</b>	16/11/2020
<b>Cabinet Member</b>	CLlr Wayne Davies
<b>Assistant Director</b>	Andrew Carter

## Signatures

..... Date 24/11/2020

**CABINET MEMBER FOR** Choose an item.

..... Date 18/11/2020

**CHIEF FINANCE OFFICER**

..... Date 18/11/2020

**CHIEF LEGAL OFFICER**

..... Date 18/11/2020

**CORPORATE DIRECTOR FOR GROWTH, ENTERPRISE AND ENVIRONMENT**



**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

# **RESOURCES DIRECTORATE**

## **DELEGATED DECISIONS**

**(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)**

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	RES-20-275
<b>Corporate Plan Priority</b>	Driving Change From Within
<b>Delegation Title</b>	Capita ONE/IYSS System – Oracle Licencing
<b>Delegated Power Number</b>	453 – Vary the terms of an existing contract
<b>Date of Exercise</b>	25/08/2020
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Non-Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date.  To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
<p>The System known as Capita ONE/IYSS (Educational &amp; Youth Support Services Management) allows the Council to manage its obligations with respect to the efficient processing of Exclusions, Pulse, CSS, B2B, Attendance, Special Educational Needs, allows us to deliver School Admissions and Transfer functions therefore meeting our legal obligations and supports the borough's youth.</p> <p>An increase in the annual revenue charges is required to ensure the Council has route to maintenance and support services from the supplier.</p>
<b>Decision Considerations</b>
<p>To variate the current contact provision as set out in Delegated Power Record <b>RES-20-228</b>, to include the increased annual support and maintenance revenue costs, as the supplier had provided incorrect figures at the time of procuring the additional software licences.</p> <p>The supplier previous stated that the annual revenue costs, subject to inflationary increases would be £18,894.68pa however they have now re-issued the annual maintenance charges at £24,418pa, conceding that they had issued incorrect figures.</p>
<b>Full details of decision:</b>
<p>To variate the current contact provision as set out in Delegated Power Record <b>RES-20-228</b>, to include the increased annual support and maintenance revenue costs, as the supplier had provided incorrect figures at the time of procuring the additional software licences.</p> <p>To increase the revenue required to continue to receive route to support for the Council's Capita ONE/IYSS Educational &amp; Youth Support Services Management systems.</p>
<b>Financial detail:</b>
<p>The additional contract value for this variation within the current term (up to 30<sup>th</sup> November 2021) is: £11,046.46</p> <p><b>Total Contract Value is now estimated to be: £117,500</b></p>
<b>Delivering Social Value</b>
<p>This procurement underpins the effective delivery and operation of the Council's Capita ONE/IYSS systems and therefore directly supporting:</p> <ul style="list-style-type: none"> <li>• Our local community by helping parents apply for school places and assisting in the provision of Special Educational Needs.</li> </ul>

<p>Enabling the Council to quickly identify young people who require additional support to prevent them from becoming NEET or supporting them into education, employment or training. Processing and recording any interventions with the Council's young people.</p>	
<p><b>Reasons for Decision:</b></p>	
<p>The supplier when issuing their annual support charge for 2020-2021 realised that they had previously incorrectly quoted the charges and therefore additional funding is required to cover the annual support and maintenance charges.</p>	
<p><b>Details of alternative options considered (if any) and reasons for rejection:</b></p>	
<p>Due to the nature of the market there were no alternative options for procurement of the required additional software licences.</p>	
<p><b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b></p>	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p><b>Details of any dispensation granted in respect of any conflict of interest:</b></p>	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p><b>Background Papers:</b></p>	
<p>State where any additional papers may be held, any background information (if applicable)</p>	
<p><b>Officer Name (Print)</b></p>	<p>Brian Donnelly (Systems and Software Manager)</p>
<p><b>Officer Signature</b></p>	
<p><b>Submission date</b></p>	<p><b>25<sup>th</sup> August 2020</b></p>
<p><b>Procurement Approval</b></p>	<p>This request complies with the Council's Contract Procedure Rules.</p>

## Delegated Power Record

<b>Reference</b>	RES-20-275
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Driving Change From Within
<b>Delegation Title</b>	Capita ONE/IYSS System – Oracle Licencing
<b>Delegated Power Number</b>	453 – Vary the terms of an existing contract
<b>Date of Exercise</b>	25/08/2020
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

