

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.


You may wish to keep a copy of the completed form for your records.

We Neil Tyerman and Laura Tyerman
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

| | | | |
|--|-------------|-----------------|-----------------|
| Postal address of premises or, if none, ordnance survey map reference or description 13 Bow Street | | | |
| Post town | Guisborough | Postcode | TS14 6BP |

| | |
|---|--|
| Telephone number at premises (if any) |  |
| Non-domestic rateable value of premises | £ 5,000 |

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as appropriate**

| | | | |
|----|-------------------------------------|--|-------------------------------|
| a) | an individual or individuals * | | please complete section (A) |
| b) | a person other than an individual * | | |
| | i | as a limited company/limited liability partnership | please complete section (B) |
| | ii | as a partnership (other than limited liability) | X please complete section (B) |
| | iii | as an unincorporated association or | please complete section (B) |
| | iv | other (for example a statutory corporation) | please complete section (B) |

| | | | |
|-----|---|--|-----------------------------|
| c) | a recognised club | | please complete section (B) |
| d) | a charity | | please complete section (B) |
| e) | the proprietor of an educational establishment | | please complete section (B) |
| f) | a health service body | | please complete section (B) |
| g) | a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales | | please complete section (B) |
| ga) | a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | | please complete section (B) |
| h) | the chief officer of police of a police force in England and Wales | | please complete section (B) |

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

| | | | | | |
|--|-----|---------------------------|--------------------|--------------------------------|--|
| Mr | Mrs | Miss | Ms | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| Date of birth | | I am 18 years old or over | | Please tick yes | |
| Nationality | | | | | |
| Current residential address if different from premises address | | | | | |
| Post town | | | | Postcode | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information) | | | | | |

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Second individual applicant (if applicable)

| | | | | | |
|---|---------------------------|------|--------------------|--------------------------------|--|
| Mr | Mrs | Miss | Ms | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| Date of birth | I am 18 years old or over | | | Please tick yes | |
| Nationality | | | | | |
| Current residential address if different from premises address | | | | | |
| Post town | | | | Postcode | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information) | | | | | |

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

| |
|---------------------------------------|
| Name Neil and Laura Tyerman |
| Address [REDACTED] |

| |
|--|
| Registered number (where applicable) n/a |
| Description of applicant (for example, partnership, company, unincorporated association etc.) Partnership |
| Telephone number (if any) [REDACTED] |
| E-mail address (optional) [REDACTED] |

Part 3 Operating Schedule

When do you want the premises licence to start?

| | | |
|----|----|---------|
| DD | MM | YYYY |
| 3 | 01 | 12 02 4 |

If you wish the licence to be valid only for a limited period, when do you want it to end?

| | | |
|----|----|------|
| DD | MM | YYYY |
| | | |

Please give a general description of the premises (please read guidance note 1)

The premises will operate as deli-bar, serving food, hot drinks and alcoholic beverages throughout the day and evening.

The premises is located on Bow Street, Guisborough and is approximately fifty metres from the Market Cross. It is a retail premises with a flat above. It will be run as a bar-deli. The shop front has a bay window and the front door is recessed to the left hand side of the window. The front half of the premises will be where the bar is located, this will run along the left hand side wall of the room. There will be a table located in the window area and additional small tables along the right hand side wall, opposite the bar.

The second half of the room is slightly narrower and there is one step up to this area. This will be a seating area, with a fixed L-shape banquette seat on the left-hand side with tables. There will be a small decorative fireplace area against the back wall of this room (next to the door through to the storeroom and WC). On the right-hand side of this room will be additional tables and chairs. We intend for the two areas to seat 34-36 people between the two sections.

At the rear of the property there is a WC, which is accessed via the door at the rear of the bar area. There is a small vestibule area that will be used for a mirror and vanity area, the door to the small WC is accessed straight on from this vestibule area. The WC has a sink and toilet.

The door to the stockroom is on the left-hand side of the above vestibule. This stock room will house our additional stock not yet on display. The rear door of the premises is located in this room, and this leads to a courtyard that is used by the flat above; this area will not be accessible to our customers. Through the courtyard, there is an outbuilding located on the left-hand side, within this building a portion is allocated for use for the retail premises. We will use this area as our cellar.