**Signatures**

..... **Date 22/10/2020**  
**CABINET MEMBER FOR RESOURCES**

..... **Date 20/10/2020**  
**CHIEF FINANCE OFFICER**

..... **Date 26/08/2020**  
**CHIEF LEGAL OFFICER**

..... **Date 27/08/2020**  
**MANAGING DIRECTOR**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	RES-20-285
<b>Corporate Plan Priority</b>	Driving Change from Within
<b>Delegation Title</b>	Microsoft Enterprise Licensing
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	29/09/2020
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Key - Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	RDD0005
<b>Date Decision Published in Forward Plan</b>	25/08/2020  To be completed by Democratic Services



<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
The council is in a 3-year license agreement to use Microsoft software and services, year 2 expires on the 30th of September 2020 and the council is required to licence the software for a further year. Yearly costs are based on the current number of licensable products and services in use at the end of each year and any True Up cost incurred.
<b>Decision Considerations</b>
A review of the licenses has been carried out and the number of end users calculated to provide an accurate figure for the agreement
<b>Full details of decision:</b>
Approval is requested to award a contract to Bytes, to provide Microsoft Licensing for a period of 1 year.  This direct award is made under the EU procurement compliant framework agreement - Crown Commercial Services framework RM 3733.
<b>Financial detail:</b>
The total value of the contract is £434390.48 and funded from the existing IT revenue budget  The period of the contract is 1 year from the 30th of September 2020
<b>Delivering Social Value</b>
The renewal of the licensing will allow the council to continue the use of Microsoft Software and Services, keeping the current infrastructure up to date and relevant and taking advantages of new developments and deliver efficiencies through improved ways of working. The renewal also provides access to services that enables Home/Remote working allowing staff to keep in contact and work efficiently and provide the council with a platform to reach staff widely dispersed throughout the local area and beyond.
<b>Reasons for Decision:</b>
With the current change in working practices it is essential staff have the ability to work from anywhere at any time in an efficient manner. The suite of products provides the necessary applications and services for end users to work collaboratively and communicate across various platforms at any location. The agreement also provides the necessary tools to manage the end user computer environment ensuring devices are kept

UpToDate and secure. As well as ensuring the traditional core network products are current and meet national guidelines and NCSC recommendations	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
<p>Do nothing – The council’s system/ software and services currently run on Microsoft solutions which requires licensing on an annual basis.</p> <p>Carry out a competitive procurement process – This the 3<sup>rd</sup> year of an Enterprise Agreement, a review of the current environment will be carried out within the next year to ensure the council is getting value for money.</p>	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<b>Background Papers:</b>	
<p>State where any additional papers may be held, any background information (if applicable)</p>	
<b>Officer Name (Print)</b>	Simon Jennings
<b>Officer Signature</b>	
<b>Submission date</b>	29/09/2020
<b>Procurement Approval</b>	This request complies with the Council’s Contract Procedure Rules.

## Delegated Power Record

<b>Reference</b>	RES-20-285
<b>Delegated Power Forward Plan Reference</b>	RDD0005
<b>Corporate Plan Priority</b>	Driving Change from Within
<b>Delegation Title</b>	Microsoft Enterprise Licensing
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	29/09/2020
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

## Signatures

..... **Date 19/10/2020**  
**CABINET MEMBER FOR RESOURCES**

..... **Date 01/10/2020**  
**CHIEF FINANCE OFFICER**

..... **Date 29/09/2020**  
**CHIEF LEGAL OFFICER**

..... **Date 29/09/2020**  
**MANAGING DIRECTOR**

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	27/10/2020  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.


<b>Reference</b>	RES-20-291
<b>Corporate Plan Priority</b>	Driving Change From Within
<b>Delegation Title</b>	Insurance Services & Engineering Inspection
<b>Delegated Power Number</b>	DP452 – Extend a contract
<b>Date of Exercise</b>	12/10/2020
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Non-Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	Not applicable
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency (For Key Decisions not included in Forward Plan only)</b>	Not Applicable

### Background to Decision:

A fully compliant OJEU process was carried out in 2015. Upon satisfactory completion of the standstill period a contract was awarded to Zurich Insurance for Property and Engineering Inspection, and Risk Management Partners for liability and motor.

The contract was awarded for a period of 3 years with 2 X 12 month optional extensions. These additional extensions have now expired but insurers have approached the Council with an offer of another 12 months extension. Due to the significant ongoing impacts caused by the Covid-19 pandemic the insurance market is particularly hard at the moment causing increases in rates and reduced capacity offered by insurers. Extending the contract would allow us to continue with existing rates for a further 12 months.

<b>Decision Considerations</b>	
Extending the contract for another year gives the insurance market chance to settle and enables further consideration to be given to service provision.	
<b>Full details of decision:</b>	
Approval is requested to extend the current contract for the provision of insurance services to Risk Management Partners for liability and motor and Zurich Insurance for property and engineering inspection for a 12-month period commencing 1 <sup>st</sup> April 2021 until 31 <sup>st</sup> March 2022.	
<b>Financial detail:</b>	
The cost of a 12-month extension will be £242,177. The budget for this is identified within the Resources Directorate and is reallocated across the Council.	
<b>Delivering Social Value</b>	
Zurich Insurance and Risk Management Partners are to be asked to sign the charter.	
<b>Reasons for Decision:</b>	
<ul style="list-style-type: none"> <li>• To allow insurance markets to stabilise</li> <li>• To allow consideration of further provision</li> </ul>	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
No other options suitable to fit in with the insurance programme review at the moment.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Vikki Smith
<b>Officer Signature</b>	
<b>Submission date</b>	13 <sup>th</sup> October 2020

<b>Procurement Approval</b>		This request complies with the Council's Contract Procedure Rules.
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## Delegated Power Record

<b>Reference</b>	RES-20-291
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Driving Change from Within
<b>Delegation Title</b>	Insurance Services & Engineering Inspection
<b>Delegated Power Number</b>	DP452- Extend a contract
<b>Date of Exercise</b>	12/10/2020
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

## Signatures

..... Date 09/11/2020

**CABINET MEMBER FOR RESOURCES**

..... Date 29/10/2020

**CHIEF FINANCE OFFICER**

..... Date 13/10/2020

**CHIEF LEGAL OFFICER**

..... Date 09/11/2020

**MANAGING DIRECTOR**



**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	RES-20-294
<b>Corporate Plan Priority</b>	Driving Change from Within
<b>Delegation Title</b>	Esri GIS Software Enterprise Agreement 2021
<b>Delegated Power Number</b>	450 Contract Award
<b>Date of Exercise</b>	03/11/2020
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Non-Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

The Council is reliant on accessible, up to date and accurate geographical information to support its day to day activities and to aid informed decision making. Several key services such as but not limited to, Planning, Building Control, Land Charges, Electoral Services, Customer Relationship Management, Highways, Street Scene make use geographic information to support the delivery of services. To maintain the underlying Geographic Information Systems and service the Council has implemented the market leading Geographic Information Systems technology provided by Esri. This technology has been operating effectively within the Council for many years and is now embedded into the Council's Information Technology infrastructure and integrated into many key-lines of business systems. To ensure that a route to product support is available, enhancements and future releases a support and maintenance agreement is required.

**Decision Considerations**

The Esri Small Government Enterprise Agreement (EA) is a three-year agreement that will grant Redcar and Cleveland Borough Council access to the Esri® software listed in the agreement on an unlimited basis including maintenance on all software offered through the Enterprise Agreement (EA) for the term of the agreement. The EA will be effective on the date executed, or renewal date, and will require a firm, three-year commitment.

An EA will provide the Council with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Maintenance on all Esri software deployed under this agreement
- Complete flexibility to deploy software products when and where needed

**Full details of decision:**

To directly award via the Crown Commercial Services Agreement, Data and Application Solutions (RM3821), Lot 2b: Environmental and Planning, a contract to Esri Ltd for the provision of Geographic Information Systems and software in accordance with the Esri Small Government Enterprise Agreement (EA).

<https://www.crowncommercial.gov.uk/agreements/RM3821:2b/lot-suppliers>

**Financial detail:**

The three-year agreement, commencing January 2021 until December 2023 will be based on the following fixed price of £81,900:

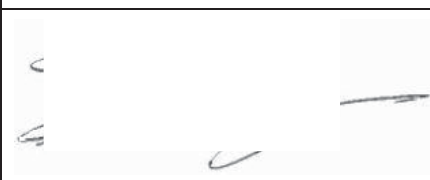

Year 1 (2021): £27,300

Year 2 (2022): £27,300

Year 3 (2023): £27,300

This will be invoiced annually.

Provision for the Year 1 (2021) has been made within the IT Systems and Software Licence 2020-2021 budget 10338/R4535.