There is an alley at the side of the building, this is shared access to the rear of the building and is used by us and flat upstairs. The door to this alley is at the left-hand side of the front door. It runs the full length of the building and gives access to the outhouse; this will be used as our delivery access point to ensure the easiest and most direct route. This will not be accessible to customers, unless in case of emergency.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

| Provision of regulated entertainment (please read guidance note 2) | | Please tick all that apply |
|--|--|----------------------------|
| a) | plays (if ticking yes, fill in box A) | |
| b) | films (if ticking yes, fill in box B) | |
| c) | indoor sporting events (if ticking yes, fill in box C) | |
| d) | boxing or wrestling entertainment (if ticking yes, fill in box D) | |
| e) | live music (if ticking yes, fill in box E) | |
| f) | recorded music (if ticking yes, fill in box F) | |
| g) | performances of dance (if ticking yes, fill in box G) | |
| h) | anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | |

| | |
|--|---|
| Provision of late night refreshment (if ticking yes, fill in box I) | X |
| Supply of alcohol (if ticking yes, fill in box J) | X |

In all cases complete boxes K, L and M

A

| Plays Standard days and timings (please read guidance note 7) | | | <u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
|--|-------|--------|---|--|--|
| Day | Start | Finish | | Outdoors | |
| Mon | | | | <u>Please give further details here</u> (please read guidance note 4) | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for performing plays</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

B

| | | | | | |
|---|-------|--------|---|----------|--|
| Films Standard days and timings (please read guidance note 7) | | | Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | |
| | | | | Outdoors | |
| | | | | Both | |
| Day | Start | Finish | | | |
| Mon | | | Please give further details here (please read guidance note 4) | | |
| Tue | | | | | |
| Wed | | | State any seasonal variations for the exhibition of films (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

C

| | | | |
|--|-------|--------|---|
| Indoor sporting events Standard days and timings (please read guidance note 7) | | | <u>Please give further details</u> (please read guidance note 4) |
| Day | Start | Finish | |
| Mon | | | <u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5) |
| Tue | | | |
| Wed | | | |
| Thur | | | <u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6) |
| Fri | | | |
| Sat | | | |
| Sun | | | |

D

| Boxing or wrestling entertainments Standard days and timings (please read guidance note 7) | | | <u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
|--|-------|--------|--|----------|--|
| Day | Start | Finish | | Outdoors | |
| Mon | | | | Both | |
| Tue | | | | | |
| | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| | | | <u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5) | | |
| | | | <u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| | | | | | |
| | | | | | |
| | | | | | |

E

| Live music Standard days and timings (please read guidance note 7) | | | <u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
|---|-------|--------|--|--|--|
| Day | Start | Finish | | Outdoors | |
| Mon | | | | <u>Please give further details here</u> (please read guidance note 4) | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

F

| Recorded music Standard days and timings (please read guidance note 7) | | | <u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
|--|-------|--------|--|----------|--|
| Day | Start | Finish | | Outdoors | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 4) | Both | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

G

| Performances of dance Standard days and timings (please read guidance note 7) | | | <u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
|--|-------|--------|---|--|--|
| Day | Start | Finish | | Outdoors | |
| Mon | | | | <u>Please give further details here</u> (please read guidance note 4) | |
| Tue | | | | | |
| Wed | | | <u>State any seasonal variations for the performance of dance</u> (please read guidance note 5) | | |
| Thur | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sat | | | | | |
| Sun | | | | | |

H

| | | | | | |
|--|-------|--------|--|----------|--|
| Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7) | | | Please give a description of the type of entertainment you will be providing | | |
| Day | Start | Finish | <u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3) | Indoors | |
| Mon | | | | Outdoors | |
| | | | | Both | |
| Tue | | | <u>Please give further details here</u> (please read guidance note 4) | | |
| Wed | | | | | |
| Thur | | | <u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5) | | |
| Fri | | | | | |
| Sat | | | <u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6) | | |
| Sun | | | | | |

I

| Late night refreshment Standard days and timings (please read guidance note 7) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3) | Indoors | x |
|--|-------|--------|--|----------|---|
| | | | | Outdoors | |
| Day | Start | Finish | | Both | |
| Mon | 11.00 | 23.00 | <u>Please give further details here</u> (please read guidance note 4) Refreshments will be served until 11pm on all evenings, other than Friday and Saturdays when we would wish to serve until 11.30pm with the intention of closing by midnight at the latest. | | |
| Tue | 11.00 | 23.00 | | | |
| Wed | 11.00 | 23.00 | <u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5) The only time we would wish to serve until 12.30am would be on New Years Eve each year. | | |
| Thur | 11.00 | 23.00 | | | |
| Fri | 11.00 | 23.30 | <u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) N/A | | |
| Sat | 10.00 | 23.30 | | | |
| Sun | 11.00 | 23.00 | | | |

J

| | | | | | |
|---|-------|--------|--|------------------|---|
| Supply of alcohol Standard days and timings (please read guidance note 7) | | | Will the supply of alcohol be for consumption – please tick (please read guidance note 8) | On the premises | x |
| | | | | Off the premises | |
| | | | | Both | |
| Day | Start | Finish | State any seasonal variations for the supply of alcohol (please read guidance note 5) The only time we would wish to serve until 12.30am would be on New Years Eve each year. | | |
| Mon | 11.00 | 23.00 | | | |
| Tue | 11.00 | 23.00 | | | |
| Wed | 11.00 | 23.00 | | | |
| Thur | 11.00 | 23.00 | | | |
| Fri | 11.00 | 23.30 | | | |
| Sat | 11.00 | 23.30 | | | |
| Sun | 11.00 | 23.00 | | | |
| | | | Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) n/a | | |

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

| | |
|---|--------------|
| Name | Thomas Smith |
| Date of birth | 09/08/1999 |
| Address | [REDACTED] |
| Postcode | [REDACTED] |
| Personal licence number (if known) | [REDACTED] |

Issuing licensing authority (if known)

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

There will be no adult activities or services offered.

L

Hours premises are open to the public
Standard days and timings (please read guidance note 7)

| Day | Start | Finish |
|------|-------|--------|
| Mon | 11.00 | 23.15 |
| Tue | 11.00 | 23.15 |
| Wed | 11.00 | 23.15 |
| Thur | 11.00 | 23.15 |
| Fri | 11.00 | 24.00 |

State any seasonal variations (please read guidance note 5)

The only time we would wish to be open until 1am would be on New Years Eve each year.

Opening times allow for people to finish consuming their drinks after last orders at the bar.

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)

| | | | |
|-----|-------|-------|--|
| Sat | 11.00 | 24.00 | |
| | | | |
| Sun | 11.00 | 23.15 | |
| | | | |

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

We intend to operate as a bar-deli, that will serve food, hot drinks and alcohol during the day and evening to customer who will consume these items on the premises. We intend for this to be a relaxed, welcoming, safe and clean premises with a positive reputation in the community.

We are currently both undertaking our BIIAB APLH Personal Licence qualifications to ensure that we are fully aware of, and in compliance with, the licensing objectives. We will ensure that we take all steps to promote these. We will ensure that we work with the local authorities and other organisations, and we are responsive to requests made to us.

Our staff will be individually trained to ensure that they are aware and vigilant in enforcing the objectives. We will be ensuring that our staff all complete the BIIAB APLH Personal Licence qualification. We will monitor their adherence to the licensing objectives and regularly refresh training to ensure that this is being promoted fully.

We will always promote our business in the most positive light, to ensure we are fully in co-operation with the licensing objectives and build a positive reputation in the community.

b) The prevention of crime and disorder

Staff will observe customers upon arrival and ensure their conduct is acceptable. Any customer perceived to be heavily intoxicated will not be served. Any person behaving inappropriately will be asked to leave in a polite and calm manner. We will ensure we adhere to our closing times.