<b>Delivering Social Value</b>	
This procurement indirectly supports our local community by providing on-line access via the Council's Website to geographic information such as planning, Roads, Local Plan, public information etc: <a href="https://www.redcar-cleveland.gov.uk/resident/maps/Pages/maps.aspx">https://www.redcar-cleveland.gov.uk/resident/maps/Pages/maps.aspx</a>	
<b>Reasons for Decision:</b>	
The current Esri Enterprise Agreement expires in December 2020. In order to continue to use the technology products, maintain service provision and have access to support/product updates a new 3 Year Enterprise agreement must be put in place.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
Due the long-standing use and continued development and reliance on the Esri technology and the value for money achieved from the Small Government Enterprise Agreement any alternative options would require a significant technology change programme to be undertaken at cost and would disrupt existing service provision.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Brian Donnelly (Systems and Software Manager)
<b>Officer Signature</b>	
<b>Submission date</b>	4 <sup>th</sup> November 2020
<b>Procurement Approval</b>	 This request complies with the Council's Contract Procedure Rules.

## Delegated Power Record

<b>Reference</b>	RES-20-294
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Driving Change from Within
<b>Delegation Title</b>	Esri GIS Software Enterprise Agreement 2021
<b>Delegated Power Number</b>	450 Contract Award
<b>Date of Exercise</b>	03/11/2020
<b>Cabinet Member</b>	ClIr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

## Signatures

..... Date 16/11/2020

**CABINET MEMBER FOR RESOURCES**

..... Date 13/11/2020

**CHIEF FINANCE OFFICER**

..... Date 04/11/2020

**CHIEF LEGAL OFFICER**

..... Date 04/11/2020

**MANAGING DIRECTOR**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	RES-20-298
<b>Corporate Plan Priority</b>	Proud Places
<b>Delegation Title</b>	Replacement Roof Covering on Flat above Laburnum Library
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (If the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen)
<b>Date of Exercise</b>	09/11/2020
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being

	taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
<p>Due to a recent inspection undertaken on the roof of Laburnum Road Library it was identified that the roof was found to be in poor condition and is leaking into the flat below, causing damp and poor decorative conditions. The roof has been repaired over the years, but it has now reached a point where a replacement is required.</p> <p>The flat is leased to a tenant via Beyond Housing who is within the vulnerable age group and therefore the damp conditions may contribute to an unhealthy environment. Following a review of the lease agreement, it was confirmed the external structural repairs associated with the flat are Council responsibility.</p> <p>Delay in replacing the roof covering will cause damage to the support structure of the roof. The replacement will ensure the roof is guaranteed and waterproof for the next 20 years.</p>
<b>Decision Considerations</b>
<p>Failure to undertake this work will result in detrimental damage to the roof structure and further damage to the internals.</p> <p>The internal repairs can then be re-instated to a good condition on completion of the roof waterproofing.</p>
<b>Full details of decision:</b>
<p>Approval of an exemption under the Contract Procedure Rules is requested to award a contract to Roofix Ltd to carry out the urgent replacement roof for the property.</p>
<b>Financial detail:</b>
<p>The costs will be funded from Planned Capital maintenance (C20125).</p> <p>Total costs repair/replacement of the roof £13,895.00.</p>



<b>Delivering Social Value</b>	
Roofix Ltd have already signed up to the Council's Social Value Charter and are a local supplier employing local people.	
<b>Reasons for Decision:</b>	
Roofix Ltd have carried out previous roofing works for the Council and have proven to be cost effective whilst offering quality workmanship. The roof replacement will prevent further damage to the roof and internals of the Flat above Laburnum Library.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
1 - Patch Repair – Not considered as the roof is in such a state of disrepair it requires full replacement.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Denise Boyle
<b>Officer Signature</b>	
<b>Submission date</b>	<b>03/11/2020</b>
<b>Procurement Approval</b>	This request complies with the Council's Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	RES-20-298
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Proud Places
<b>Delegation Title</b>	Replacement Roof Covering on Flat above Laburnum Library
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (If the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen)
<b>Date of Exercise</b>	09/11/2020
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

## Signatures

..... **Date 25/11/2020**  
**CABINET MEMBER FOR RESOURCES**

..... **Date 13/11/2020**  
**CHIEF FINANCE OFFICER**

..... **Date 09/11/2020**  
**CHIEF LEGAL OFFICER**

..... **Date 09/11/2020**  
**MANAGING DIRECTOR**

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.