Any incidents of abuse, aggression or violence will be dealt with immediately and the police will be contacted as required. A zero tolerance approach to illicit substances will be taken, anyone caught taking substances or seen in possession of substances on the premises will be asked to leave immediately.

A high specification CCTV system will be installed to record at all times, all footage taken can then be provided to the police as required.

We will request that all customers leave the premises in a quiet and orderly manner, this will be observed by staff.

We will ensure every customer purchasing, or consuming alcohol is of the legal age through thorough ID checks.

c) Public safety

Myself and my husband have completed our Health and Safety Level 2 qualification. We will ensure that we have Health and Safety policies in place, they are readily available for reference, and that all staff adhere to these.

A Fire Risk Assessment will be completed and stored at the premises. Smoke and fire alarms will be fitted and the appropriate fire extinguishers will be located at the premises. Fire Exits will be clearly signed. Staff will be aware of the actions they need to follow in case of a fire and the Fire Safety Plan will be easily accessible for reference.

A First Aid kit will be available. Staff will be made aware of the correct procedures to follow in case of an emergency.

Allergy awareness training will be undertaken with all staff, my husband and I have completed Allergy Awareness Level 2. Allergy notices will be displayed in respect of the products sold and staff will check upon allergies when serving customers.

We have completed our Food Hygiene Level 2 qualifications and we are currently undertaking our Food Hygiene Level 3 for supervisors. We will ensure our staff are fully trained in food hygiene and allergy awareness. A plan based upon HACCP principles will be in place and adhered to by all staff.

The premises itself is in a well lit area, and we will ensure that within there is adequate lighting.

As mentioned above, a high specification CCTV system will be installed to record at all times, all footage taken can then be provided to the police as required.

d) The prevention of public nuisance

Only low level music will be played at the premises so as not to disturb neighbouring businesses and the general public.

All customers will be observed when leaving the premises, we will request that people leave in a quiet and orderly manner, we will strictly adhere to our alcohol serving times and closing times. We will ensure that people do not congregate around the premises.

All refuse will be stored correctly and regularly collected. We will ensure that the pavements around the premises are kept clean and free of litter.

e) The protection of children from harm

Any children on the premises must be accompanied by an adult. They must leave the premises by 8pm.

We will have an age verification policy in place and will ensure we employ the challenge 25 scheme. If a customer's age is in doubt we will always ask for a valid proof of age document such as a driving licence, passport or a PASS Proof of Age card. All ID and proof of age will be thoroughly checked to ensure alcohol is not sold to, or consumed by, anyone under the age of eighteen.

I am employed by Children's Services, within the Youth Justice Service, and I am able to recognise risks and concerns around children and I am fully aware of the relevant safeguarding procedures. We will ensure that all staff are aware of risks relating to Child Criminal Exploitation or Child Sexual Exploitation and look out for signs that may indicate

this. Should concerns be identified, I will ensure that they are passed to the appropriate professional agency to ensure protection of the child.

Checklist:

Please tick to indicate agreement

| | | |
|---|--|---|
| • | I have made or enclosed payment of the fee. | X |
| • | I have enclosed the plan of the premises. | X |
| • | I have sent copies of this application and the plan to responsible authorities and others where applicable. | X |
| • | I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. | X |
| • | I understand that I must now advertise my application. | X |
| • | I understand that if I do not comply with the above requirements my application will be rejected. | X |
| • | [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). | |

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

| | |
|--------------------|--|
| Declaration | <ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK |
|--------------------|--|

| | |
|-----------|--|
| | <p>(please read guidance note 15).</p> <ul style="list-style-type: none"> The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15) |
| Signature | <i>L. Tyeman</i> |
| Date | 21 st October |
| Capacity | Business Owner |

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

| | |
|-----------|--------------------------|
| Signature | |
| Date | 21 st October |
| Capacity | Business owner |

| | | | |
|---|--|----------|--|
| Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) | | | |
| Post town | | Postcode | |
| Telephone number (if any) | | | |
| If you would prefer us to correspond with you by e-mail, your e-mail address (optional) | | | |

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption

- on those premises, provided that the audience does not exceed 500.
- any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect

of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.